

**Pelham Summerfest 2016 Committee Meeting
September 21, 2016 – Council Chambers, 5:00 pm**

Agenda Item	Discussion/Notes	Action and Responsibility
<ul style="list-style-type: none"> • Welcome – John Wink, Pelham Business Association • Councillor Gary Accursi • Vickie vanRavenswaay, Director of Recreation, Culture & Wellness • Sally Jaeger, Special Events & Festivals Programmer • Jodi Hendriks, Culture & Community Enhancement Programmer • Bill Gibson, PATC • Candy Ashbee, PBA • Matthew Leask, Pelham Resident • Michelle Stewart, Pelham Resident 	<p>In Attendance:</p> <p>John Wink Vickie vanRavenswaay Gary Accursi Bill Gibson Candy Ashbee Michelle Stewart Sally Jaeger Rachel Ahle</p> <p>Regrets:</p> <p>Jodi Hendriks Matt Leask</p>	
<p>1. Additions to the Agenda</p>	<p>-Thank You Card - Letter from the Voice - Outcomes of September 12 Problem Solving</p>	
<p>2. Adoption of Agenda</p>	<p>Agenda adopted as amended: Moved by: Michelle Stewart Seconded: Candy Ashbee CARRIED</p>	
<p>3. Approval of Minutes - August 17, 2016</p>	<p>Minutes of August 17 and 24, 2016 approved as circulated: Moved by: Candy Ashbee Seconded: Michelle Stewart</p>	

	CARRIED	
<p>4. Outcomes of Sep 12 problem solving</p>	<p>1.Improve security SOLUTION: Alter security tendering process to address specific issues</p> <p>Increase manpower; develop a list of expectations for security company, place security in Peace Park, increased police presence with more direction. Increase the number of floaters/monitors (like bouncers)</p> <p>Increase amount of lighting downtown with LED lights, no dark spots. Increase lighting at serving areas and entrances</p> <p>Hold a Smart Serve refresher course for all staff/volunteers selling and serving alcohol to increase confidence in assessing buyers and knowing when to reject someone</p> <p>Remove picnic tables in front of the bar to reduce crowding</p> <p>Single file entrances with bag check and strict ID check in effect, no outside food/drink/water allowed in</p> <p>Roads: More secure fencing/barriers that cannot be moved</p> <p>Must acquire input on tangible solutions from the</p>	<p>Staff consult Roads Dept to get their input/ideas</p>

	Brock Student: Surveying Pelham Business – Economic Impact	
5. Final Report – Draft	To include recommendations coming out of Sept 12 meeting Deadline: Nov 21 st	
6. Other Business:		
7. Next Meetings:	October 5 @ 5:00pm RE: finish discussing the Summerfest business solutions October 12 @ 5:00pm	
8. Adjournment	7:30pm	