

Pelham Summerfest 2012 Committee Meeting MINUTES

2012

Wednesday July 18, 2012 Council Chambers 4:30pm

Agenda Item	Decisions Reached	Action and Responsibility
<ul style="list-style-type: none">• Welcome Councillor Gary Accursi, Committee Chair<ul style="list-style-type: none">○ Bea Clark, Chair, Pelham Active Transportation Committee○ Vickie vanRavenswaay, Manager of Community Services○ John Wink, Past Chair, Pelham Business Association○ Katie Thorpe, Community Services Co-ordinator <p>Regrets</p> <ul style="list-style-type: none">○ Todd Barber, Chair, Downtown Beautification Committee○ Kathleen Goodman, Director with Welland/Pelham Chamber of Commerce○		

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1. Additions to the Agenda: - evaluations		
2. Approval of minutes: July 13, 2012	The Agenda was adopted as, Moved by John Wink, Seconded by Bea Clark	
3. Summerfest 2012 Promotional Plan 4:30pm	NNA Program Cruisers: Sat. noon – 2pm Giant FM Cruiser at Churchill Sun. noon – 2pm Peace Park Extra Brochures – where are they? Evaluations need to be posted on the website the beginning of next week.	Carolyn will let us know where the extra brochures are.
4. Summerfest Pavilion Status:	Todd was not in attendance as he was busy with the pavilion construction.	
5. Day by Day – Bea	Gayle and Fred attended the meeting and was brought up	

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<ul style="list-style-type: none"> - Thursday – Gayle Baltjes - Fred Arbour invited 	<p>to date on summerfest activities. Both the Bandshell Committee and the Farmers Market were pleased with the proposed activities and were looking forward to the event.</p>	
<p>6. Subcommittees: Quick Updates</p> <ul style="list-style-type: none"> • Food & Beverage • Retail Vendor Review • Niagara Nights of Art • Sponsorship – • Logistics – Vickie 	<p>There was not report from the Food & Beverage Committee.</p> <p>The Committee made a final review of the vendor layout for Pelham Street.</p> <p>Review of the Park and entertainment layout. Discussion took place regarding the Opening Ceremonies of the Niagara Nights of Art – Pelham Edition.</p> <p>Bea prepared wine glass gift packs for sponsors</p> <p>Vickie gave the committee a brief update on last minute</p>	<p>Spencer VanWyck confirmed he would be available to MC the Niagara Nights of Art.</p>

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<ul style="list-style-type: none">• Entertainment – Gary• Active Zone – Bea• Kids Zone – John	logistic items. Entertainment, Active Zone, and Kids Zone areas are ready to go.	
8. Next Meeting: Council Chambers	Wrap Up meeting September 12 th 4:00pm	
9. Adjournment:		