

# User Fees & Charges Guide

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*Pelham - a caring, active and sustainable community.*





# Overview

User fees and charges are established to ensure that services specific to individuals are not subsidized by all ratepayers within the Town of Pelham.

The Town of Pelham is proud to offer the experiences outlined in this guide at a minimal cost to the community members that require them.

The user fees and charges outlined in this document are regulated by By-law # 58-2025.

Where it is found that a fee in this schedule is different than an approved by-law or policy, the latter shall prevail. All fees and charges do not include applicable taxes. Where fees and charges are subject to taxes, they will be added at point of sale.

# Fee Sections



**Clerk's**

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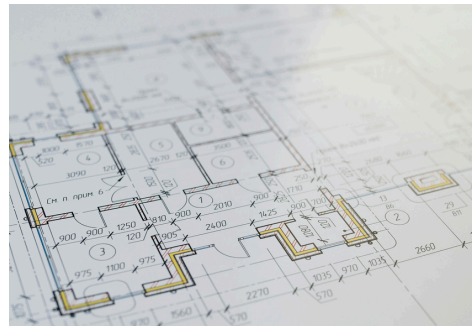
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# Clerk's

The Clerk's Office also oversees by-laws, corporate reports, municipal elections, freedom of information requests, and maintaining Council and Committee meeting agendas and minutes. Through these efforts, the Clerk's Office supports transparency, accountability and effective municipal operations







## Licensing, Commissioner of Oath

<b>Business Licensing</b>		
	Annual Vendor License	\$250.00
	Limited Vendor License	\$25.00
	Bed and Breakfast, Fee per bedroom	\$150.00
	Short Term Accommodation, Fee per bedroom	\$300.00
<b>Affidavits / Commissioner of Oath</b>		
	Signature for all documents	\$20.00
	Non-resident Signature for all documents	\$30.00
	Registrar Statement / Travel Letter	\$20.00
	Burial Permits / Death Registrations	\$20.00
	Burial Permits / Death Registrations - After Hours	\$100.00
	Photocopies per page	\$0.31
	Retrieval of Archived Records from Off-Site Storage	\$20.00
<b>Lottery Licensing</b>		
	Bingo License % of prizes not exceeding \$5,500.00	3%
	Raffle Lotteries % of prizes not exceeding \$50,000.00	3%
	Bazaar Lotteries % of prizes not exceeding \$500.00	3%
	Bazaar Lotteries - per wheel	10%
	Break Open Ticket (Nevada) Lottery % of prizes each occasion	3%
	Break Open Ticket (Nevada) Lottery Home Base % of total prizes	2.25%



## Marriage Licensing, Municipal Property Damage

<b>Line Fences Administrative Fee</b>		\$425.00
<b>Muzzle Order Appeal Hearing Fee</b>		\$275.00
<b>Marriage Licensing</b>		
	License Fee	\$135.00
	Ceremony Fee - On Site - Business Hours*	\$300.00
	Rental of Peace Park Bandshell applies	\$27.00
	Special Functions Area Per Hour (25 people) p/hr	\$24.48
	*Rental Fee - Business Hours - MCC 1/2 Accursi (50 people) p/hr	\$37.74
	*Rental Fee - Business Hours - MCC 1/2 Accursi (50 people) p/hr Friday to Sunday & Holidays	\$54.57
	Ceremony Fee - Off Site and After Hours (plus expenses)	\$350.00
	Ceremony Fee - Holiday Weekend (plus expenses)	\$400.00
	Rehearsal Fee	\$75.00
	Witness Fee - Municipal Staff - Normal Business Hours - Each	\$25.00
	Cleaning Fees, if required	\$100.00
<i>Note 1: For weddings not officiated by the Town of Pelham, separate MCC Rental Fees and requirements apply.</i>		
<b>Municipal Property Damage - Billable</b>		<b>Full Cost Recovery</b>
<b>Temporary Outdoor Patio on Municipal Property Permit</b>		\$150.00





## Freedom of Information, Integrity Commissioner

Freedom of Information		
	Application Fee	\$5.00
	Photocopies - per page	\$0.20
	Manual Search, each 15 minutes	\$7.50
	Preparation of record for disclosure - each 15 minutes	\$7.50
	Retrieval of Archived Records in Off-Site Storage	\$20.00
Integrity Commissioner Complaint Filing Fee(s) * Per Term of		
	First Complaint	No Fee
	Second Complaint	\$100.00
	Three or More Complaints	\$300.00
*Please contact the Clerks Department for applicable exemptions		



# Corporate Services

The Town of Pelham Corporate Services Department is focused on maintaining the financial strength of the municipality by providing transparent, timely financial reporting.







## Tax Services and Registration Fees, Accounts Receivables

General Tax Services Fees		
	Statement of Tax Account	\$10.00
	Reprint of Tax Bill	\$10.00
	Tax Certificate - Mailed	\$55.00
	Tax Certificate - Verbal	\$25.00
	Interest and Penalty on Tax Arrears	1.25%
	NSF Charge	\$35.00
	New Roll Creation	\$40.00
	Ownership Change	\$40.00
	Mortgage Company Administration Fee	\$15.00
Tax Registration Fees		
	Tax Registration	Actual Fees Charged plus 25%
	After Final Notice	
	Sale by Tender/Auction	\$2,200.00
	Preparation of Extension Agreement	\$500.00
	POA Add to Taxes	\$50.00
General Account Receivables		
	Interest on Accounts Receivable	1.25%
	NSF Charge on Accounts Receivable	\$35.00
	Administrative Fee for Adding Arrears to Tax	\$30.00
	S. 357 / 358 Application Fee	\$30.00



# Fire and By-law Services

The Town of Pelham Fire Services Department is focused on providing emergency services such as suppression, rescue, medical assistance, public assistance, fire inspection, fire prevention, and fire education. The fire department provides services to residents 24 hours a day, year round.







## Prevention and Inspection Fees, Fireworks

Prevention, Protection and Inspection Fees		
	File Search	\$75.00
	Request for Reports / Copies	\$75.00
	Photographs	\$10.00
Fireworks Permits		
	Sales	\$100.00
	Storage	\$100.00
	Display	\$100.00
Fire Route Application		
	Administration Fee	\$100.00
Residential Requests		
	Mortgage Clearance	\$100.00
	Change of Ownership	\$100.00
	Multi Residential after two units (each)	\$50.00
	Burn Permit (annual)	\$25.00
	Burn permit (new requiring an inspection)	\$50.00
Commercial & Industrial Requests		
	First 2000 square meters	\$200.00
	Each Additional 100 square meters (each)	\$50.00
	Tenant Space Individual (each)	\$50.00



## L.L.B.O. Licenses, Fire Drills, False Alarm, Open Air Burn

<b>L.L.B.O. Licenses Requests</b>		
	Premises	\$100.00
<b>Fire Drills</b>		
	Fire drill observation by (an) inspector(s) assigned by the chief fire official of any subsequent fire drill within the same calendar year	\$500.00
<b>Municipal Property Damage</b>		Full Cost Recovery
<b>Discretionary Fees</b>		
	Equipment, Labour and /or Materials used at an incident	Full Cost Recovery
<b>False Alarm Response</b>		
	Per hour per Fire Department Vehicle	\$580.00
	Per additional 1/2 hour per Fire Department Vehicle	\$290.00
Note: False Alarm Fees will only be implemented when it is determined by the Fire Chief that the false alarm was preventable or the fire alarm system was improperly installed, maintained or resulted from a malicious act by an individual. See By-Law 3085 (2010) for details.		
<b>Response to an unauthorized Open Air Burn</b>		
	Per hour per Fire Department Vehicle	\$550.00
	Per additional 1/2 hour per Fire Department Vehicle	\$275.00





## Motor Vehicle Fires and Collisions, Hen License, Fire Safety

<b>Motor Vehicle Fires and Collisions - Non-Resident</b>		
	Per hour per Fire Department Vehicle	\$550.00
	Per additional 1/2 hour per Fire Department Vehicle	\$275.00
	Fail to Comply with an Ontario Regulation causing an Emergency Response OR 210 /01	\$550.00
	Per hour per Fire Department Vehicle	\$550.00
	Per additional 1/2 hour per Fire Department Vehicle	\$275.00
Note: Motor Vehicle Fires and Collisions - Non-Resident MAY be charged where the Pelham Fire Department has responded to an emergency situation, including motor vehicle accidents and fire, in which a non-resident person is involved.		
<b>Hen License Application Fee</b>		\$100.00
	Patio (each)	\$50.00
	Special Occasions (each)	\$50.00
<b>Hotels-Motels Requests</b>		
	1-10 units	\$200.00
	Over 10 units (per unit)	\$10.00
<b>Day Care Requests</b>		
	Day Nurseries / Home Day Care Licenses	\$150.00
<b>Fire Safety plans</b>		
	Approvals	\$100.00
<b>Inspection for Trade Shows</b>		
	Home Shows /Special Functions	\$150.00
	Installation of Rural 911 Sign	\$100.00



## Issuance of Occupant, Sign Fee

Issuance of Occupant		
	Loads sign - 60 persons or less	\$50.00
	Load sign - 61 persons or more	\$100.00
	Vacation Rental Inspection Fee	\$150.00
	Accreditation Inspections	
	Nursing Homes	\$150.00
	Rest Homes	\$150.00
	Seniors Apartments	\$150.00
	Care Facilities	\$150.00
Sign Fees		
	Ground Signs up to 50 square feet	\$100.00
	Ground Signs over 50 square feet	\$150.00
	Menu Board Signs	\$150.00
	Mobile Signs with Modifiable Copy	\$100.00
	Pole Signs	\$150.00
	Projecting Signs	\$150.00
	Roof Signs	\$150.00
	Temporary Signs	\$100.00
	Wall Signs	\$100.00
	Signs Exceeding Sign Face Area or Height Requirements	\$150.00



## Permits for Sign, Property Standards, Fencing

Applications and Permits for Signs requiring Council Approval		
	Applications to Council for Variance	\$250.00
Property Standards & Clean Yard (default not remedied)		
	Administrative Fee	\$200.00
	Initial Inspection Fee	\$100.00
	Re-Inspection Fee	\$100.00
	Mailing Fee	\$30.00
	Remedial Action taken to correct default (total cost)	30%
	Notice to comply	\$95.00
Fencing		
	Applications to Council for Fencing Variance	\$150.00
	<b>Kennel License</b>	\$100.00
	<b>Notice to comply (all By-Laws)</b>	\$95.00
	<b>Municipal Orders (all By-Laws)</b>	\$110.00





# Planning and Development

The Town of Pelham Community Planning and Development Services Department focuses on enhancing the quality of life in Pelham through the provision of development review and compliance functions, building services review and approvals, land use policy development and implementation, zoning by-law review and implementation, heritage planning, Geographic Information Systems and environmental resource development.





## Pre-Consultation, Committee of Adjustment Applications

Pre-Consultation Meetings			
	Minor Pre-Consultation (Zoning/Official Plan Amendments & Site Plan Control)		\$250.00
	Major Pre-Consultation (subdivision, Condominiums)		\$500.00
No preconsultation fees are required for Committee of Adjustment Applications including Consents and Minor Variances or on-Farm Diversified Uses.			
Committee of Adjustment Applications			
	Consent		\$3,745.00
	Each additional lot after the first (limit of 3 in addition to the retained for a total of 4 lots)		\$864.00
		Request for Change in Conditions	\$1,530.00
		Rescheduling Fee	\$369.00
		Final Certification	\$454.00
		Recirculation Due to Change in Application	\$289.00
		Special Hearing Fee (In Addition to Application Fee)	\$812.00
		Cancel Consent Application Fee	\$441.00
		Cancel Consent Certificate Fee	\$110.00
		Rescheduling Fee	\$369.00
		Final Certification	\$454.00
	Minor Variance - Simple *CPD Director Discretion		\$1,836.00



## Committee of Adjustment Applications, Site Plan Control

Committee of Adjustment Applications			
	Minor Variance - Complex		\$3,366.00
		Rescheduling Fee	\$369.00
		Recirculation Due to Change in Application	\$289.00
		Special Hearing Fee (In Addition to Application Fee)	\$812.00
		Recirculation Due to Change in Application	\$289.00
		Zoning By-Law Amendment	\$13,272.00
		Minor Zoning By-Law Amendment *CPD Director Discretion	\$7,519.00
		Official Plan Amendment	\$13,809.00
		Combined Zoning By-Law & Official Plan Amendment	\$15,487.00
Site Plan Control Applications			
	Site Plan Approval - Minor (Building addition <100 m2 etc.) <i>**Note: Separate fee for the agreement</i>		\$1,575.00
	Site Plan Approval - Standard <i>**Note: Separate fee for the agreement</i>		\$5,556.00
	Site Plan Approval - Complex (Extension of municipal services) <i>**Note: Separate fee for the agreement</i>		\$6,495.00
		Resubmission of Site Plan Prior to Approval	\$915.00
		Site Plan Amendment <i>**Note: Separate fee for the agreement</i>	\$3,447.00
		Release of Site Plan Agreement	\$1,197.00





## Plan of Subdivision and Condominium Applications

Plan of Subdivision & Condominium Applications			
	Draft Plan of Subdivision		\$10,927.00
		Resubmission of Draft Plan Prior to Approval	\$1,352.00
		Modification to Draft Plan of Subdivision	\$10,927.00
		Extension to Approval of a Draft Plan of Subdivision	\$2,072.00
	Final Approval of a Draft Plan of Subdivision		\$2,040.00
	Draft Plan of Condominium		\$16,985.00
		Resubmission of Draft Plan of Condominium Prior to Approval	\$323.00
		Modification to Approval of a Draft Plan of Condominium	\$15,672.00
		Extension to Approval of a Draft Plan of Condominium	\$1,922.00
	Condominium Exemption		\$686.00



## Agreements

Agreements		
	Subdivision Agreements, Site Plan Agreements, and Development Agreements requiring the extension of municipal services	
	\$12,389.00 where the cost of construction of all work is less than \$100,000.00	
	\$12,389.00 plus 4.0% of the costs between \$100,000.00 and \$400,000.00	
	\$26,910.00 plus 3.5% of the costs exceeding \$400,000.00	
	Amendment to a Subdivision Agreement	\$4,368.00
	Site Plan Agreements and Development Agreements where municipal services are not required to be extended	\$3,816.00
	Amendment to Development Agreement	\$969.00
	Release of Development Agreement	\$1,163.00
	Condominium Agreement	\$3,314.00
	Amendments to Condominium Agreement	\$4,368.00
	Minor Agreement (Garden Suite / Environmental / EIS)	\$1,864.00
	Encroachment Agreement	\$1,503.00
	Temporary Primary Dwelling Agreements	\$1,193.00



## Other Planning Applications and Processes

Other Planning Applications and Processes		
	Removal of Part Lot Control	\$1,288.00
	Removal of Holding Symbol	\$4,011.00
	Deeming By-Law	\$645.00
	Extension of a Temporary Use By-Law	\$9,505.00
	Communication Towers and Renewable Energy Application	\$4,699.00
	Change of Address	\$309.00
	Repeal of Interim Control By-Law	\$1,288.00
	Lifting of Inhibiting Order	\$645.00
	Lifting of One Foot Reserve	\$737.00
	Property Standards Appeal	\$645.00
	Aggregate Application Fees	Full Cost Recovery
	Zoning Information Letter (10 business day service)	\$142.00
	Real Estate Compliance Letter (10 business day service)	\$240.00
	Real Estate Compliance Letter (Expedited 4 business day)	\$386.00
	Town Consultant Review Fee *Consultant review may include full application costs for an RFP consultant to undertake the application review in full / part and or specific consultant review expertise of studies and requirements	Full Cost Recovery
<b>Region of Niagara Fees to Take Effect When Region Becomes Upper Tier Municipality Without Planning Authority (Note: Regional Fees subject to Fee increase change by the Region of Niagara)</b>		





## Official Plan Amendments Subdivision, Vacant Lot

Official Plan Amendments		
	Regional Official Plan Amendment Review	\$11,205.00
	Regional OPA - Urban Boundary Expansion	\$11,205.00
	Regional OPA - Establish or Expand Pit or Quarry	\$114,100.00
	Major OPA Review (3 or more types of policy review)	\$4,775.00
	Minor OPA Review (2 or less types of policy Review)	\$2,450.00
Subdivision, Vacant Land or Common Element Condominium Fees		
	Draft Plan Review Base Fee	\$1,790.00
	Draft Plan Per Ha. Fee (Note: Fee is Base Fee + Per Ha. Fee)	\$790.00
	Revision of Submission by Applicant Prior to Draft Approval	\$1,925.00
	Modification of Draft Approval	\$1,925.00
	Extension of Draft Approval	\$1,395.00
	Extension of Draft Approval Approved Prior to 2006	\$2,775.00
	Clearance of Draft Plan Conditions (per phase)	\$1,925.00
Standard Condominium Fees		
	Standard Condominium Draft Plan Review	\$1,775.00
	Revisions to Submission by Applicant Prior to Draft Approval	\$1,245.00
	Modification to Standard Condominium Draft Approval	\$1,245.00
	Extension of Standard Draft Condominium Approval	\$890.00
	Extension of Standard Draft Condominium Approval Prior to 2006	\$8.90
	Clearance of Standard Condominium Conditions	\$1,600.00



## Zoning By-law, Site Plan, Minor Variance

<b>Zoning By-Law Application Fees</b>		
	Major Zoning By-Law Amendment Review	\$2,500.00
	Minor Zoning By-Law Amendment Review	\$1,395.00
	Agricultural Purposes Only (APO) Review	\$1,090.00
	Revision to Submission by Applicant Prior to Approval (Major)	\$1,075.00
	Removal of Holding Symbol	\$895.00
<b>Consent to Sever Application Fees</b>		
	Consent Review - Urban	\$510.00
	Consent Review - Rural / Outside Urban	\$835.00
	Final Certification Fee (active files under Regional Authority)	\$740.00
<b>Site Plan Fees</b>		
	Major Site Plan Review	\$1,345.00
	Revision to Submission by Applicant Prior to Approval	\$780.00
	Clearance of Conditions	\$995.00
<b>Minor Variance Application</b>		
	Minor Variance Review	\$760.00
<b>Niagara Escarpment Plan Applications</b>		
	Development Permit Review	\$2,225.00
	Minor Development Permit Review (no provincial / regional interests - pools / sheds)	\$830.00



## ESA, Secondary Plan, Pre-Consultation, Special Studies

<b>Environmental Site Assessments, Request to Use Non-Potable Water, Site Conditions</b>		
	Response to Request	\$410.00
	Response to Request - Update Letter	\$150.00
<b>Secondary Plan Review Fees</b>		
	Secondary Plans Privately Initiated	\$6,935.00
<b>Pre-Consultation Fees</b>		
	Pre-Consultation Review	\$500.00
<b>Special Studies Fees</b>		
	Environmental Review	
	Major EIS Review (2 features or more)	\$3,060.00
	Minor EIS Review (1 feature)	\$1,530.00
	Major Environmental Impact Study (EIS) Review (2 or more features) - No Approved terms of reference	\$4,045.00
	Minor EIS Review (1 feature) - No Approved Terms of Reference	\$2,355.00
	EIS Terms of Reference Review	\$555.00
	EIS Second Submission and Greater (Addendum) Review	Half the Original Fee
	EIS Draft Review	\$555.00
	Review of Restoration Plan	\$760.00
	Review of Tree Preservation Plan	\$380.00
	Review of Monitoring Plan	\$975.00



## Urban Design

Urban Design		
	Major Urban Design Review	\$1,000.00
	Minor Urban Design Review	\$300.00





## Building Permit Fees, New Construction, Occupancies

<b>Building Permit Fees</b>		
	Minimum Permit Fee unless otherwise stated	\$299.00
<b>New Construction - per square foot</b>		
<b>Assembly Occupancies - Group A</b>		
	School, church, restaurant, theatre, educational or recreational facility and similar occupancies	\$2.06
	Preparation of record for disclosure - each 15 minutes	\$8.64
<b>Institutional Occupancies - Group B</b>		
	Hospital, nursing home, reformatory, prison and similar occupancies	\$2.06
<b>Residential Occupancies - Group C</b>		
	Single Family Dwelling, Semi-Detached Dwelling & Duplex Dwelling	\$1.69
	Multiple Unit Dwelling i.e. apartment dwelling, townhouse dwelling, hotels, motels, other residential buildings or parts thereof	\$1.73
	Residential Additions	\$1.50
<b>Business / Personal Services Occupancies - Group D</b>		
	Office, bank, medical office / clinic and similar occupancies	\$2.06
<b>Mercantile Occupancies - Group E</b>		
	Store, shopping mall / plaza, shop, market, retail outlet and similar occupancies	\$2.06
<b>Industrial Occupancies - Group F</b>		
	Industrial mall, plaza, garage, plant, factory, warehouse, manufacturing building and similar occupancies	\$1.92



## Special Occupancies, Accessory Building

<b>New Construction - per square foot</b>		
<b>Special Occupancies / Categories</b>		
	New Farm Buildings	\$0.59
	Tents	\$299.00
<b>Special Occupancies / Categories per square Feet</b>		
	Park Model Trailer, Mobile Home	\$299.00
<b>Accessory Buildings / Structures</b>		
	Garage / Carport, Deck / Porch / Patio, Sunroom / Solarium shed or other accessory building	\$299.00
		\$ .99 > 300/Ft <sup>2</sup>
	Private Swimming Pool	\$299.00
	Public Swimming Pool or Spa	\$896.00
<b>Designated Buildings / Structures</b>		
	Communication Tower, Solar Panels, Retaining Wall, Pedestrian Bridge, Wind Turbine, Crane Runway and similar buildings / structures	\$597.00



## Alterations, Demolition

Alterations & Repairs - per square foot		
Interior Alterations / Repairs / Tenant Improvements		
	Assembly Occupancies - Group A	\$0.47
	Institutional Occupancies - Group B	\$0.47
	Residential Occupancies - Group C	\$0.37
	Business / Personal Service - Group D	\$0.47
	Mercantile Occupancies - Group E	\$0.47
	Industrial Occupancies - Group F	\$0.47
	Alterations / Additions to existing Farm Buildings	\$0.33
	Alter / Replace Roof Structure	\$0.47
	Fireplace, Woodstove, Inset, Chimney and similar construction	\$299.00
Demolition		
	Part 9 Building / Structures	\$299.00
	Other	\$896.00



## Miscellaneous

Miscellaneous		
	Partial Occupancy (does not apply to single family dwellings)	\$299.00
	Change of use of a building or part thereof	\$299.00
	Transfer of a Permit to a New Owner	\$299.00
	Request for Deferral of Permit Revocation	\$299.00
	Move a Building / Structure	\$299.00
	Conditional Permit	\$716.00
	Conditional Permit Agreement	\$299.00
	Permit Renewal / Per Year	\$131.00
	Re-inspection Fee	\$90.00
	Clearance Letter	\$90.00
	Building Code Order Compliance Letter	\$181.00
	Hourly Rate	\$78.00
	Occupant Load Inspection	\$299.00
	Photocopying & Printing per page	\$0.31





## Plumbing, Partial Permit, Refund of Permit Fees

<b>Alternative Solution Review</b>		\$597.00
<b>Partial Permit / Staged Construction</b>		
	Building Foundation	15%
	Building Shell	75%
	Building Completion	10%
<b>Plumbing</b>		
	For Plumbing work not included in any of the above classes of permit	
	First 6 fixtures	\$299.00
	Each additional	\$11.94
<b>Refund of Permit Fees</b>		
	Where only administrative functions have been completed (application received and cost analysis complete)	90%
	Where only administrative and zoning functions have been completed	80%
	Where administrative, zoning and plans examination functions have been performed	60%
	Where the permit has been issued and no inspections performed	50%
	Deduction for each inspection performed	5%
	No fees shall be refunded after twelve (12) months from the date of permit issuance or when refund is less than \$100	
<b>Construction Prior to Permit Issuance</b>		
	Where construction has commenced prior to the issuance of a permit for any class of permit described herein, the permit shall be <b>doubled</b>	
<b>Municipal Property Damage - Full Cost Recovery</b>		



# Recreation, Culture & Wellness

The Town of Pelham Recreation, Culture, & Wellness Department is focused on recreation facility operations, enhancing the quality of life for all residents and visitors through extraordinary programs, activities, festivals and events.





## Arena Rentals, Public Skating

<b>Arena Rentals</b>		
<b>Ice Time - per hour (50 min)</b>		
	Prime time - Weekdays 4 pm - midnight & weekends	\$230.50
	Prime Time - Youth	\$166.00
	Non-Prime Time - Weekdays prior to 4 pm	Y \$102.00 / A \$136.50
	Prime Time Last Minute Ice (less than 24 hours notice)	Y \$86.00 / A \$136.50
	Trainers Rate - 5 Max	\$71.50
	School Ice Rate	\$86.50
<b>Spring / Summer Ice (April 1 - September 1)</b>		
	Non-Prime Time	\$136.50
	Prime Time - Youth	\$166.00
	Prime Time - Adult	\$230.50
<b>Public Skate Sponsorship per occurrence</b>		\$366.00
<b>Public Skating</b>		
	Adults	\$3.98
	Students	\$3.54
	Child	\$3.54
	Family (up to 5 members)	\$11.95
	Preschool Skate	\$3.54
	Non-Profit Organized Group Rate	\$30.09

Administrative amendments authorized by the Clerk on December 30, 2025



## Special Skating, Summer Floor Rates

Special Skating		
	Shinny Hockey Drop-In	\$5.31
	Shinny Membership (20)	\$88.50
	Women's Hockey - Learn to Play Drop-In	\$5.31
	Women's Hockey - Learn to Play Program - Shinny Combo	\$5.31
	Adult Learn To Skate Program ( per class)	\$8.85
	Ticket Ice	\$5.31
Summer Floor Rates		
	Hourly - Adult	\$102.00
	Hourly - Youth	\$53.00
	Daily Event	\$622.00
	Daily - Youth	\$408.00
	Event Electrical System Includes ESA Inspection	\$1,224.00
	Tables / Chairs Rentals per item / per event	\$10.00 / \$5.00

Administrative amendments authorized by the Clerk on December 30, 2025



## MCC Arena Advertising

MCC Arena Advertising		
Accipiter Arena		
	Boards (Per Year)	\$1,000.00
Duliban Insurance Arena		
	On Ice (Per Ice Season / Year)	\$1,200.00
	Boards (Per Year)	\$1,000.00
	Wall Boards (Per Year)	\$600.00
	Clip Frames and printing of poster	\$10.00/wk
		\$35/month
	Ice Resurfacer (Per Side/Year)	\$2,000.00





## Old Pelham Town Hall

Old Pelham Town Hall		
	Monday - Thursday (Daily Rental)	\$204.00
	Monday - Thursday (Hourly Rental)	\$46.00
	Friday - Sunday & Holidays (Daily Rental)	\$326.50
	Friday - Sunday & Holidays (Hourly Rental)	\$66.50
	Youth / Multiple Use Rate (5+) (Daily Rental Mon to Thurs)	\$178.50
	Office	\$20.00/hr
	West Lounge	\$76.50
	Stage Rental per set up	\$255.00
<b>Refundable Security Deposit (taxes not applicable)</b>		\$100.00
	ENTANDEM - Socan/ Resound Fees - without dancing per event	Full Cost Recovery
	ENTANDEM - Socan/ Resound Fees - with dancing per event	Full Cost Recovery

Administrative amendments authorized by the Clerk on December 30, 2025



## Rankin Family and Lucchetta Family Gymnasiums

### Rankin Family/Lucchetta Family Gymnasiums

**NOTE: A Minimum of 1 hour rental is required for facilities i.e gyms, halls and meeting rooms**

	1/2 Gymnasium Rental (hourly) Licensed Users - Youth Rate / Basketball	\$16.50
	Full Size Gymnasium Rental (hourly)	\$53.00
	Full Size Gymnasium Rental Daily	\$314.00
	1/2 Gymnasium Rental (hourly)	\$28.50
	Custodial Charge (hourly)	\$41.00
	Team Chairs (per event)	\$131.50
	Table / Chair Rentals (per item / per event)	\$10.00 / \$5.00
	Set up & Use of Nets & Standards (Volleyball & Pickleball)	\$10.00
	Equipment Rental (Volleyball, Pickelball Racket with ball)	\$3.00 / event
	Gym Floor Covering (Per Gym)	276.00 / event

Administrative amendments authorized by the Clerk on December 30, 2025



## Kinsmen Community Room

Meridian Community Centre - Kinsmen Community Room		
FULL ROOM		
	Daily - Monday to Thursday	\$149.00
	Hourly - Monday to Thursday	\$37.50
	Daily - Friday to Sunday & Holidays	\$263.00
	Hourly - Friday to Sunday & Holidays	\$54.50
HALF ROOM		
	Daily - Monday to Thursday	\$73.00
	Hourly - Monday to Thursday	\$20.50
	Daily - Friday to Sunday & Holidays	\$131.50
	Hourly - Friday to Sunday & Holidays	\$28.50

Administrative amendments authorized by the Clerk on December 30, 2025



## Multi Purpose Community Room, Special Functions Area

<b>Meridian Community Centre - Dr. Gary &amp; Mall Accursi</b>		
<b>Multi Purpose Community Room</b>		
<b>Full Room</b>		
	Daily - Monday to Thursday	\$220.00
	Hourly - Monday to Thursday	\$56.00
	Daily - Friday to Sunday & Holidays	\$396.00
	Hourly - Friday to Sunday & Holidays	\$80.50
<b>Half Room</b>		
	Daily - Monday to Thursday	\$149.00
	Hourly - Monday to Thursday	\$37.50
	Daily - Friday to Sunday & Holidays	\$263.00
	Hourly - Friday to Sunday & Holidays	\$54.50
<b>Special Functions Area</b>		
	Hourly	\$24.50
	Daily	\$92.00
	Daily (with rental of Dr. Gary & Mall Accursi Multipurpose Comm Room)	\$57.00
<b>Community Room - Kitchen</b>		
	Daily (with rental of Dr. Gary & Mall Accursi Multipurpose Comm Room)	\$75.00
	Hourly (with rental of Dr. Gary & Mall Accursi Multipurpose Comm Room)	\$30.00

Administrative amendments authorized by the Clerk on December 30, 2025



## Atrium, MCC Served, MCC Small Meeting Rooms

<b>Atrium</b>		
	Table / Chairs Rentals (per item / per event)	\$10.00 / \$5.00
<b>MCC Served - Ciolfi's Corner</b>		
	Hourly	\$37.50
<b>MCC - Small Meeting Room (RCW Meeting Room &amp; Main Floor)</b>		
	Monday to Thursday (Daily)	\$55.00
	Friday to Sunday & Holidays (Daily)	\$87.00
	Monday to Thursday (Hourly)	\$14.00
	Friday to Sunday & Holidays (Hourly)	\$19.00

Administrative amendments authorized by the Clerk on December 30, 2025





## Miscellaneous

Miscellaneous		
	Refundable Security Deposit (taxes not applicable)	\$100.00
	Refundable Security Deposit (50+ attendance)	\$250.00
	Last Minute Cancellation Fee (less than 24hrs)	Full Rate
	ENTANDEM - Socan / Resound Fees - without dancing per event	Full Cost Recovery
	ENTANDEM - Socan / Resound Fees - with dancing per event	Full Cost Recovery
	MCC Stage Rental per set up	\$132.50
	Pelham Minor Hockey Association Courtyard (Hourly / Daily)	\$31.50 / \$131.50
	MCC Portable Bar Per Rental	\$131.50
	Park Event Bar Per Rental	\$200.00
	Serving Fee per event	\$100.00
	Beverage Tub Rental Per Tub	\$25.00
	Linen Rental Fees per item	\$13.00
	Propane Heaters Rental Fee per Heater	\$31.50



## Summer Field Rate, Ball Diamond, Soccer Fields

Summer Field Rate Schedule		
Ball Diamonds		
	Level "A" Groomed and Lined Games	\$26.50
	Level "A" Youth Games	\$19.00
	Level "C" No Service Adult	\$16.00
	Level "C" Youth Practice	\$12.00
	Diamond Lights (per hour)	\$32.50
Tournaments		
	Level "A" 1 x Groomed and Lined	\$208.00
	Level "A" Youth 1x groomed & Lined per field per day	\$149.00
	Staff per hour per staff - additional groom & Lining	\$40.00
	Note: Fees do not include use of lights - apply per hour light fee if required	
Soccer Fields per hour		
	Adult	\$25.50
	Minor	\$20.00
	Soccer Lights (per hour)	\$32.50
Tournaments		
	Adult	\$199.00
	Minor	\$154.00
	Soccer Field Lining - Non-Municipal Fields per facility per lining	\$210.00

Administrative amendments authorized by the Clerk on December 30, 2025



## Park Pavillions, Passive Areas, Peace Park Bandshell

Park Pavillions: Centennial Park & Harold Black Park & MSSP Park Pavilion		
	Park Pavilion	\$61.00
Passive Areas: Centennial Park & Harold Black Park & MSSP		
	Permit Fee + Insurance	\$53.00
Peace Park Including Bandshell		
	Pavillion Rate + Passive Area Rate (under 100 People)	\$117.50
	Pavillion Rate + Passive Area Rate (over 100 People)	\$236.50
	Per Hour Rate	\$27.50
	ENTANDEM - Socan /Resound Fees - Full Cost Recovery	
	Town Staff Fee (per hour)	\$41.00
	Hydro Fee for One Time Events	\$47.00

Administrative amendments authorized by the Clerk on December 30, 2025



## Tennis and Pickleball Courts

Centennial Park Tennis and Pickle Ball Courts		
	Family Membership	\$153.00
	Single Adult Membership	\$102.00
	Single Student	\$51.00
	Children (12 years and under)	Free
	Court Rental Fee Per Court	\$13.00/hr
	Outdoor Court Instructor Rental - per court / per day (up to 3 hrs)	\$20.50
	Key Fob Deposit Fee (deposit returned upon return of FOB)	\$51.00
	Pickle Ball Clinics	\$15.00-25.00
	Bocce Ball Court Rentals (per rental)	\$53.00
	Lesson Fees will be determined based on competitive rates	

Administrative amendments authorized by the Clerk on December 30, 2025



## Storage Space, Supply Rentals, Dedication Items with Plaque

Storage Space Per Year		
	Youth Organization Storage	\$510.00
	Centennial / H.B. Park	\$51.00
Supply Rentals (Daily Fee with Facility Rental)		
	Picnic Table / Folding Table	\$25.50
	Folding Cruiser Table	\$12.00
	10 x 10 Tents with Weights	\$81.50
	Kids Folding Table	\$12.50
	Refundable Equipment Deposit (taxes not applicable)	\$102.00
Dedication Items with Plaque (includes engraving)		
	Wheelchair Accessible Picnic Table	\$4,080.00
	6 foot "Pelham Bench"	\$3,060.00
	Pride Bench	\$3,060.00
	Bike Repair Station	\$4,590.00
	Concrete Ping Pong Table	\$10,700.00
	Chess / Checkers Games Table	\$4,080.00
	Tree Dedication	\$765.00
	Existing Bench Donation	\$500.00

Administrative amendments authorized by the Clerk on December 30, 2025





## Aquatic Rates, Swimming Lessons

<b>Aquatic Rates</b>		
<b>Swimming Lessons</b>		
	Parent & Tot 1, 2,3	\$73.50
	Preschool 1 - 5	\$84.50
	Swimmer 1, 2	\$84.50
	Swimmer 3, 4, 5, 6	\$91.00
*Swim Discounts 25% off 3rd child (Pre 1 - Swimmer 7/8/9 in same session)		
	Patrol (Rookie, Ranger, Star)	\$99.00
	Private Lesson (10)	\$194.00
	Semi-Private Lessons (10)	\$163.00
	Bronze Star	\$102.00
	Bronze Medallion / Emergency First Aid CPR (Additional Fee for Materials)	\$180.50
	Canadian Lifesaving Society Manual	Cost
	Bronze Cross	\$153.00
	Swim Team	\$127.50
<b>Facility Charges</b>		
	Pool Rental per hour (includes 2 lifeguards) + Insurance	\$140.00
	Lifeguard Fee Per Hour	\$30.50

Administrative amendments authorized by the Clerk on December 30, 2025



## Public Swim Rates

Aquatic Rates		
Public Swim Rates		
	Adult	\$3.98
	Child	\$3.54
	Family	\$11.95
	Swim Pass - Single	\$55.75
	Swim Pass - Family	\$101.77
	Aqua Zumba	\$6.20



## March Break Camp Rates

Camp Rates		
March Break Camp		
	Single Week	\$204.00
	Family Weekly Registration Discount Each Child after 2nd Child	(\$30.00)
	Extended Care per week	\$39.00
	Lunch per week (subject to change)	\$50.00
	Lunch per day (subject to change)	\$10.00
	Leaders in Training Program	\$118.00
	Refund Administration Fee	\$20.00
	Winter Break Camp Daily Fee	\$55.00
	Winter Break Camp (3 Day Camp)	\$165.00

Administrative amendments authorized by the Clerk on December 30, 2025



## Summer Camp Rates

Camp Rates		
Summer Camp		
	Single Week Registration	\$204.00
	Multiple Week Registration discount each week after 2 weeks	(\$10.00)
	Family Weekly Registration Discount Each Child after 2nd Child	15%
	Extended Care per week	\$39.00
	Extended Care Multiple weeks (3 weeks or more)	\$34.00
	Late Camp Pick up Fee	\$25.00
	4 Day Camp Week (Due to Holiday)	\$163.00
	Refund Admin Fee - before June 1	\$20.00
	Refund Admin Fee - After June 1 - 2 weeks prior to camp week	\$50.00

Administrative amendments authorized by the Clerk on December 30, 2025



## Specialty Camps, Specialty Programs

Camp Rates		
Specialty Camps		
	Single Week Registration	\$220.00 - \$400.00
	Extended Care per week	\$39.00
	P.D Camp Registration includes lunch	\$65.00
Specialty Programs		
	Ballroom Social Tickets	\$15.00
	Ballroom Dance Lessons (10 Classes) (50% off 2nd and 3rd class)	\$91.00
	Activity Drop-in Fee Adult	\$5.31
	Activity Membership (20) Adult	\$88.50
	Activity Drop in Fee Youth	\$3.10
	Workshops per person	\$30.00 - \$125.00
	Brock Fit (3 classes per week)	\$15/wk
	Pickleball Clinics (Per Person)	\$15.00 - \$20.00
	Spin Classes 10-Week Session / Drop-In	\$100.00 - \$10.00
	Spin Room Membership (per month)	\$50.00



## Municipal Property Damage, Overnight Parking

Municipal Property Damage		Full Costs Recovery
Overnight Parking at the Meridian Community Centre		
	Overnight Parking at the MCC per night (HONK)	\$10.00
	Overnight Parking at the MCC per month (HONK)	\$102.00





# Public Works

The Town of Pelham Public Works Department is focused on maintaining a safe and reliable road transportation network, maintaining and providing services to parks and cultural assets, managing municipal cemeteries, supplying clean and safe drinking water and providing wastewater services to the residents of the Town of Pelham.





## Culvert Fees

Culvert Fees (3m, 6m, 9m)		
	250 mm Culvert + Coupler	Full Cost Recovery
	300 mm Culvert + Coupler	Full Cost Recovery
	375 mm Culvert + Coupler	Full Cost Recovery
	450 mm Culvert + Coupler	Full Cost Recovery
	525 mm Culvert + Coupler	Full Cost Recovery
	600 mm Culvert + Coupler	Full Cost Recovery
	*** Larger or off sizes Full Cost Recovery	



## Cemeteries

Cemeteries			
	Land Acquisition		
	Resident Rates		
	Adult Grave		\$889.00
	Perpetual Care per Lot		\$584.00
	Columbarium Niche		\$2,638.00
	Perpetual Care per Niche (15%)		\$467.00
	Non-Resident Rates		
	Adult Grave		\$1,681.00
	Perpetual Care per Lot		\$1,121.00
	Columbrium Niche		\$3,288.00
	Perpetual Care per Niche (15%)		\$581.00



## Interment Fees

<b>Interment Fees (not including Administrative Fee)</b>			
<b>Resident Fees (not including Administrative Fee)</b>			
	<b>Standard Burial</b>		
	<b>Adult</b>		
		Opening and Closings Weekdays	\$891.00
		Opening and Closing Saturday Morning	\$1,277.00
		Opening and Closing Saturday Afternoon	\$1,344.00
	<b>Infant</b>		
		Weekdays	\$418.00
		Saturday	\$851.00
<b>Non-Resident Fees (not including Administrative Fee)</b>			
	<b>Standard Burial</b>		
	<b>Adult</b>		
		Opening and Closings Weekdays	\$1,069.00
		Opening and Closing Saturday Morning	\$1,532.00
		Opening and Closing Saturday Afternoon	\$1,613.00
	<b>Infant</b>		
		Weekdays	\$503.00
		Saturday	\$1,022.00



## Cremated Remains

Cremated Remains		
	Weekdays	\$330.00
	Saturday	\$648.00
	Columbarium Weekday	\$396.00
	Columbarium Saturday	\$662.00



## Mausoleum

Mausoleum		
	Weekdays	\$363.00
	Saturday	\$545.00
Disinterment Charges		
	Adult / Child Disinterment Only	\$1,113.00
	Infant / Stillborn Disinterment Only	\$370.00
	Cremains Disinterment Only	\$804.00
	Columbarium Removal Only	\$327.00
Foundation Charges		
	Foundation Charge per Cubic Foot	\$49.00
	Markers	\$107.00
	Cornerstones	\$113.00
Administration Fees		
	Interment Administrative Fee	\$32.00
	Interment Rights Transfer	\$63.00
	Interment Rights Exchange	\$63.00
	Interment Rights Replacement / Duplicate	\$38.00
	Cemetery Records Search - per hour	\$33.00



## Marker Perpetual Care and Maintenance

Marker Perpetual Care and Maintenance		
	Upright Marker Four Feet or Less in Height and Length	\$200.00
	Upright Marker More than Four Feet in Height and Length	\$400.00
	Flat Marker Over 173 Square Inches	\$100.00
Other Fees		
	Columbarium Plate (not including costs of engraving to Town specifications)	\$84.00
	Overtime Rate per Hour	\$375.00
	Archaeological Dig - per Hour (not including ministry charges)	\$102.00





## Permit Fees, Road Closure, Barricade

Permit Fees		
	Special Event Permits Inspection Fee	\$175.00
	Municipal Permit and Inspection Fee	\$175.00
<b>Road Closure / Open Fees - includes for one block closure and includes two road closed signs. Requests above this would be full cost recovery.</b>		
	Closure / Open (4 Hours Minimum)	\$265.00
	Overtime - Closure / Open	\$327.00
	Double Time Sunday and Holidays - Closure / Open	\$403.00
<b>Barricade / Cone / Barrel Deposit - Refundable</b>		
	Under 10 Units	\$114.00
	10 - 20 Units	\$230.00
	Over 20 Units	\$573.00
<b>Unsolicited Request to Purchase Lands Due Diligence Fee</b>		\$1,365.00
<b>Municipal Property Damage - Full Cost Recovery</b>		
<b>Development Inspection per diem - Full Cost Recovery</b>		
<b>Closed Road Allowance Disposal Charges - Full Cost Recovery</b>		
<b>Special Customized Signage - Full Cost Recovery</b>		
<b>Level 2 EV Charger (per hour)</b>		\$2.00
<b>Level 3 EV Charger (per hour)</b>		\$23.00



## Engineering Fees

Engineering Fees		
	Pre-Servicing Agreement	\$2,175.00
	Temporary Works Permit	\$675.00
	Consolidated Linear Infrastructure Environmental Compliance Approval - Stormwater Management Ponds & Channel	\$3,954.00
	Consolidated Linear Infrastructure Environmental Compliance Approval - Stormwater Amendments	\$1,820.00
	Consolidated Linear Infrastructure Environmental Compliance Approval - Wastewater Amendments	\$1,820.00
	Minor - Site Alteration Permit	\$670.00
	Site Alteration Permit - (Residential 10 Units or Less)	\$1,180.00
	Grading Review	\$420.00
	Consent - Clearance of conditions	\$960.00



Inquires related to this report and requests for alternate formats can be directed to:  
The Corporation of the Town of Pelham  
Attention: Corporate Services Department  
Town of Pelham, Municipal Building  
P.O. Box 400, 20 Pelham Town Square  
Fonthill, Ontario  
L0S 1E0