

Minor Variance Process Applicant Responsibilities

This minor variance kit contains valuable information for prospective applicants regarding the process for dealing with minor variance applications for relief from the Town of Pelham Zoning By-law.

It is highly recommended that all information be carefully reviewed PRIOR to submitting your application. Pre-consultation meetings are not required for minor variance applications but are recommended, however, please consult with Town staff.

Pre-consultation is an important first-step to determine compliance of the proposal with the appropriate planning policies, as well as to determine any expected conditions of approval.

Failure to conduct this pre-consultation may result in a deferral of the application.

Please note: it is the responsibility of the applicant to contact the appropriate municipal personnel and other government agencies. Contact information for these agencies is included in this kit for your convenience.