

**Pelham Summerfest 2015 Committee Meeting
October 6, 2015 – Council Chambers, 6:30 pm**

Agenda Item	Discussion/Notes	Action and Responsibility
<ul style="list-style-type: none"> • Welcome – John Wink, Pelham Business Association • Councillor Gary Accursi • Kathleen Goodman, Director with Welland/Pelham Chamber of Commerce • Vickie vanRavenswaay, Director of Recreation, Culture & Wellness • Sally Jaeger, Special Events & Festivals Programmer • Jodi Hendriks, Culture & Community Enhancement Programmer • Bill Gibson, PATC • Roy Kirkup – Fonthill Rotary • Jeff Pickup – Fenwick Lions • Fonthill Lions 	<p>In Attendance: Gary Accursi Kathleen Goodman (left 7:20pm) Jodi Hendriks Vickie vanRavenswaay Sally Jaeger John Wink Bill Gibson Jeff Pickup – Fenwick Lions Fonthill Lions???</p> <p>Regrets: Fonthill Kinsmen Roy Kirkup – Fonthill Rotary</p>	
<p>1. Additions to the Agenda</p>		
<p>2. Adoption of Agenda</p>	<p>Agenda adopted as amended Moved by: Bill Gibson Seconded by: Kathleen Goodman CARRIED</p>	
<p>3. Approval of Minutes</p>	<p>Minutes of Sept 22/15 approved as circulated Moved by: Kathleen Goodman Seconded by: Bill Gibson CARRIED</p>	

<p>4. Beer & Wine Pavilion Discussion – Service Clubs</p>	<p>Reviewed beer pavilion finances Reviewed Kinsmen response Town staff to sell tickets in 2016 Need bar backs for 2016 Wristbands for 2016 Restaurants need to be on board for wrist banding Reviewed profit splits between service clubs</p>	<p>EFT to be sent out to each service club by Friday</p>
<p>5. Review & Approval of Final Report</p>	<p>Two additions for the recommendations No other major events 30 days on either side of the festival excepting Canada Day Moved by: Bill Gibson Seconded by: Kathleen Goodman CARRIED Any 160th celebration to be incorporated into each festival Moved by: Kathleen Goodman Seconded by: Bill Gibson CARRIED Continued support of \$15000 from the Town Presentation to council use 2014 add car show to slide show</p>	<p>Staff to make changes Staff to put together powerpoint by October 19th</p>
<p>6. Proposed Car Show Presentation</p>	<p>Bill Gibson presented car show portion of Pelham Summerfest – see powerpoint presentation</p>	<p>Staff to look into liability on the Town Bill to make “critical path” for activities – work sheets</p>
<p>7. Other Business:</p>	<p>Call out for members of Summerfest committee</p>	<p>Staff to send out Ad in Pelham news column</p>

	Cari & Mara – E procurement Meet with Gary John prior to Nov 25 th	
8. Next Meeting:	Review any new committee members Wednesday November 25 th	
9. Adjournment	Adjourn 8:30pm	