

Pelham Summerfest 2014 Committee Meeting

February 4th, 2014 – Council Chambers, 4:30 pm

Agenda Item	Discussion/Notes	Action and Responsibility
<ul style="list-style-type: none"> • Welcome – Councillor Gary Accursi • Bea Clark, Pelham Active Transportation Committee, Chair • Todd Barber, Chair, Downtown Beautification Committee • John Wink, Past Chair, Pelham Business Association • Kathleen Goodman, Director with Welland/Pelham Chamber of Commerce • Vickie vanRavenswaay, Director of Recreation, Culture & Wellness • Sally Jaeger, Admin. Assistant, Recreation, Culture & Wellness 	<p>In attendance:</p> <p>Gary Accursi Vickie vanRavenswaay Sally Jaeger John Wink Todd Barber Kathleen Goodman</p> <p>Regrets:</p> <p>Bea Clark</p>	
<p>1. Additions to the Agenda</p>	<p>None</p>	
<p>2. Adoption of Agenda</p>	<p>Agenda adopted as circulated Moved by: John, Seconded by: Todd CARRIED</p>	

<p>3. Approval of Minutes</p>	<p>Minutes of Jan 22/14 approved as amended Moved by: Todd, Seconded by: John CARRIED</p>	
<p>4. Friday & Sunday Activities</p>	<p>Friday: Country Night 6-10:30pm * locate music on main stage (7pm start) * vendor set up 1-5 pm * beer/wine sales under Arches * movie in park * art in park * limited youth focused acts on park stage</p> <p>Invite Molson & Labatts to make proposal for beer provision for Thurs, Fri & Sat</p> <p>Sunday: * Enbridge returning to cook breakfast * Free-wheelers bike ride * Family fun walk * Jump & bouncers/mini golf * Blues theme for entertainment</p>	<p>John will call reps to attend meeting on Feb 19</p>
<p>5. Budget</p> <ul style="list-style-type: none"> - Website Quote – Melissa - Marketing Quote – Natalie - Sponsorship Levels 	<p>Motion to accept ExNihlo quote for website Moved by: Kathleen, Seconded by: John CARRIED</p> <p>Motion to accept 5x5 quoted price, subject to review & modifications of scope Moved by: Todd, Seconded by: John CARRIED</p>	

	Sponsor levels to remain the same Moved by: John, Seconded by: Todd CARRIED	
6. Critical Path Outline	Deferred	
7. Vendor Applications – Revisions and fees	Keeps fees the same with option to open on Friday Moved by: John, Seconded by: Todd Crafters: Look at “artisians village” – Definition required. Discussion with Erin Snow re options	Sally to complete revisions to applications for next meetig Sally to research definitions Vickie to contact Erin
8. Layout -	Friday layout needs to be looked at based on earlier discussions re activities	
9. Other Business:	Supper market proposed for Thursdays – look at ways to integrate with Summerfest Request has been made to work with building dept re code requirements etc.	Vickie & Gary to meet with Keegan
10. Next Meeting:	Feb 19/14 (switch to Tuesdays after that) * Emergency plan * shuttle (Feb 25 agenda)	Sally to revise meeting dates & re-invite
11. Adjournment	Meeting adjourned at 6 pm	