

## PELHAM SENIORS' ADVISORY COMMITTEE

### SPECIAL MEETING

MINUTES 18-04

4:00 PM

Wednesday, April 4, 2018

Council Chambers

Town of Pelham

20 Pelham Town Square

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**Present:**

Gail Hilyer, Chair  
Sharon Cook, Vice-Chair (JAAC)  
Councillor Peter Papp (ex-officio)  
Robert Hildebrandt (FMA)  
Del Leney  
Sue Kicul (PC)  
Bea Clark (PATC)  
Gwen MacDougall (Lib Board)  
Liisa Harju (Arts)  
Susan Buckingham

**Absent with  
Regrets:**

Debbie Rollo  
Mackenna Belding (MYAC) – Secondary Rep  
Tessa Piccolo (MYAC)

**Also Present:**

Judy Sheppard, Deputy Clerk  
Beth Dal Bianco, Age-friendly Data Collection Project

#### FOR THE INFORMATION OF COMMITTEE:

**(a) DECLARATION OF QUORUM AND CALL TO ORDER (Item 1)**

The Chair, Gail Hilyer, welcomed everyone, and offered a special thank you to Nancy Bozzato, Town Clerk, for her assistance in the absence of Ms. Sheppard. The Chair declared a quorum.

**(b) ADOPTION OF AGENDA (Item 2)**

**(Cook/Kicul)**

**THAT the agenda for the April 4, 2018 Regular Meeting of Pelham Seniors Advisory Committee be approved, with the following amendments:**

**Delete:**

**11 NEW BUSINESS**

**11.1 Seniors' Month, June 2018****11.2 Flag for Seniors' Month****Add:****11 New Business****11.5 Community Centre Job Fair, April 14<sup>th</sup>****11.6 Age-Friendly Niagara Network, May 1<sup>st</sup>****11.7 Candidate Information Session, April 19<sup>th</sup>****CARRIED****(c) DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF (Item 3)**

There were no disclosures of pecuniary interests from any of the members present.

**(d) DELEGATIONS (Item 4)**

There were no delegations.

**(e) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 5)****March 7, 2018 (Item 5.1)****(Gwen/Bea)****THAT the Minutes of the March 7, 2018 Special Meeting of Pelham Seniors Advisory Committee be approved, as presented.****CARRIED****(f) PRESENTATIONS (Item 6)****(i) Beth Dal Bianco, Data Collector/Analyst Consultant – Update & Final Report  
March 31, 2018 (Item 6.1)**

Beth Dal Bianco provided a copy of her final report along with an Executive Summary to the Members respecting her responsibility for the collection of existing data and research throughout the Niagara Region as it relates to Age-friendly Communities.

Ms. Dal Bianco advised that she enjoyed working with the members and expressed her appreciation for the opportunity.

Ms. Hilyer, on behalf of the Committee, thanked Ms. Dal Bianco for the work she has accomplished and commented that some interesting information has been collected and that the Executive Summary of the report will be attached to the Committee's Annual Report to Council, May 2018.

Some of the outstanding items related to the Data Collection position, which will be addressed at a later date, are:

- To initiate the beginning stages of a development of protocol on how best to survey Pelham Residents on Age-friendly key features
- To develop a draft survey template on issues identified for use with Pelham Residents

**(g) BUSINESS ARISING FROM MINUTES (Item 7)**

**(i) Conversation Café – Discussion (See PSAC Sub-Committee Report, March 27, 2018) (Item 7.1)**

The ad hoc sub-committee met to discuss the future of the Conversation Café and provided a report of with their recommendations which included:

- The Task
  - To review the history, purpose and success or results of the Conversation Cafes and report back to the Committee at the April meeting
- The Discussion
  - The purpose of the events
  - The target audience for the events
  - The planning of the events
  - The location of the events
  - The success or results of the events
  - The name of the events
- The Recommendations
  - Define the purpose of the events as twofold: 1) engaging residents of Pelham in topics relevant to seniors through discussion and sharing of information and resources and 2) raising awareness of PSAC and its role
  - Define the target audience for the events as primarily seniors but not exclusively seniors
  - Develop an annual plan for the period September through June. Choose one or more themes for the annual plan. Publish the topics for the year
  - Establish a regular schedule of events during the September through June period, for example the first Tuesday of every month at 2 pm
  - Host the events at the Meridian Community Centre

- Develop key questions for each event which can be used to engage residents. Use this feedback to inform PSAC discussions. Monitor attendance and interest in topics
- Change the name of the event. Include “Pelham” and “Seniors” in the name so that it is easily identifiable. Suggestions include: Pelham Seniors Sessions
- Final Recommendation
  - Suspend events until the fall 2018
  - Develop annual plan and schedule for October 2018 – June 2019
  - Launch the events with a Seniors Fair at the Meridian Community Centre the first week of October. Use this event to promote the full schedule of events

It was decided that the Conversation Café will be deferred to a future committee meeting to begin plans as per the sub-committee’s recommendation.

**(i) Trinkets for Promotional Purposes - Discussion (Item 7.2)**

The Committee has purchased magnifying glasses for promotional purposes. This promotional item was presented to the committee.

**(ii) Affordable Housing (Item 7.3)**

Ms. Cook advised that she is aware of several Residents of Pelham who are concerned regarding affordable housing within the Town. Ms. Cook presented a recommendation to the committee regarding affordable housing and after extensive discussion, the Committee decided to defer this agenda item to the next meeting, May 2, 2018 for further discussion.

**(iii) Seniors’ Month – Activities/Flag (Item 7.4)**

The Committee is interested in purchasing a flag that is appropriate for Seniors’ Month. Ms. Hilyer presented a flag from the Welland Seniors’ Committee as an example and advised that there is an opportunity to be a part of a Regional group to design a seniors’ flag which will commence sometime in 2019.

The Committee decided that they wish to design their own flag as well as a banner.

**Cook/Leney**

**That the Committee design and purchase a flag that is appropriate for Seniors' Month and a banner that is appropriate for promotional purposes at various events.**

**CARRIED**

**(h) COMMITTEE REPORTS (Item 8)**

**(i) Joint Accessibility Advisory Committee (Item 8.1)**

No report.

**(ii) Pelham Active Transportation Committee (Item 8.2)**

The Pelham Active Transportation Committee (PATC) has helped secure two provincial grants to support pedestrian and cyclist safety education. First, \$7500 was secured from the Safe Cycling Education fund to purchase a variety of cycling safety materials. The Road Safety Challenge grant of \$1750 will be used to promote road safety among all road users. Road Safety Month is May 9<sup>th</sup> to June 17<sup>th</sup>. The PATC will be at the Farmers Market on June 14<sup>th</sup>, promoting the "Let's Look out for each other" safety message.

The Chair requested that available relevant safety materials be shared with PSAC.

**(i) CORRESPONDENCE TO THE COMMITTEE (Item 9)**

**(i) Age-Friendly Niagara Network Update March 2018**

The correspondence was provided for information.

**(j) CORRESPONDENCE FROM THE COMMITTEE (Item 10)**

**(i) Letter of Congratulations – Judy Reid, Citizen of the Year**

The correspondence was provided for information.

**(ii) Letter of Thanks to Parkhill Property Management for presentation**

*Councillor Papp declared a conflict of interest, due to Parkhill Property being his client.*

The correspondence was provided for information.

*Councillor Papp returned.*

**(k) NEW BUSINESS (Item 11)**

**(i) Documents from Seniors' Forum, November 5<sup>th</sup>, 2014 as requested by PSAC for review**

(a) **PSAC Forum, November 5, 2014 – HMW Determine the Most Age-Friendly Components**

The correspondence was provided for information.

(iii) **Age Friendly Forum for Regional Municipality Advisory Committee members, June 26, 2018**

The correspondence was provided for information.

(iv) **Recreation re: Canada Day and Summerfest, PSAC Participation**

The correspondence was provided for information.

(v) **WHO Global Network for Age-Friendly Communities – announcing innovation@home competition**

The correspondence was provided for information.

(vi) **Community Centre Job Fair, April 14<sup>th</sup>**

The correspondence was provided for information.

(vii) **Age-Friendly Niagara Network, May 1<sup>st</sup>**

The correspondence was provided for information.

(viii) **Candidate Information Session, April 19<sup>th</sup>**

The correspondence was provided for information.

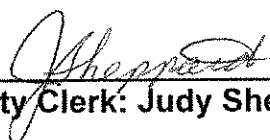
(k) **ADJOURNMENT (Item 12)**

(Del/Cook)

THAT the Regular Meeting of the Pelham Seniors' Advisory Committee, April 4, 2018, be adjourned at 6:27 p.m.

CARRIED

  
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Chair: Gail Hilyer

  
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Deputy Clerk: Judy Sheppard