
**COMMUNITY BEAUTIFICATION COMMITTEE MEETING
MINUTES**

**MEETING DATE: Wednesday April 24, 2019
5:30 p.m.
Town of Pelham Council Chambers**

Present: Cathy Robins, Committee Secretary
Cynthia Roberts, Committee Vice-Chair
Dave Nichols, Town of Pelham Supervisor of Beautification
Frances Kuypers
Jennifer Pilzecker, Committee Chair
Louise Morgan
Mike Cioffi, Town of Pelham Councillor

Excused: Jason Marr, Town of Pelham Director of Public Works

Special Guests: David Tucker, Pelham Business Association President
Beatrice Clark

1. Attendance

2. Declaration of Quorum and Call to Order

Chair Jennifer Pilzecker declared quorum and welcomed everyone at 5:45 p.m.

3. Approval of Minutes of Previous Meeting

Moved by: Louise Morgan

Seconded by: Cynthia Roberts

THAT the minutes of the March 27, 2019 Community Beautification Committee meeting be approved as presented.

CARRIED

4. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests disclosed by any of the members.

Cynthia advised she has a personal gardening business and if any conflicts she will advise.

5. Guest Speaker - David Tucker, Pelham Business Association President

Jennifer welcomed David Tucker to the meeting. The Pelham Business Association has set aside \$10,000 for the Town of Pelham to spend on beautification within the Town. The money would ideally be spent on 1-2 legacy projects that can include a plaque for recognizing the PBA's contribution. While there are no parameters for where the money is spent, it will ideally be in an area of high value to both residents and businesses in Fenwick, Fonthill or Ridgeville.

6. Establishment of Goals & Priorities – Beatrice Clark

Beatrice Clark introduced herself and advised she has been contacted by the Town to assist with the strategic plan. She advised we need to provide the committees goals & priorities for next meeting. She provided a sample copy of Goals – Priorities – Initiatives and how the Community Beautification Committee is to proceed.

7. Terms of Reference Review

It was noted the Terms of Reference on the Town of Pelham website is not current.

Beatrice advised she would like the Council approved Terms of Reference dated February 4th, 2019 emailed to her. Dave will have it emailed to her.

Moved by: Cynthia Roberts

Seconded by: Frances Kuypers

THAT the committee accept the Terms of Reference dated February 4, 2019 as circulated and will be reviewed at a later date.

CARRIED

8. Review of Dave Nicholls email dated April 1, 2019

Re-organization of garbage receptacles, develop a street tree maintenance schedule, replaced old Christmas lights with new LED lights, replaced dead trees in both downtown Fonthill & Fenwick, replaced swing chains in playgrounds, will be adding stone to trails, will be improving grass on sports fields through care & maintenance, improved signage in the John Nemy Trail, grand opening of Berkhout Trail including signage & improved maintenance, use of self-watering hanging baskets, adopt a trail/street program.

9. Committee Projects & Priorities

Moved by: Frances Kuypers

Seconded by: Cynthia Roberts

THAT the committee defer to discuss at next meeting.

CARRIED

10. New Business

Cynthia is a Pelham Garden Club member and will be a liaison for both committees. The Pelham Garden Club meets once a month has guest speakers, has a plant and bake sale at Legion in May. The Pelham Garden Club maintains the garden at the Fonthill library. She provided project comments from previous members: hosted spring & fall community clean-up day, hosted annual garden tour, hosted Trillium Awards (funded by the Province), participated in Communities in Bloom (funded by the Province). Welcome to Pelham signs were designed & built by Jack DeKortes – Dave noted that the signs are ready to be replaced.

Mike advised his neighbour has 3 huge Christmas trees to be cut down and can be used for displays within the Town if the committee would like to use them.

Beatrice suggested the committee liaise with the Pelham Public Art Advisory Committee.

Cathy advised a conflict with the June 25th meeting date and wished to move up one week to June 19th.

11. Next Meeting

The next meeting is scheduled for Wednesday May 29, 2019 at 5:30 p.m.

12. Adjournment

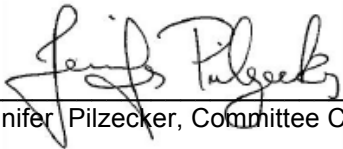
Moved by: Cynthia Roberts

Seconded by: Frances Kuypers

THAT the Community Beautification Committee meeting be adjourned at 6:50.

CARRIED

David Tucker and Beatrice Clark were thanked for attending the meeting.



Jennifer Pilzecker, Committee Chair



Cathy Robins, Committee Secretary