

**Street Opening Festival Committee
Meeting Notes
March 23rd, 2011, Town Hall**

Present: Todd Barber, Chair, Downtown Beautification Committee, Bea Clark, Chair, Pelham Transportation Committee, John Wink, Chair, Pelham Business Association, Councillor Gary Accursi, Vickie vanRavenswaay, Manager of Community Services and Katie Thorpe Community Services Coordinator
 Regrets: Councillor Catharine King

Agenda Item	Discussion	Person Responsible, Action and Due Date
Welcome	Vickie welcomed everyone to the meeting.	
Additions to Agenda	Committee agreed on agenda items	
Review Skateholder Survery Results from the Wednesday March 2 nd Open House	The Committee discussed the results on Dates. June date too early. September date too late. The whole feeling of the festival was to be a summer vibe, and opening of the street.	
Set Date:	Committee agreed on a date for festival. July 23 rd from 12pm-12am. Issue brought up about noise bylaw starting at 11pm. Councillor Accursi to ask council for variance. Council agreed the name of the festival would be called SUMMERfest in Pelham	Councillor Accursi was going to ask council for a noise varriance for the date
Confirm Road Closure and event locations	The Committee agreed streets need to be shut down starting at 9am for set up of events. The Committee agreed it was important to notify businesses of the street closure immediately.	Committee members going to start to let businesses know verbally and written notices to be prepared and delivered once we know if the variance is received.
Skateholder contact list	The Committee agreed the Festival will be on a Saturday from 12pm to 12am. Noon to midnight.	
Community Participation	Community groups to be contacted to run certain events. Vendors for vendor blocks.	

Promotion:	Todd Barber to contact Cathy Berkhaut	Todd to make proposal for Cathy bring it to the next meeting.
Budget	Sponsorship schedule Platinum, Gold, Silver, Bronze levels.	
Other Business	Notification of Date and Name on Town of Pelham Website Portable half pipe demonstration The Mayor's Youth and fireman to be involved in an event pushing a car then using the jaws of life for a demonstration.	Katie to put name and date on Website. - Katie and Vickie to research at conference next week.
Next Meeting	April 6 th 4:30pm-6pm Time Blocks to be set up with of the road closures Map for next meeting. List of Big events -vendor block -Bike Rodeo -Fashion show on big stage possible time (5-7pm) -Amp Fest (MYAC) -Street hockey (mini rink) -zumba -3 on 3 basketball tournament (Pelham panthers) -Crossley Improv team Ideas for seniors -Music -Mobile music? -Square dancers -Need to make sure there are places to sit. -Picnic Tables chess tables -	
Adjournment		