

Town of Pelham - Community Beautification Committee
MINUTES
Monday July 27, 2015
7:00pm – 8:30pm
Town of Pelham Municipal Building – Council Chambers

1. Attendance

Present: Amber Cuthbertson, Greta Hildebrand, Maria El-Zeghayar, , Melanie Lachnit, Sandra Harding, Andrea Clemencio (staff – Director of Public Works), Councillor Richard Rybiak (Councillor)

Regrets: None - Craig Gordon has resigned

Recorder: Andrea Clemencio

2. Welcome

- Members re-introduced themselves

3. Training Stats

- Greta submitted her training record for the Clerk. Andrea to forward to the Clerk.
- Andrea to set up clerks training for Melanie

4. Minutes Review

- See agenda item VI(a) – there was a missed meeting, no quorum
- No comments on meeting minutes
- Staff to try to copy members as requests about programs come in
- MYAC members very interested in participating in Garden Tour 2016
- Town website – “ Coming Soon ” – for communication – Andrea to update
 - Comfort Maple
 - Community Garden on hold
- Greta motioned to accept June 3 minutes and Amber seconded the motion

5. Trillium Awards

- Form is uploaded in word so format shifts - committee suggested PDF format
- Can this be made into a PDF format that is usable?
- Committee agreed to leave off for the next project – test amongst ourselves
- Ana put the ad into the Pelham news
- Members suggested posting hard copies around town
- Judge’s – no records on file but perhaps Horticultural Society may know a judge
- Amber to send out ad to Horticultural Society
- Greta to contact Horticultural Society via library to extend the invite
- Sandra will reach out to former judge K. Vermeer re judging
- Members are encouraged to reach out to neighbours and judges and put forward nominations by address only
- Committee agreed to adopt the judging sheets as is

- Judges decisions to be made by email since next meeting is too late

6. Past Programs

- At informal gathering for missed meeting, attending members received a very helpful general discussion re Julie Cook from Rec Dept., and update committee members at this meeting
- Discussed how we should get community garden back on track, Comfort Maple was also discussed
- Members noted that Niagara College offered a database to keep track of saplings
- Sandra – Will contact Earthgen about status of Comfort Maple and planting time of year
- Members discussed using winter months to organize and sell in the spring
- Committee requests a short email of the history of the Comfort Maple program
- Community Garden – Committee agreed to let issue be discussed at September meeting, and an update to Council may be required when decisions are made

7. Highland Garden Maintenance

- After discussion about garden status, Committee discussed donating its maintenance to the Town
- Andrea to contact staff
- Committee discussed creating a working committee to do the gardening work, and discussed handing out brochures to local Highland residents to poll for interest in maintaining garden- Amber offered to put together a page to knock on doors.

8. New Business

- Strategic Planning - Committee discussed the availability of creative problem solving to see where we should be focusing our attention. “What are we trying to accomplish?” “We are task focused but what are we offering?” Councillor Rybiak suggested that Town may facilitate.
 - o May encourage more membership.
 - o This is not a criticism of the group.
 - o May be an October / November objective.
 - o Maria suggested a survey on town website.
 - o Committee asked for a brief discussion about the nature of the program for problem solving technique
- Christmas – in the past a rep from the committee was on the “Christmas in Pelham” group, are we continuing in that capacity? Outdoor light competition, similar to the Trillium Awards – Sandra H would be happy to continue it

8. Next Meeting

- Next Meeting scheduled for Monday August 31 in the Council Chambers as per the original schedule

9. Adjournment

- Meeting Adjourned at 8:30pm