

**Pelham SUMMERfest Committee
Meeting Notes
June 22, 2011, Council Chambers**

Members Present: Bea Clark, Todd Barber, Leigh Atherton, David Watt (Zest), Paul Roode (Indulgence) John Wink, Cathy Berkhout Bosse (Tiger eye solutions)

Town Staff: Vickie vanRavenswaay, Manager of Community Services, Katie Thorpe, Community Services Coordinator

Regrets: Councillor Catharine King, Councillor Gary Accursi,

Agenda Item	Discussion	Person Responsible, Action and Due Date
Welcome	Vickie welcomed everyone to the meeting.	
Additions to the Agenda	No additions to the agenda	
Business Arising from June 15, meeting	<ul style="list-style-type: none"> • Special Occasion Permit Process Update: Vickie updated the Committee on the status of the SOP. The only applications that had been received to extend their patio is Zest and Café on Main. • Fundraising Committee: Cathy updated the Committee on Fundraising efforts: Monies received <ul style="list-style-type: none"> - Town of Pelham \$5,000. - Pelham Art Festival \$1,250. - Todd Barber \$100. - RBC \$500. - Sobeys \$2,500. - Pelham Business Association \$500 - Meridian \$1, 200 	<ul style="list-style-type: none"> •

	<ul style="list-style-type: none"> - Contour Foot Care \$100 - Storm \$ 100 - Marando Dentistry \$100 <p>TOTAL \$11,350.</p> <p>Monies Promised and not received:</p> <ul style="list-style-type: none"> - Mabo Construction \$100. - Dundee Wealth \$1,000. - Dr. Fritz \$500. - Zest \$500. & Indulgence \$500. =\$1,000. - Gary & Mall Accursi \$1,000. - Panda Chirop. \$100. - Shoppers Drug Mart \$2,500. - LaFarge \$5,000. <p>TOTAL Expected - \$22,550</p>	
Unfinished Business	<ul style="list-style-type: none"> • Fun Run/Walk Bea updated the Committee on the status of the run/walk and overviewed the route. Volunteers needed for the Fun Run/Walk. • Summerfest Swim Meet – Vickie confirmed the swim meet will take place on Saturday July 23 from 8am – 1pm. Cathy will produce promotion to be circulated to the swim teams participating. After discussion the lunch coupon was agreed too much maintence for the committee and passed on. David to follow up on a vendor for the swim team and make contact with Vickie. 	<ul style="list-style-type: none"> • David to follow up on a vendor for the swim team and make contact with Vickie.

Vendor Applications Received	<ul style="list-style-type: none"> • The Committee reviewed the applications received from Vendors, the Committee looked at mapping layout and assigned the vendors numbers. • It was decided by the committee that Anna's Nail Art and designer delights would not accepted. Due to competing businesses within the CIP area. • Still will be accepting vendor applications and then going to go over them as a committee. • Committee agreed we will need Non Food Vendors more specifically Artisans. • 	<ul style="list-style-type: none"> •
Other Business	<ul style="list-style-type: none"> • Identify possible parking areas • Organization of shuttles. 	<ul style="list-style-type: none"> • Vickie will forward parking areas to committee once formal confirmations are received. • Vickie to organize shuttles and confirm parking.
Next Meeting	July 6 4:30pm-6:30pm	