

# Town of Pelham User Fees and Charges

## 2024



---

# Overview

---

An experience at a summer camp or swim program, a requirement to obtain duplicate billing information or a new beginning obtaining a house permit, all of these experiences and more are realized within this guide.

---

User fees and charges are established to ensure that services specific to individuals are not subsidized by all ratepayers within the Town of Pelham.

The Town of Pelham is proud to offer the experiences outlined in this guide at a minimal cost to the community members that require them.

The user fees and charges outlined in this document are regulated by By-law 4411 (2022).

## **Disclaimer**

Where it is found that a fee in this schedule is different than an approved bylaw or policy, the latter shall prevail.

All fees and charges do not include applicable taxes. Where fees and charges are subject to taxes, they will be added at point of sale.

## **Contact**

For more information about content found within this guide, please contact:



# Index



Clerk's Department



Corporate Services



Fire & By-Law Services



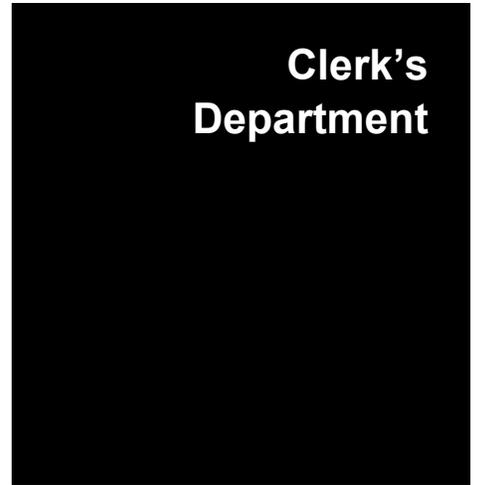
Planning & Development Services



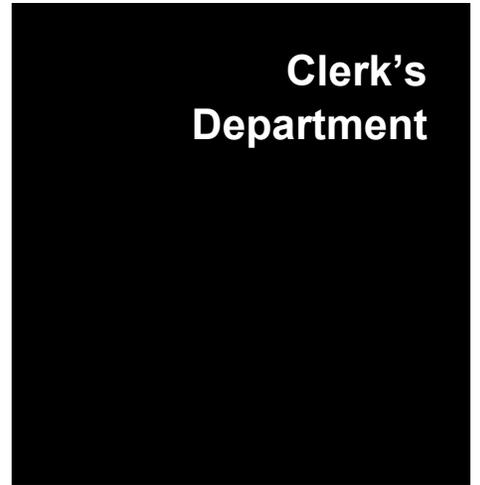
Recreation & Cultural



Public Works



	<b>2024</b>
<b>Business Licensing</b>	
Itinerant Seller, Hawker, Peddler, Door to Door Seller	\$200.00
Refreshment Vehicle & Food Vending Vehicle	\$250.00
Bed and Breakfast, Fee <b>Per Bedroom</b>	\$150.00
Short Term Accommodation, Fee <b>Per Bedroom</b>	\$300.00
<b>Affidavits/Commissioner of Oath</b>	
Signature for all other documents – first document	\$15.00
Signature for all other documents – each additional document	\$5.00
Registrar statement/Travel letter – first letter	\$20.00
Registrar statement/Travel letter – each additional letter	\$5.00
Burial Permits/Death Registrations	\$10.00
Burial Permits/Death Registrations – After hours	\$100.00
Photocopies per page	\$0.25
Retrieval of Archived Records from Off-Site Storage	\$11.00
<b>Lottery Licensing</b>	
Bingo License % of prizes not exceeding \$5,500.00	3%
Raffle Lotteries % of prizes not exceeding \$50,000.00	3%
Bazaar Lotteries % of prizes not exceeding \$500.00	3%
Bazaar Lotteries – per wheel	\$10.00
Break Open Ticket (Nevada) Lottery % of prizes each occasion	3%
Break Open Ticket (Nevada) Lottery Home Base % of total prizes	2.25%
<b>Line Fences Administrative Fee</b>	<b>\$425.00</b>

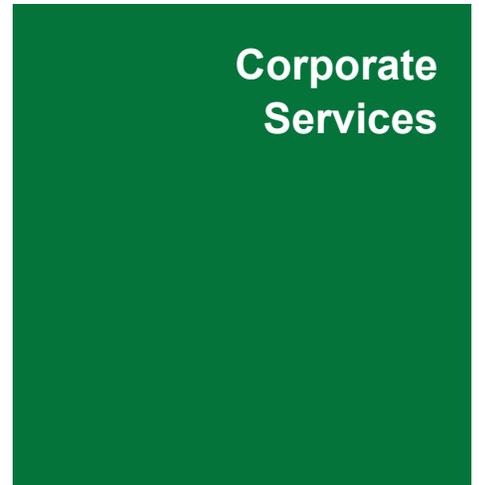


	<b>2024</b>
<b>Marriage Licensing</b>	
License Fee	\$130.00
Ceremony Fee – On Site – Business Hours*	\$200.00
Rental of Peace Park Bandshell applies	\$14.00
*Rental Fee – Town Hall Council Chambers p/hr	\$25.00
*Rental Fee – Business Hours – MCC Accursi Lounge (25 people) p/hr	\$23.00
*Rental Fee – Business Hours – MCC ½ Accursi (50 people) p/hr	\$35.00 \$51.00
Ceremony Fee – Off Site and After Hours (Plus Expenses)	\$300.00
Rehearsal Fee	\$75.00
Witness Fee – Municipal Staff – Normal <b>Business</b> Hours – Each	\$25.00
Cleaning Fees, if required	\$100.00
<b>Municipal Property Damage – Billable</b>	Full Cost Recovery
Note 1: For weddings not officiated by the Town of Pelham, separate MCC Rental Fees and requirements apply.	
Temporary Outdoor Patio on Municipal Property Permit	\$150.00
<b>Freedom of Information</b>	
Application Fee	\$5.00
Photocopies – per page	\$0.20
Manual search, each 15 minutes	\$7.50
Preparation of record for disclosure – each 15 minutes	\$7.50
Retrieval of Archived Records in Off-Site Storage	\$12.50



**Clerk's  
Department**

	<b>2024</b>
<b>Integrity Commissioner Complaint Filing Fee(s) *Per Term of Council*</b>	
First Complaint	No Fee
Second Complaint	\$100.00
Three or More Complaints	\$300.00
*Please contact the Clerks Department for applicable exemptions	



		<b>2024</b>
<b>General Tax Services Fees</b>		
Statement of Tax Account		\$10.00
Reprint of Tax Bill		\$10.00
Tax Certificate – Mailed		\$55.00
Tax Certificate – Verbal		\$25.00
Interest and Penalty on Tax Arrears		1.25%
NSF Charge		\$35.00
New Roll Creation		\$40.00
Ownership Change		\$40.00
Mortgage Company Administration Fee		\$15.00
<b>Tax Registration Fees</b>		
Tax Registration	Actual fees charged plus 25%	
After Final Notice	Actual fees charged plus 25%	
Sale by Tender/Auction		\$2,200.00
Preparation of Extension Agreement		\$500.00
POA add to taxes		\$50.00
<b>General Accounts Receivable</b>		
Interest on Accounts Receivable		1.25%
NSF Charge on Accounts Receivable		\$35.00
Administrative Fee for Adding Arrears to Tax		\$30.00



**Fire &  
By-Law  
Services**

	<b>2024</b>
<b>Prevention, Protection and Inspection Fees</b>	
File Search	\$75.00
Request for Reports/Copies	\$75.00
Photographs	\$10.00
<b>Fireworks Permits</b>	
Sales	\$100.00
Storage	\$100.00
Display	\$100.00
<b>Fire Route Application</b>	
Administration Fee	\$100.00
<b>Residential Requests</b>	
Mortgage Clearance	\$100.00
Change of Ownership	\$100.00
Multi residential after two units (each)	\$25.00
Burn Permit (annual)	\$25.00
Burn Permit (new requiring an inspection)	\$50.00
<b>Commercial &amp; Industrial Requests</b>	
First 2000 square meters	\$200.00
Each additional 100 square meters (each)	\$50.00
Tenant Space Individual (each)	\$50.00
<b>L.L.B.O. Licenses Requests</b>	
Premises	\$100.00



**Fire & By-Law Services**

	<b>2024</b>
<b>Prevention, Protection and Inspection Fees (continued)</b>	
Patio (each)	\$50.00
Special Occasions (each)	\$50.00
<b>Hen License Application Fee</b>	<b>\$100.00</b>
<b>Hotels-Motels Requests</b>	
1-10 units	\$200.00
Over 10 units (per unit)	\$10.00
<b>Day Care Requests</b>	
Day Nurseries/Home Day Care Licenses	\$150.00
<b>Fire Safety Plans</b>	
Approvals	\$100.00
<b>Inspection for Trade Shows</b>	
Home Shows/Special Functions	\$150.00
Installation of Rural 911 Sign	\$100.00
<b>Issuance of Occupant</b>	
Loads sign – 60 persons or less	\$50.00
Loads sign – 61 persons or more	\$100.00
Vacation Rental Inspection Fee	\$150.00



**Fire & By-Law Services**

		<b>2024</b>
<b>Prevention, Protection and Inspection Fees (continued)</b>		
Accreditation Inspections		
Nursing Homes		\$150.00
Rest Homes		\$150.00
Seniors Apartments		\$150.00
Care Facilities		\$150.00
<b>Fire Drills</b>		
Fire drill observation by (an) inspector(s) assigned by the chief fire official of any subsequent fire drill within the same calendar year		\$500.00
<b>Municipal Property Damage</b>		Full Cost Recovery
<b>Discretionary Fees</b>		
Equipment, Labour and/or Materials used at an incident		Full Cost Recovery
<b>False Alarm Response</b>		
Per hour per Fire Department Vehicle		\$510.00
Per additional 1/2 hour per Fire Department Vehicle		\$255.00
<i>Note: False Alarm Fees will only be implemented when it is determined by the Fire Chief that the false alarm was preventable or the fire alarm system was improperly installed, maintained or resulted from a malicious act by an individual. See By-Law 3085(2010) for details.</i>		



**Fire &  
By-Law  
Services**

	<b>2024</b>
<b>Municipal Property Damage (continued)</b>	
<b>Response to an unauthorized Open Air Burn</b>	
Per hour per Fire Department Vehicle	\$550.00
Per additional ½ hour per Fire Department Vehicle	\$275.00
<b>Motor Vehicle Fires and Collisions – Non-Resident</b>	
Per hour per Fire Department Vehicle	\$550.00
Per additional ½ hour per Fire Department Vehicle	\$275.00
<b>Fail to Comply with an Ontario Regulation causing an Emergency Response OR 210/01</b>	
Per hour per Fire Department Vehicle	\$550.00
Per additional ½ hour per Fire Department Vehicle	\$275.00
<i>Note: Motor Vehicle fires and Collisions – Non-Resident MAY be charged where the Pelham Fire Department has responded to an emergency situation, including motor vehicle accidents and fire, in which a non-resident person is involved.</i>	
<b>Sign Fees</b>	
Ground Signs up to 50 square feet	\$100.00
Ground Signs over 50 square feet	\$150.00
Menu Board Signs	\$150.00
Mobile Signs with Modifiable Copy	\$100.00
Pole Signs	\$150.00
Projecting Signs	\$150.00
Roof Signs	\$150.00
Temporary Signs	\$100.00



**Fire &  
By-Law  
Services**

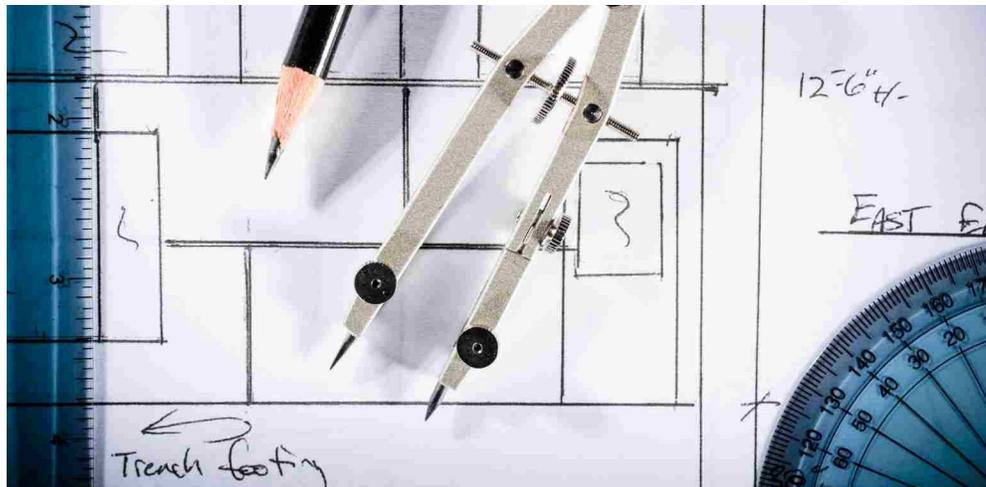
	<b>2024</b>
<b>Sign Fees (Continued)</b>	
Wall Signs	\$100.00
Signs Exceeding Sign Face Area or Height Requirements	\$150.00
<b>Applications and Permits for Signs requiring Council Approval</b>	
Applications to Council for variance	\$250.00
<b>Property Standards &amp; Clean Yard (default not remedied)</b>	
Administrative Fee	\$200.00
Initial Inspection Fee	\$100.00
Re-Inspection Fee	\$100.00
Mailing Fee	\$30.00
Remedial Action taken to correct default (total cost)	+ 30%
Notice to comply	\$95.00
<b>Fencing</b>	
Application to Council for Fencing Variance	\$150.00
Kennel License	\$100.00
Notice to comply (all bylaws)	\$95.00
Municipal Orders (all bylaws)	\$110.00



	<b>2024</b>
<b>Planning Fees</b>	
Draft Plan of Subdivision	\$9,912.00
Resubmission of Draft Plan Prior to Approval	\$1,171.00
Modification to Draft Plan of Subdivision	\$6,194.00
Extension to Approval of a Draft Plan of Subdivision	\$992.00
Final Approval of a Draft Plan of Subdivision	\$1,860.00
Subdivision Agreement	*
Amendment to a Subdivision Agreement	\$931.00
Draft Plan of Condominium	\$4,957.00
Resubmission of Draft Plan of Condominium Prior to Approval	\$1,171.00
Modification to Approval of a Draft Plan of Condominium	\$2,479.00
Extension to Approval of a Draft Plan of Condominium	\$992.00
Town Consultant Review Fee	Full Cost Recovery
Condominium Agreement	*
Amendment to Condominium Agreement	\$931.00
Development Agreement Application	*or**
Town Consultant Review	Full Cost Recovery
Amendment to Development Agreement	\$931.00
Release of Development Agreement	\$1,118.00
Site Plan Approval Application <small>**Note: separate fee for the agreement</small>	\$4,336.00
Resubmission of Site Plan Prior to Approval	\$879.00
Site Plan Approval for Minor Development i.e. farm help house, triplex, building addition <100m <sup>2</sup> etc.	\$1,229.00
Town Consultant Review Fee	Full Cost Recovery
Site Plan Amendment <small>***Note: Separate fee for the agreement</small>	\$3,100.00



		<b>2024</b>
<b>Planning Fees (continued)</b>		
Release of Site Plan Agreement		\$1,118.00
*Subdivision Agreements, Site Plan Agreements and Development Agreements requiring the extension of municipal services		
Garden Suite Agreement		\$1,791.00
Encroachment Agreement		\$345.00
Zoning By-Law Amendment		\$4,957.00
APO Zoning By-Law Amendment		\$3,100.00
Official Plan Amendment		\$6,194.00
Combined Zoning By-Law & Official Plan Amendment		\$9,912.00
Extension of a Temporary Use By-Law		\$3,100.00
Removal of Holding Symbol		\$620.00
Town Consultant Review Fee		Full Cost Recovery
Repeal of Interim Control By-Law		\$1,238.00
Deeming By-Law		\$620.00
Lifting of Inhibiting Order		\$620.00
Lifting of One Foot Reserve		\$620.00
Removal of Part Lot Control		\$1,238.00
Communication Towers and Renewable Energy Application		\$1,238.00
Property Standards Appeal		\$620.00
Aggregate Application Fees		Full Cost Recovery
Real Estate Compliance Letter (10 business day service)		\$150.00
Real Estate Compliance Letter (Expedited 4 business day service)		\$241.00
Zoning Information Letter (10 business day service)		\$112.00



**Planning & Development Services**

**2024**

**Planning Fees (continued)**

* Subdivision Agreements, Site Plan Agreements and Development Agreements requiring the extension of municipal services	
\$11,909.00 where the cost of construction of all Work is less than \$100,000.00;	
\$11,909.00 plus 4.0% of the costs between \$100,000.00 and \$400,000.00;	
\$25,866.00 plus three and one-half percent (3.5%) of the costs exceeding four hundred thousand dollars (\$400,000.00);	
** Site Plan Agreements; and Development Agreements where municipal services are not required to be extended \$2,978.00	
*** Shall be paid in addition to the Official Plan Amendment, Zoning By-Law Amendment and other planning application fees	
Agreements for temporary Second Dwelling Units	\$1,147.00
Change of Address	\$132.00
Consent	\$1,655.00
Request for Change in Conditions	\$608.00
Rescheduling Fee	\$277.00
Final Certification	\$436.00
Recirculation Due to Change in Application	\$277.00
Special Hearing Fee (In Addition to Application Fee)	\$608.00
Minor Variance	\$1213.00
Rescheduling Fee	\$277.00
Recirculation Due to Change in Application	\$277.00
Special Hearing Fee (In Addition to Application Fee)	\$608.00
Cancel Consent Application Fee	\$424.00
Cancel Consent Certificate Fee	\$106.00



<b>Region of Niagara Fees to Take Effect When Region Becomes Upper Tier Municipality Without Planning Authority (Note: Regional fees subject to fee increase change by the Region of Niagara)</b>	<b>2024</b>
<b>Official Plan Amendments</b>	
Regional Official Plan Amendment Review	\$11,205.00
Regional OPA - Urban Boundary Expansion	\$11,205.00
Regional OPA – Establish or Expand Pit or Quarry	\$114,100.00
Major OPA Review (3 or more types of policy review)	\$4,775.00
Minor OPA Review (2 or less types of policy review)	\$2,450.00
<b>Subdivision, Vacant Land or Common Element Condominium Fees</b>	
Draft Plan Review Base Fee	\$1,790.00
Draft Plan Per Ha. Fee (Note: fee is Base fee + Per Ha. fee)	\$790.00
Revision of Submission by Applicant Prior to Draft Approval	\$1,925.00
Modification of Draft Approval	\$1,925.00
Extension of Draft Approval	\$1,395.00
Extension of Draft Approval Approved Prior to 2006	\$2,775.00
Clearance of Draft Plan Conditions (per Phase)	\$1,925.00
<b>Standard Condominium Fees</b>	
Standard Condominium Draft Plan Review	\$1,775.00
Revisions to Submission by Applicant Prior to Draft Approval	\$1,245.00
Modification to Standard Condo. Draft Approval	\$1,245.00
Extension of Standard Draft Condo. Approval	\$890.00
Extension of Standard Draft Condo. Approval Prior to 2006	\$890.00
Clearance of Standard Condo. Conditions	\$1,600.00



<b>Region of Niagara Fees to Take Effect When Region Becomes Upper Tier Municipality Without Planning Authority (Note: Regional fees subject to fee increase change by the Region of Niagara)</b>	<b>2024</b>
<b>Zoning By-law Application Fees</b>	
Major Zoning By-law Amendment Review	\$2,500.00
Minor Zoning By-law Amendment Review	\$1,395.00
Agricultural Purposes Only (APO) Review	\$1,090.00
Revision to Submission By Applicant Prior to Approval (Major)	\$1,075.00
Removal of Holding Symbol	\$895.00
<b>Consent to Sever Application Fees</b>	
Consent Review – Urban	\$510.00
Consent Review – Rural/Outside Urban	\$835.00
Final Certification Fee (active files under Regional Authority)	\$740.00
<b>Site Plan Fees</b>	
Major Site Plan Review	\$1,345.00
Revision to Submission by Applicant Prior to Approval	\$780.00
Clearance of Conditions	\$995.00
<b>Minor Variance Application</b>	
Minor Variance Review	\$760.00
<b>Niagara Escarpment Plan Applications</b>	
Development Permit Review	\$2,225.00
Minor Development Permit Review (no provincial/regional interests-pools/sheds)	\$830.00
<b>Environmental Site Assessments, Request to Use Non-Potable Water, Site Conditions</b>	
Response to Request	\$410.00



Region of Niagara Fees to Take Effect When Region Becomes Upper Tier Municipality Without Planning Authority (Note: Regional fees subject to fee increase change by the Region of Niagara)	2024
<b>Environmental Site Assessments, Request to Use Non-Potable Water, Site Conditions (continued)</b>	
Response to Request – Update Letter	\$150.00
<b>Secondary Plan Review Fees</b>	
Secondary Plans Privately Initiated	\$6,935.00
<b>Pre-Consultation Fees</b>	
Pre-Consultation Review	\$500.00
<b>Special Studies Fees</b>	
Environmental Review	
Major EIS Review (2 features or more)	\$3,000.00
Minor EIS Review (1 feature)	\$1,500.00
EIS Terms of Reference	\$535.00
EIS Second Submission and Greater (Addendum) Review	Half the Original Fee
EIS Draft Review	\$535.00
Review of Restoration Plan	\$760.00
Review of Tree Preservation Plan	\$380.00
Review of Monitoring Plan	\$975.00
<b>Urban Design</b>	
Major Urban Design Review	\$1,000.00
Minor Urban Design Review	\$300.00



## Planning & Development Services

	<b>2024</b>
<b>Building Permit Fees</b>	
Minimum Permit Fee unless otherwise stated	\$287.37
<b><i>New Construction – per square foot</i></b>	
<b>Assembly Occupancies – Group A</b>	
School, church, restaurant, theatre, educational or recreational facility and similar occupancies	\$1.98
Preparation of record for disclosure – each 15 minutes	\$8.30
<b>Institutional Occupancies – Group B</b>	
Hospital, nursing home, reformatory, prison and similar occupancies	\$1.98
<b>Residential Occupancies – Group C</b>	
Single Family Dwelling, Semi-Detached Dwelling & Duplex Dwelling	\$1.63
Multiple Unit Dwelling i.e. apartment dwelling, townhouse dwelling, hotels, motels, other residential buildings or parts thereof	\$1.67
Residential Additions	\$1.44
<b>Business/Personal Services Occupancies – Group D</b>	
Office, bank, medical office/clinic and similar occupancies	\$1.98
<b>Mercantile Occupancies – Group E</b>	
Store, shopping mall/plaza, shop, market, retail outlet and similar occupancies	\$1.98
<b>Industrial Occupancies – Group F</b>	
Industrial mall, plaza, garage, plant, factory, warehouse, manufacturing building and similar occupancies	\$1.84
<b>Special Occupancies/Categories</b>	
New Farm Buildings	\$0.57
Tents	\$287.37



**Planning &  
Development  
Services**

	<b>2024</b>
<b>Special Occupancies/Categories per square foot (continued)</b>	
Park Model Trailer, Mobile Home	\$287.37
<b>Accessory Buildings/Structures</b>	
Garage/Carport, Deck/Porch/Patio, Sunroom/Solarium, shed or other accessory building	\$287.37 \$0.96 > 300/ft <sup>2</sup>
Private Swimming Pool	\$287.37
Public Swimming Pool or Spa	\$861.08
<b>Designated Buildings/Structures</b>	
Communication Tower, Solar Panels, Retaining Wall, Pedestrian Bridge, Wind Turbine, Crane Runway and similar buildings/structures	\$573.71
<b>Alterations &amp; Repairs – per square foot</b>	
<b>Interior Alterations/Repairs/Tenant Improvements</b>	
Assembly occupancies – Group A	\$0.45
Institutional Occupancies – Group B	\$0.45
Residential Occupancies - Group C	\$0.35
Business/Personal Service - Group D	\$0.45
Mercantile Occupancies - Group E	\$0.45
Industrial Occupancies - Group F	\$0.45
Alterations/Additions to existing Farm Buildings	\$0.31
Alter/Replace Roof Structure	\$.045
Fireplace, Woodstove, Insert, Chimney and similar construction	\$287.37



**Planning & Development Services**

	<b>2024</b>
<b>Demolition</b>	
Part 9 Buildings/Structures	\$287.37
Other	\$861.08
<b>Miscellaneous</b>	
Partial Occupancy (does not apply to single family dwellings)	\$287.37
Change of use of a building or part thereof	\$287.37
Transfer of a Permit to a New Owner	\$287.37
Request for Deferral of Permit Revocation	\$287.37
Move a Building/Structure	\$287.37
Conditional Permit	\$688.04
Conditional Permit Agreement	\$287.37
Permit Renewal / Per Year	\$125.66
Re-inspection Fee	\$86.52
Clearance Letter	\$86.52
Building Code Order Compliance Letter	\$173.04
Hourly Rate	\$74.16
Occupant Load Inspection	\$287.37
Photocopying & printing per page	\$0.29
<b>Alternative Solution Review</b>	<b>\$573.71</b>
<b>Partial Permit/Staged Construction</b>	
Building Foundation	15%
Building Shell	75%
Building Completion	10%



**Planning & Development Services**

		<b>2024</b>
<b>Plumbing</b>		
For plumbing work not included in any of the above classes of permit		
First 6 fixtures		\$287.30
Each additional		\$11.48
<b>Refund of Permit Fees</b>		
Where only administrative functions have been completed (application received and cost analysis complete)		90%
Where only administrative and zoning functions have been completed		80%
Where administrative, zoning and plans examination functions have been performed		60%
Where the permit has been issued and no inspections performed		50%
Deduction for each inspection performed		5%
No fees shall be refunded after twelve (12) months from the date of permit issuance or when refund is less than \$100		
<b>Construction Prior to Permit Issuance</b>		
Where construction has commenced prior to the issuance of a permit for any class of permit described herein, the permit fee shall be <b>doubled</b>		
<b>Municipal Property Damage</b>		Full Cost Recovery



**Recreation  
& Cultural  
Services**

	<b>2024</b>
<b>Arena Rentals</b>	
<b>Ice Time – per hour (50min)</b>	
Prime Time - Weekdays 4pm – midnight & weekends	\$221.00
Prime Time - Youth	\$159.00
Non-Prime Time – Weekdays prior to 4pm	Y \$94.00/A
Prime Time Last Minute Ice (less than 24hrs notice)	Y \$77.00/A
Trainers Rate – 5 max	\$64.00
<b>Summer Ice (April 1 – August 1)</b>	
Non-Prime Time	\$122.00
Prime Time - Youth	\$159.00
Prime Time – Adul	\$203.00
<b>Corporate Sponsor Free Skate Rates</b>	
Prime Time Saturday Skate Sponsorship per occurrence	\$278.00
Prime Time Sunday Skate Sponsorship per occurrence	\$324.00
Non-Prime Public Skate Sponsorship per occurrence	\$159.00
<b>Public Skating</b>	
Adults	\$3.54
Students	\$3.10
Child	\$3.10
Family (up to 5 members)	\$10.62
Preschool Skate	\$3.10
Non-Profit Organized Group Rate	\$26.55



**Recreation  
& Cultural  
Services**

<b>Arena Rentals (continued)</b>	<b>2024</b>
<b>Special Skating</b>	
Shinny Hockey Drop-In	\$5.31
Shinny Membership (20)	\$88.50
Women’s Hockey – Learn To Play Drop-In	\$5.31
Women’s Hockey – Learn To Play Program + Shinny Combo	\$8.85
Adult Learn To Skate (10 classes)	\$61.95
Ticket Ice	\$5.31
<b>Summer Floor Rates – hourly</b>	
Hourly – Adult	\$92.00
Hourly – Youth	\$48.00
Daily Event	\$562.00
Daily - Youth	\$368.00
Event Electrical System Includes ESA inspection	\$1,150.00
<b>MCC Arena Advertising</b>	
<b>Accipiter Arena</b>	
On Ice (Per Ice Season/Year)	
Boards (Per Year)	\$1,000.00
On Ice (Per Ice Season/Year)	\$750.00
Boards (Per Year)	\$800.00
Clip Frames	\$10.00/wk or \$25.00/mth



**Recreation  
& Cultural  
Services**

<b>Rentals (continued)</b>	<b>2024</b>
Ice Resurfacers (Per Side/Year)	\$2,000.00
<b>Old Pelham Town Hall</b>	
Monday – Thursday (Daily Rental)	\$142.00
Monday – Thursday (Hourly Rental)	\$36.00
Friday – Sunday & Holidays (Daily Rental)	\$254.00
Friday – Sunday & Holidays (Hourly Rental)	\$52.50
Youth/Multiple Use Rate (5+) (Daily Rental Monday to Thursday)	\$113.00
West Lounge	\$38.00
Stage Rental per set up	\$232.00
Refundable Security Deposit (taxes not applicable)	\$100.00
SOCAN fee – without dancing per event	Full Cost Recovery
SOCAN fee – with dancing per event	Full Cost Recovery
<b>Meridian Community Centre Gymnasiums</b>	
½ gymnasium rental (hourly) Licensed Users-Youth Rate/Service Club	\$14.00
Full size gymnasium rental (hourly)	\$45.00
Full size gymnasium rental daily (Service Club)	\$268.00
½ gymnasium rental (hourly)	\$24.00
Custodial Charge (hourly)	\$40.00
Team Chairs (per event)	\$129.00
Set up & Use of Nets & Standards (Volleyball, Badminton, Pickleball)	\$10.00/event



**Recreation  
& Cultural  
Services**

<b>Rentals (continued)</b>	<b>2024</b>
Equipment Rental (Volleyball; Badminton Racquet w shuttle; Pickleball Racket w ball)	\$2.50/event
Gym Floor Covering (Per Gym)	\$258.00/event
<b>Meridian Community Centre – Kinsmen Community Room</b>	
<b>FULL ROOM</b>	
Daily – Monday to Thursday	\$142.00
Hourly – Monday to Thursday	\$36.00
Daily – Friday to Sunday & Holidays	\$253.00
Hourly – Friday to Sunday & Holidays	\$52.50
<b>HALF ROOM</b>	
Daily – Monday to Thursday	\$70.00
Hourly – Monday to Thursday	\$20.00
Daily – Friday to Sunday & Holidays	\$127.00
Hourly – Friday to Sunday & Holidays	\$28.00
<b>Meridian Community Centre – Dr. Gary &amp; Mall Accursi</b>	
<b>Multipurpose Community Room</b>	
<b>FULL ROOM</b>	
Daily – Monday to Thursday	\$212.00
Hourly – Monday to Thursday	\$54.00
Daily – Friday to Sunday & Holidays	\$381.00
Hourly – Friday to Sunday & Holidays	\$78.00
<b>HALF ROOM</b>	
Daily – Monday to Thursday	\$141.00
Hourly – Monday to Thursday	\$36.00
Daily – Friday to Sunday & Holidays	\$253.00
Hourly – Friday to Sunday & Holidays	\$52.50



**Recreation  
& Cultural  
Services**

<b>Rentals (continued)</b>	<b>2024</b>
<b>Special Functions Area</b>	
Hourly	\$24.00
Daily	\$90.00
Daily (with rental of Dr. Gary Accursi Multipurpose Community Room)	\$56.00
<b>Community room – Kitchen</b>	
Daily (with rental of Dr. Gary & Mall Accursi Multipurpose Community)	\$56.00
Hourly (with rental of Dr. Gary & Mall Accursi Multipurpose Community)	\$20.00
<b>Atrium</b>	
TOP Facility User Groups – 8’ space 1 table + 2 chairs/day per booth	\$27.00
<b>MCC Servery – Ciolfi’s Corner</b>	
Hourly	\$36.00
<b>MCC – Small Meeting Room (RCW Meeting Room &amp; Main Floor)</b>	
Monday to Thursday (Daily)	\$54.00
Friday to Sunday & Holidays (Daily)	\$85.50
Monday to Thursday (Hourly)	\$13.50
Friday to Sunday & Holidays (Hourly)	\$18.50
<b>Miscellaneous</b>	
Refundable Security Deposit (taxes not applicable)	\$100.00
Last Minute Cancellation Fee (less than 24hrs) – Applicable to all Facility	\$42.00
SOCAN fee - without dancing per event	Full Cost Recovery
SOCAN fee – with dancing per event	Full Cost Recovery
Stage Rental per set up	\$130.00
Pelham Minor Hockey Association Courtyard (Hourly/Daily)	\$31.00/\$129.00
Portable Bar per rental	\$129.00



**Recreation  
& Cultural  
Services**

<b>Rentals (continued)</b>	<b>2024</b>
Serving Fee per event	
Linen Rental Fees per Item	\$12.50
Propane Heaters Rental Fee per Heater	\$31.00
<b>Summer Field Rate Schedule</b>	
<b>Ball Diamonds</b>	
Level "A" groomed and lined	\$26.00
Level "A" youth	\$18.50
Level "C" no service	\$15.50
Level "C" youth	\$11.50
Diamond Lights (per hour)	\$13.50
Level "A" groomed and lined	\$204.00
Level "A" youth	\$145.00
Level "C" no service	\$123.00
Level "C" youth	\$87.50
<i>Note: Fees do not include use of lights – apply per hour light fee if required</i>	
<b>Soccer Fields per hour</b>	
Adult	\$25.00
Minor	\$19.50
Soccer Lights (per hour)	\$32.00
Adult	\$195.00
Minor	\$151.00
Soccer Field Lining – Non-Municipal Fields per facility per lining	\$206.00



**Recreation  
& Cultural  
Services**

	<b>2024</b>
<b>Park Pavilions: Centennial Park &amp; Harold Black Park and MSSP Park Pavilion</b>	
Park Pavilion	\$37.00
<b>Passive Areas: Centennial Park &amp; Harold Black Park &amp; MSSP</b>	
Permit Fee + Insurance	\$32.00
<b>Peace Park including Bandshell</b>	
Pavilion Rate + Passive Area Rate (under 100 people)	\$71.00
Pavilion Rate + Passive Area Rate (over 100 people)	\$143.00
Per Hour Rate	\$16.50
SOCAN fee	Full Cost Recovery
Town Staff fee (per hour)	\$40.00
Hydro Fee for One Time Events	\$46.00
<b>Centennial Park Tennis and Pickle Ball Courts</b>	
Family Membership	\$150.00
Single Adult Membership	\$100.00
Single Student	\$50.00
Children (12 years and under)	Free
Outdoor Court Instructor Rental – per court/per day (up to 3 hrs)	20.00
Key Fob Deposit Fee (deposit returned upon return of Fob)	\$50.00
Lesson Fees will be determined based on competitive rates	
<b>Storage Space Per Year</b>	
Youth Organization Storage	\$500.00
Centennial/ H.B. Park	\$50.00



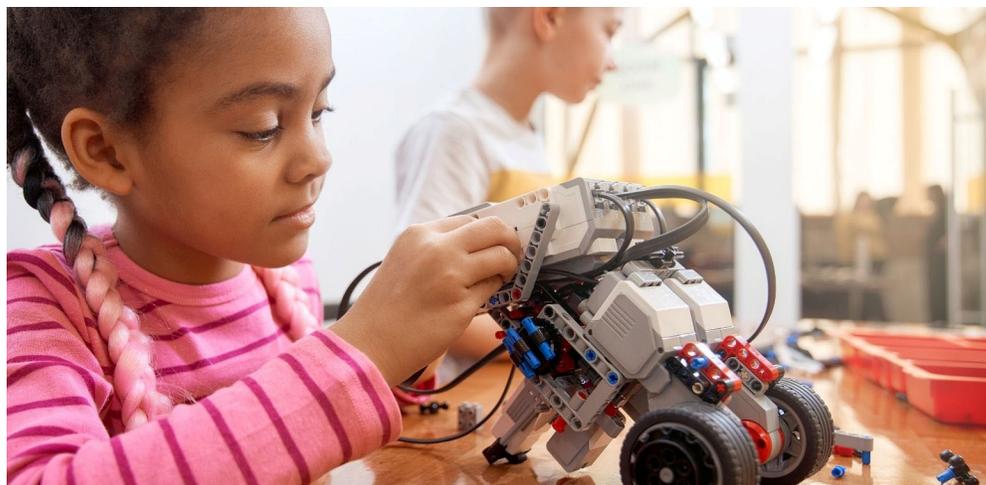
## Recreation & Cultural Services

		<b>2024</b>
<b>Supply Rentals (Daily Fee with Facility Rental)</b>		
Picnic Table/Folding Table		\$25.00
Folding Cruiser Table		\$12.00
10 x 10 Tents with Weights		\$30.00
Kids Folding Table		\$12.00
Refundable Equipment Deposit (taxes not applicable)		\$100.00
<b>Aquatic Rates</b>		
<b>Swimming Lessons</b>		
Parent & Tot 1, 2, 3		\$69.00
Preschool 1-5		\$80.00
Swimmer 1, 2		\$80.00
Swimmer 3, 4, 5, 6		\$86.00
*Swim Discounts 25% off 3 <sup>rd</sup> child (Pre 1 – Swimmer 7/8/9 in same session)		
Patrol (Rookie, Ranger, Star)		\$89.00
Private Lessons (10)		\$190.00
Semi-Private Lessons (10)		\$160.00
Bronze Star		\$92.00
Bronze Medallion/Emergency First Aid CPR (Additional Fee for Materials)		\$163.00
Canadian Lifesaving Society Manual		Cost
Bronze Cross		\$138.00
Swim Team		\$115.00



## Recreation & Cultural Services

<b>Aquatic Rates (Continued)</b>	<b>2024</b>
<b>Facility Charges</b>	\$116.25
Pool Rental per hour (includes 2 lifeguards) + Insurance	
Lifeguard Fee Per hour	\$30.00
<b>Public Swim Rates</b>	
Adult	\$3.98
Child/Senior	\$3.54
Family	\$11.95
Swim Pass – Single	\$55.75
Swim Pass - Family	\$101.77
Aqua Zumba	\$5.31
<b>Camp Rates</b>	
<b>March Break Camp</b>	
Single Week	\$190.00
Family Weekly Registration Discount Each Child after 2 <sup>nd</sup> Child	(\$45.00)
Extended Care per week	\$38.00
Lunch per week (subject to change)	\$48.50
Lunch per day (subject to change)	\$10.00
Leaders in Training Program	\$115.50
Refund Administration Fee	\$20.00



**Recreation  
& Cultural  
Services**

<b>Summer Camp</b>	<b>2024</b>
Single Week Registration	\$190.00
Multiple Week Registration discount each week after 2 weeks	(\$10.00)
Family Weekly Registration Discount Each Child after 2 <sup>nd</sup> Child	25%
Extended Care per week	\$38.00
Extended Care Multiple weeks (3 weeks or more)	\$33.00
4 Day Camp Week (Due to Holiday)	\$150.00
Refund Admin Fee – before June 1	\$20.00
Refund Admin Fee – After June 1 – 2 weeks prior to camp week	\$50.00
<b>Specialty Programs/Camps</b>	
Single Week Registration	\$210.00
Extended Care per week	\$38.00
Ballroom Dance Lessons (10 Classes) (50% off 2 <sup>nd</sup> and 3 <sup>rd</sup> class)	\$72.57
Ballroom Social Tickets	\$15.00
Activity Drop-in Fee Adult	\$5.31
Activity Membership (20) Adult	\$88.50
Activity Drop in Fee Youth	\$3.10
P.D Camp Registration includes lunch	\$65.00

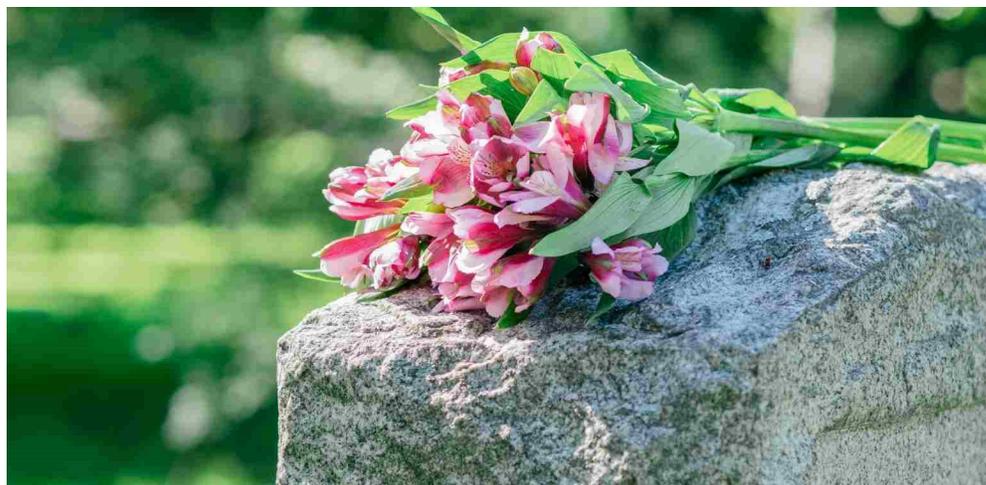


**Recreation  
& Cultural  
Services**

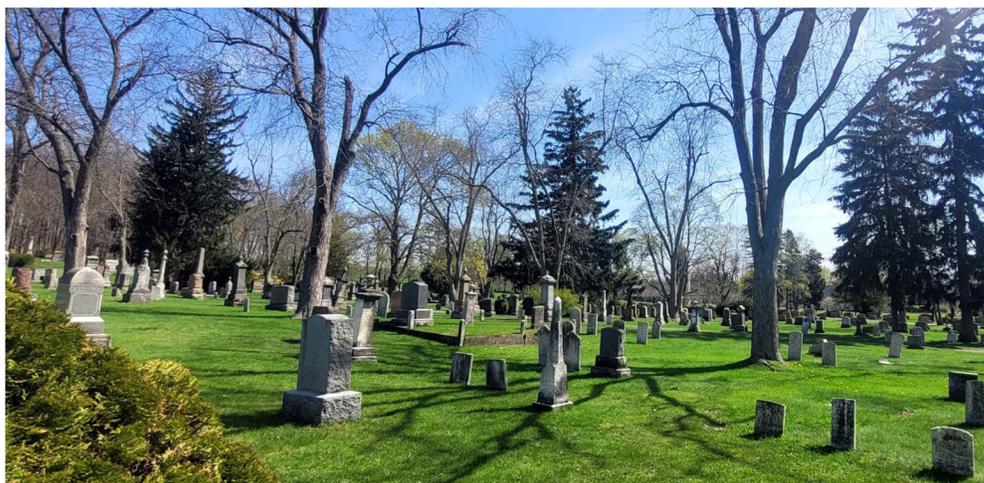
<b>Specialty Programs/Camps (continued)</b>	<b>2024</b>
Holiday Workshop Registration (includes dinner)	\$35.00
Brock Fit (12 weeks)	\$119.47
Pickleball Clinics (Per Person)	\$14.00
Spin classes 10-week session/Drop In	\$100.00/\$10.00
<b>Municipal Property Damage</b>	Full Cost Recovery
<b>Overnight Parking at the Meridian Community Centre</b>	
Overnight Parking at the MCC per night	\$10.00 /night
Overnight Parking at the MCC per month	\$100.00/month



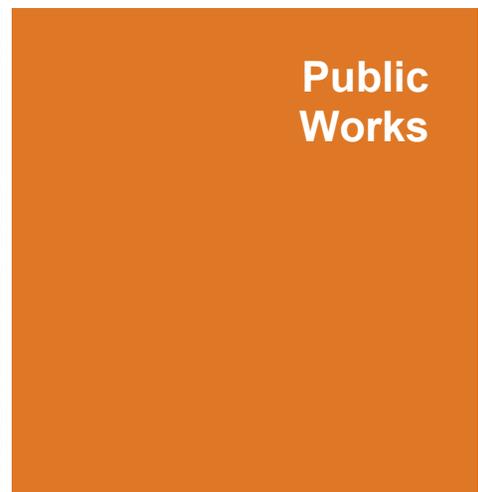
	2024		
	3m	6m	9m
<b>Culvert Fees</b>			
250 mm Culvert + Coupler \$11.00	\$845.00	\$1,266.00	\$1,898.00
300 mm Culvert + Coupler \$21.00	\$884.00	\$1,344.00	\$2,015.00
375 mm Culvert + Coupler \$29.00	\$924.00	\$1,422.00	\$2,133.00
450 mm Culvert + Coupler \$36.00	\$973.00	\$1,521.00	\$2,282.00
525 mm Culvert + Coupler \$74.00	\$1,042.00	\$1,659.00	\$2,487.00
600 mm Culvert + Coupler \$73.00	\$1,100.00	\$1,776.00	\$2,664.00
*** larger or off sizes will be charged as per occurrence			
<b>Cemeteries</b>			
<b>Resident Rates</b>			
Land Acquisition			
Adult Grave			\$690.00
Perpetual Care per lot			\$453.00
Columbarium niche			\$2486.00
Perpetual Care per niche (15%)			\$439.00
<b>Non-Resident Rates</b>			
Land Acquisition			
Adult Grave			\$1,088.00
Perpetual Care per lot			\$725.00
Columbarium niche			\$3,099.00
Perpetual Care per niche (15%)			\$547.00



		<b>2024</b>
<b>Interment Fees (not including Administrative Fee)</b>		
<b>Standard Burial</b>		
Adult		
Opening and Closing Weekdays		\$692.00
Opening and Closing Saturday morning		\$992.00
Opening and Closing Saturday afternoon		\$1,044.00
Infant		
Weekdays		\$325.00
Saturday		\$661.00
<b>Cremated Remains</b>		
Weekdays		\$256.00
Saturday		\$503.00
Columbarium Weekday		\$307.00
Columbarium Saturday		\$514.00
<b>Mausoleum</b>		
Weekdays		\$341.00
Saturday		\$513.00
<b>Disinterment Charges</b>		
Adult/Child disinterment only		\$1,049.00
Infant/Stillborn disinterment only		\$348.00



	<b>2024</b>
<b>Disinterment Fees (continued)</b>	
Cremains disinterment only	\$758.00
Columbarium Removal only	\$307.00
<b>Foundation Charges</b>	
Foundation charge per cubic foot	\$46.00
Markers	\$101.00
Cornerstones	\$106.00
<b>Administration Fees</b>	
Interment Administrative Fee	\$30.00
Interment Rights Transfer	\$59.00
Interment Rights Exchange	\$59.00
Interment Rights Replacement/Duplicate	\$36.00
Cemetery Records Search – per hour	\$31.00
<b>Marker Perpetual Care and Maintenance</b>	
Upright marker four feet or less in height and length	\$200.00
Upright market more than four feet in height or length	\$400.00
Flat Marker over 173 square inches	\$100.00
<b>Other Fees</b>	
Columbarium Plate (not including costs of engraving to Town specifications)	\$79.00



	<b>2024</b>
<b>Foundation Charges (continued)</b>	
Overtime Rate per hour	\$291.00
Archaeological Dig – per hour (not including ministry charges)	\$96.00
<b>Dedication Items with Plaque (includes engraving)</b>	
Wheelchair Accessible Picnic Table	\$4,000.00
6-Foot “Pelham Bench”	\$3,000.00
Pride Bench	\$3,000.00
Bike Rack	\$1,000.00
Bike Repair Station	\$4,500.00
Concrete Ping Pong Table	\$10,500.00
Chess/Checkers Games Table	\$4,000.00
Tree Dedication	\$750.00
<b>Permit Fees</b>	
Special Event Permits (includes administration, site inspection and traffic plan review)	\$165.00
Municipal Permit and Inspection Fee	\$165.00



**Public Works**

	<b>2024</b>
<b>Permit Fees (continued)</b>	
<b>Road Closure/Open Fees</b>	
Closure/Open (4 hours max)	\$251.00
Overtime – Closure/Open (4 hours max)	\$312.00
Double Time Sunday and Holidays – Closure /Open (4 hrs max)	\$383.00
<b>Barricade/Cone/Barrel Deposit – refundable</b>	
Under 10 Units	\$109.00
10 – 20 Units	\$218.00
Over 20 Units	\$545.00
<b>Unsolicited Request to Purchase Lands Due Diligence Fee</b>	\$1,300.00
<b>Municipal Property Damage</b>	Full Cost Recovery
<b>Development Inspection per diem</b>	Full Cost Recovery
<b>Closed Road Allowance Disposal Charges</b>	Full Cost Recovery
<b>Special Customized Signage</b>	Full Cost Recovery
<b>Level 2 EV Charger (per hour)</b>	\$2.00 /hour
<b>Level 3 EV Chargers (per hour)</b>	\$22.00/ hour

**Inquiries related to this user fee and charges guide  
and requests for alternate formats can be directed to:**

The Corporation of the Town of Pelham  
Attention: Corporate Services Department  
Town of Pelham, Municipal Building  
P.O Box 400, 20 Pelham Town Square  
Fonthill, Ontario  
L0S 1E0