

Notice of Public Meeting for Proposed Building Permit Fee Study

Date: Wednesday June 17, 2026 at 5:30 PM

Place: This hearing will be a hybrid (virtual/in-person) meeting.

Virtual Participation: Zoom Webinar / YouTube Livestream

In-person Participation: Town Hall, Council Chambers
20 Pelham Town Square, Fonthill

Town Council approved hybrid meetings via By-law No. 4507 (2022). The Town of Pelham live webcast of the Public Meeting will be streaming at:
<https://www.youtube.com/user/TownOfPelham/live>

Public Meeting for Proposed Building Permit Fees Increase under Section 7(6) of the Building Code Act, S.O. 1992, as amended.

The Town of Pelham retained Watson & Associates Economists Ltd. to undertake a review of its Building Permit Fees. The public meeting will include a presentation by Watson & Associates Economists Ltd., on the report findings related to the building permit fee amendments. Upon conclusion of the presentation, any person in attendance will have an opportunity to make representations with respect to the matter.

The Building Code Act, provides the authority for a municipality to pass a bylaw prescribing fees for various classes of building permits and states that the total amount of fees must not exceed the anticipated reasonable costs of a municipality to administer and enforce the Building Code Act.

A copy of the Consultant's report regarding the Building Permit Review is available on the Town website by clicking [here](#) under the heading of Building Permit Submission - 2026 Building Fees and By-law Study at the Community Planning and Development Department. Copies will be made available at no cost at Town Hall.

Your Input is Encouraged:

The Town of Pelham would appreciate receiving your written and/or verbal comments regarding this application. Unless indicated otherwise, personal information and all comments will become part of the public record and may be publicly released. To provide input in writing, or to request personal notice if the proposed Fee By-law is adopted, please send all correspondence by **noon on Monday, June 8 to The Town Clerk, Holly Willford**, PO Box 400, 20 Pelham Town Square, Fonthill, Ontario, L0S 1E0, or by email at hwillford@pelham.ca.

Comments and requests received after this date will still be received by Council; however, they may not be published as part of the public meeting agenda. Verbal comments will be received by the Town at the public hearing via virtual or in-person participation. To provide verbal comments virtually, please pre-register with the Town Clerk by sending an email to hwillford@pelham.ca before **12:00 p.m. on Friday June 12, 2026**. Zoom webinar registration information and procedure will be provided. **To provide verbal comments in-person at the Public Meeting, pre-registration is encouraged but not required.** Registrants will be notified of Council's Decision.

Need More Information: For more information, please contact Andrew McMurtrie, Chief Building Official, by email at amcmurtrie@pelham.ca or at 905-980-6665.

Dated at the Town of Pelham, this 26th day of May, 2026.



Holly Willford
Town Clerk

Date of Publication: May 26, 2026