

Mayoral Direction

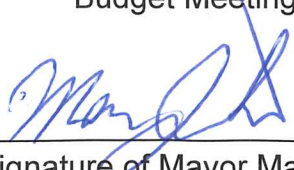
Direction Number: 2025-01

Date: June 9, 2025

Subject: Direction to Staff to prepare proposed 2026 Budgets for the Town of Pelham

Pursuant to Section 284.3 of the *Municipal Act, 2001*, and in accordance with the powers granted to the Head of Council under Part VI.1, I Marvin Junkin, Mayor of the Town of Pelham, hereby directs the Chief Administrative Officer and the Treasurer (or their designate) to:

1. Prepare the following budget components in accordance with the *Municipal Act, 2001*:
 - a. 2026 Capital Budget;
 - b. 2026 Operating Budget; and
 - c. 2026 Water and Wastewater Budget
2. Present the draft 2026 Capital and Operating Budgets to the Mayor no later than 4:30 p.m. on October 28, 2025, for distribution to Council and Senior Staff by end of day October 29, 2025, and subsequently present the drafts at a Special Budget Meeting of Council scheduled for November 17, 2025.
3. Present the draft 2026 Water and Wastewater Budget to the Mayor no later than 4:30 p.m. on January 20th, 2026, for distribution to Council and Senior Staff by end of day January 21, 2026, and subsequently present the draft at a Special Budget Meeting of Council scheduled for February 9, 2026.



Signature of Mayor Marvin Junkin

CC. Sarah Leach, Acting Town Clerk
David Cribbs, Chief Administrative Officer
Teresa Quinlin-Murphy, Treasurer
Usama Seraj, Deputy Treasurer