

SUMMERFEST COMMITTEE MINUTES

MEETING DATE: Tuesday, May 1st, 2018 – 5:30 PM
Town of Pelham, Miclette Room, Fonthill

Present:

John Wink (Committee Chair)
Councillor Gary Accursi
Bill Gibson (PATC)
Bill Sheldon (Resident)
Matthew Leask (Welland/Pelham Chamber of Commerce)
Sally Jaeger (Special Events & Festivals Programmer)
Alison Brown (RCW Administrative Assistant)
Jodi Hendriks (Culture & Community Enhancement Programmer)
Vickie vanRavenswaay (Director of Recreation, Culture & Wellness)

Absent with Regrets:

Sofia Labricciosa (MYAC)
Candy Ashbee (PBA)

1 DECLARATION OF QUORUM AND CALL TO ORDER

The Chair, John Wink, declared quorum and welcomed everyone.

2 ADOPTION OF AGENDA

Moved by: Bill Sheldon
Seconded by: Bill Gibson

THAT the agenda for the May 1st, 2018 Summerfest Committee Meeting be approved as amended.

CARRIED

3 DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interests from any of the members of the committee

4 APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by: Bill Gibson
Seconded by: Bill Sheldon

THAT the Minutes of the April 24th, 2018 Summerfest Committee meeting be approved, as presented.



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CARRIED

5 WINE PROVIDER FINAL REVIEW

- 5.1 Three proposed wines were considered and evaluated and a final selection made. Sally to look into getting signage to promote chosen winery.
- 5.2 Discussion around looking at a different glass for wine. Staff will follow up.

Moved by: Matthew Leask
Seconded by: Bill Sheldon

THAT the Summerfest Committee has selected Vineland Estates as the wine provider.

CARRIED

6 TEEN ZONE

- 6.1 Discussion took place around Teen Zone on Saturday evening – Bouncy castles vs. Arcade on Wheels. Discussion around additional lighting in the Teen Zone. Staff will follow up.
- 6.2 Need to ensure Wi-Fi is robust in the Teen Zone. Staff to coordinate with IT.

Moved by: Matthew Leask
Seconded by: Bill Gibson

THAT the Summerfest Committee will book the obstacle course bouncer from 6:30pm to 8:30pm and the Arcade on Wheels will be booked from 7:00pm to 10:00pm for the Teen Zone. Maximum spend of \$1200.00.

CARRIED

7 CAR SHOW

The draft flyer for the Car Show was reviewed and a few minor edits suggested. Sally will make edits and send for printing.

8 OTHER BUSINESS:

8.1 Kame and Kettle

- 8.1.1 Discussion around Kame and Kettle requests for promotion and supply of craft beer on Thursday. Committee does not want to expand product options at this time, nor

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do they want to promote Summerfest as a “beer festival”. Sally will look into AGCO regulations surround advertising and report back to the Committee.

- 8.1.2** Discussion around entrances around Kame and Kettle and Fonthill Flats access points with respect to security. Sally and Vicki to talk to property owners about possible entrances.

8.2 Update on Service Club Meeting

Vicki gave an update on the Service Club meeting. Sign up sheets have been given to the Service Clubs. To fill the gaps, staff will reach out to the volunteer database.

8.3 Volunteer Management

Need to have one check in point for all volunteers to check in before their scheduled shift.

9 NEXT MEETING

Tuesday, May 15, 2018 – 5:30 pm

10 ADJOURNMENT

Moved by: Bill Sheldon

Seconded by: Bill Gibson

The meeting of the Summerfest Committee, May 1, 2018 was adjourned at 7:05pm.

CARRIED