



Seasonal Bylaw Officer

Department
Fire & Bylaw Services

Vacancy
Existing

Employee Group
Non-Union

Position Type
Seasonal

Join Us at the Town of Pelham!

The Town of Pelham is a vibrant and welcoming community dedicated to creating opportunities for current and future generations. We are proud to be part of the Niagara Region, known for its natural beauty, strong sense of community, and commitment to sustainability and growth.

Pelham is part of the Dish with One Spoon wampum, a treaty that guides a commitment to principles reflecting respect for our shared environment and responsibility to one another:

- Taking only what we need
- Leaving some for others
- Keeping our community clean and thriving

Pelham is home to approximately 19,000 residents and continues to grow while maintaining its small-town charm and high quality of life. The Town's 2023-2027 Strategic Plan prioritizes responsible growth and development, environmental stewardship, and building a resilient, future-ready organization. The mission is to create an active and sustainable community while promoting an exceptional quality of life, valuing its people, their experiences and the environment. Join the team and help make a meaningful difference in Pelham!

The Opportunity

Reporting to the Senior Bylaw Officer, this position will assist with the enforcement of municipal bylaws to keep our neighborhoods, streets, and residents safe and in compliance. The shifts will be a combination of evenings, weekends, and holidays. Must be available from May 4, 2026, to August 28, 2026.

About You

What You Will Do

- Conduct vehicle street patrols throughout Pelham and enforce Parking Bylaws
- Assist with investigations relating to bylaw complaints
- Attend and take a lead role at Town sponsored festivities including Band Shell, Supper Market, Farmers Market, Summer Fest, Parades etc. in relation to parking and bylaw enforcement, security, and logistics.
- Conduct security patrols of parks, trails, cemeteries, and municipal buildings to prevent vandalism and trespassing.
- Patrol and enforce fire-lane and Accessibility Parking Bylaws on Municipal property and private property locations (malls/schools/businesses)

- Provide assistance to the Beautification students as needed
- Other duties as assigned

What We Are Looking For

Before reviewing the qualifications listed below, we want you to know that we understand you may not meet all the qualifications described. We do still encourage you to apply as you may have other relevant expertise and experience to bring to the role

- Valid G Class driver's license
- Clean driver's abstract
- Proficiency riding a bicycle on uneven terrain and roads
- Post-secondary education in Police Foundations or related field is considered an asset
- Strong interpersonal skills; capable of working with a diverse staff to achieve desired results professionally and efficiently.
- Excellent customer service

What's In It For You

- A competitive wage of **\$21.82 per hour** with a 35-hour work week (primarily evenings and weekends, including holidays). Occasional work outside of normal working hours may be required.
- The option to participate in the OMERS pension plan
- A supportive and collaborative work environment
- A commitment to creating a diverse, equitable and inclusive culture that promotes a sense of belonging and represents and reflects the needs of the community we serve.

Summary

- Pay Rate: \$21.82 per hour
- Vacancy: Existing
- Department: Fire & Bylaw Services
- Position Type: Seasonal
- Employee Group: Non-Union
- Work Location: On-site and field-based
- Hours of Work: 35
- Number of Openings: 1
- Posted Date: January 19, 2026
- Application Deadline: Monday, February 2, 2026, by 4:30pm

Applications are available online at <https://www.pelham.ca/careers> and must be submitted **by 4:30pm on Monday, February 2, 2026.**

The Town of Pelham is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. In accordance with the *Accessibility for Ontarians with Disabilities Act*, if you require this document or any additional documents in an alternative format, please contact Town Hall at 905-892-2607, ext. 315. Should you require any special accommodations to apply for a position or interview for a position with the Town of Pelham, we will endeavor to make such accommodations.

The Town of Pelham does not use artificial intelligence to screen, assess or select applications in the recruitment process.

We thank each applicant for taking the time and effort to submit their resume, however, only candidates to be interviewed will be contacted.

In accordance with the *Municipal Freedom of Information & Protection of Privacy Act*, all information is collected under the authority of the *Municipal Act, 2001*, and will only be used during the selection process for the subject posting.