

**Pelham SUMMERfest Committee
Meeting Notes
July 6th 2011, Council Chambers**

Members Present: Bea Clark, Todd Barber, Leigh Atherton, David Watt (Zest), John Wink, Councillor Gary Accursi, Cathy Berkhout Bosse (Tiger eye solutions)
Town Staff: Katie Thorpe, Community Services Coordinator
Regrets: Councillor Catharine King, Paul Roode (Indulgence) Vickie vanRavenswaay, Manager of Community Services

Agenda Item	Discussion	Person Responsible, Action and Due Date
Welcome	Katie welcomed everyone to the meeting.	
Additions to the Agenda	No additions to the agenda	
Business Arising from June 22, meeting	<ul style="list-style-type: none"> • Fundraising Committee: Cathy updated the Committee on Fundraising efforts: Monies received <ul style="list-style-type: none"> - Pelham Art Festival \$1,250. - Todd Barber \$100. - RBC \$500. - Sobeys \$2,500. - Pelham Business Association \$500 - Meridian \$1, 200 - Contour Foot Care \$100 - Storm \$ 100 - Marando Dentistry \$100 	<ul style="list-style-type: none"> • Gary to contact Dave Brennan, Brian Wilke and Dr. Abanese

	<p>Walter Hildebrand Marine \$500 Luchetta Homes \$1,000 Peter Pennacchietti/Dundee \$1,000 Shoppers Drug Mart \$1,000 Zest \$500 MABO Homes \$100 Lafarge \$2,500 Fonthill Medical Centre \$100 Total Received \$12,050.</p> <p>Online Cathy Berkhout-Bosse & John Bosse 100 Cindy Raskob 100 Sandy and Hugh Graham 50 Dr Antonio Mancuso 100</p> <p>Total 2800</p> <p>Town of Pelham 5,000</p> <p>Grand Total 20,200</p> <p>Pending Knapp Ford 500 Royal Lepage- anticipate 800</p> <p>Anticipated Total 21,500</p>	
Entertainment	Stage size 20 by 24 .Canopy 24 by 24 with sides 3 feet high	<ul style="list-style-type: none"> • Gary to communicate parking areas to bands

<p>update: Gary</p>	<p>Start to set up at 7am sound guy will be on site at 9:30am Use the electrical from the building. Sound to be Ready by 11:00am Tear down at 12am midnight A Cappella Niagara booked Fonthill Fire Station #3 to bring burning house Still looking for an Main Stage MC</p>	<ul style="list-style-type: none"> • Leigh to ask her brother to be MC • Vickie/Katie to invite dignitaries.
<p>Vendor Applications</p>	<ul style="list-style-type: none"> • Food/Beverage Application Updates-Leigh Lazy Loon removed application, Disappointed they were unable to sell Ice Cream. Committee has not received application from My Place. Cathy to connect with Café Vostra to see if they would like to participate. After discussion from the Committee about the participation from Designer Delight it was decided the can participate as a Pelham food vendor and required to pay the rate. Leigh to contact Designer Delights. 	<ul style="list-style-type: none"> • Cathy to connect with Café Vostra to see if they would like to participate. • Leigh to contact Designer Delights (accept application as a in Pelham food vendor rate)
<p>Other Business</p>	<ul style="list-style-type: none"> • Identify possible parking areas • Organization of shuttles. • Signage- Meeting to be set up for next week regarding logistics including signage with Town Staff and Committee members. 	<ul style="list-style-type: none"> • Vickie will forward parking areas to committee once formal confirmations are received. • Vickie to organize shuttles and confirm parking. • Katie to set up meeting with town staff and committee members early next week.
<p>Next Meeting</p>	<p>July 13 4:30pm-6:30pm</p>	

