

Pelham Summerfest 2013 Committee Meeting

March 20, 2013 – Council Chambers 4:30 pm

Agenda Item	Discussion/Notes	Action and Responsibility
<ul style="list-style-type: none"> • Welcome – Councillor Gary Accursi, Chair • Bea Clark, Pelham Active Transportation Committee • Todd Barber, Chair, Downtown Beautification Committee • John Wink, Past Chair, Pelham Business Association • Kathleen Goodman, Director with Welland/Pelham Chamber of Commerce • Vickie vanRavenswaay, Director of Recreation, Culture & Wellness • Sally Jaeger, Admin. Assistant, Recreation, Culture & Wellness 	<p>In attendance:</p> <p>Gary Accursi Todd Barber John Wink Vickie vanRavenswaay Sally Jaeger Bea Clark Kathleen Goodman</p> <p>Ryan Cook - Partial</p>	
<p>1. Adoption of Agenda & approval of Minutes</p>	<p>Agenda adopted as amended Minutes of Mar 6/13 approved Moved by: Todd/John Seconded by: Bea/Kathleen CARRIED</p>	<p>Approved minutes to be forwarded to Council – Sally</p>
<p>2. Additions to the Agenda</p>	<p>*Vendors *Entertainment</p>	

<p>3. Enbridge Update</p> <p>Mobile Culinary Theatre</p>	<p>Sally related info from Enbridge – need to supply him with #'s and proposed menu Look for sponsor/donation in kind for food Call received from Jane Thompson re Mobile Culinary Theatre involvement</p>	<p>Refer to Farmer’s Market - Sally</p>
<p>4. Public Works Update – Ryan Cook</p>	<p>Ryan asked for clarification on a few points – discussion took place on staffing, levels of service and timing</p>	<p>Ryan to create work plan</p>
<p>5. MYAC Movie Night Update –Vickie</p>	<p>Latest quote higher – Committee gave go ahead – will look for Gold sponsor (\$2,500) Issues: * Stakes to anchor screen need to go into pavement – ask supplier for alternative anchoring solution * To start at 10pm as Nights of Art finishes * Security on Pelham Street as youth are exiting -Extra security/police presence Give vendors opportunity to open Friday night?</p>	<p>Vickie</p> <p>Vickie to check into</p> <p>Will be considered once security/exit issues are addressed</p>
<p>6. Beer/Wine RFP</p>	<p>Todd looking for input on separate tenders for Thurs/Fri and Sat – yes;</p>	<p>Sally to update and forward to Mara</p>

		- draft tender for main beer pavilion given to Sally Sell both wine & craft beer in wine garden on Sat – mainstream beer in pavilion	Todd to talk to craft breweries – report back first meeting in April
7.	Sponsorships * List of Naming Opportunities	Additions made to list, levels clarified	Sally to update
8.	Photograph Selection	Selections were viewed – several in common – get most commonly picked printed to see how they reproduce – Have Ana look at Committee selections	Sally to see to prints
9.	Layout Update		
10.	Other Business: <ul style="list-style-type: none"> Website –iPad & main pg pic Correspondence from Angie Geiss 	Sally gave update re comments on website layout Committee supported Vickie’s response to Angie	
11.	Next Meeting: <ul style="list-style-type: none"> * Wednesday March 27th, 4:30pm Council Chambers * Cancel April 3rd meeting * Agenda items? 	Wednesday March 27, 4:30 Council Chambers Invite Ana to March 27 meeting Invite Mara to March 27 meeting	Vickie Vickie
12.	Adjournment		