

**Pelham Active Transportation Committee**

**Minutes**

Tuesday November 21, 2017, 6:00 p.m.

Location: Town Hall

1. **Attendance:** Bea Clark (Chair), Joe Marchant (Vice Chair), Bill Gibson (recorder), John Swart, Councillor Catherine King, Councillor Brian Baty. Staff: Tolga Aydin, Julie Cook, Matt Sferrazza.
2. **Call to Order and Declaration of Quorum**  
Declaring that a quorum was present, Chair Clark called the meeting to order
3. **Adoption of Agenda**  
Two items were added: proposed Welland connection to Berkhout Trail and proposed 10km route.  
Note: Items requiring J. Cook's input were discussed at the beginning of the meeting.

**Moved by: Councillor Baty**

**Seconded by: Councillor King**

**THAT the agenda for the November 21, 2017 meeting be adopted as amended.**

**Carried**

4. **Disclosure of Pecuniary Interest and General Nature Thereof**  
None.
5. **Minutes Approval – October 17, 2017**  
Bea noted the correction of the date.

**Moved by: J. Swart**

**Seconded by: Councillor King**

**THAT the Minutes of the PATC meeting of October 17, 2017 be approved as corrected.**

**Carried**

**6. Business Arising from Minutes – October 17, 2017**

**6.1 Bike Friendly map update**

Brian outlined the suggested changes to the draft map. The revised version will be shared with PATC and external reviewers in January. The aim is produce the map by spring 2018.

**Action:**

- TOP staff will update draft map and prepare copies for review at January 16, 2018 PATC meeting
- Bea will inquire regarding printing costs
- Brian will inquire regarding legal disclaimer.

**6.2 PATC Volunteer Opportunities**

Bea shared the revised list.

**Action:**

- J. Cook will review with staff and advise regarding next steps.

### **6.3. ATMP implementation and budget update**

Nothing to report. Budget development and approval is still in process.

### **6.4 Bruce Trail Club follow-up**

Nothing to report.

### **6.5 Meeting with Communications staff**

Bea reported on the meeting with M. MacDonald. Website improvements, production of an updated PATC rack card and development of a communications strategy regarding school safety zones were discussed.

### **6.6 Bicycle Friendly Community – review of feedback**

Members reviewed and completed Section 1: Engineering. Councillor King reported on discussions regarding the tracking of staff professional development and training. John provided a thorough analysis of how the ATMP relates to the requirements in this section.

Action:

- John will contact Share the Road to obtain examples of best practices of tracking training.
- Bea will send Section 2 to members.

### **6.7 Update re Crosswalk downtown Fonthill**

Nothing new to report.

### **6.8 Traffic Calming Issues**

As a result of PATC's request, TOP staff Curtis Thompson and Ryan Cook will provide an overview of traffic calming issues at the January 16, 2018 meeting.

## **7. Committee Events and Reports**

### **7.1 Summerfest Committee**

Bill reported on the success of the 2017 event and that preparations and planning for the 2018 event are underway. A legacy fund has been established to support future requirements.

### **7.2 Senior's Advisory Committee**

The committee is pursuing several recently announced funding opportunities. The Conversation Cafes are being held in a variety of locations in Pelham.

**Moved by: Councillor King**

**Seconded by: Councillor Baty**

**That Bea Clark represent the PATC on the Senior's Advisory Committee for the remainder of the current term.**

**Carried.**

## **7.3 School Travel Planning**

### **7.3.1 Glynn A. Green**

Lisa provided a written update indicating that the school is planning a series of events including a walk to school event and related poster contest on November 23. Bea reported on a recent meeting with the principal and A. Clemencio regarding safety concerns due to the speed of traffic in the school zone. Lisa is investigating the possibility of securing MTO funds for an awareness campaign.

### **7.3.2 AK Wigg**

Grade 5 students have planned a walk to school event on November 24. Significant improvements have been made to the school parking area, making it safer for students.

## **7.4 Pelham Slow Roll debrief**

J. Cook reiterated the Town's support for the Slow Roll rides. Members discussed numerous ideas and suggestions including weekly rides, shorter rides, locating the start of the rides in one or possibly two locations such as a park, hosting the rides in June and July only, adding some fun to the rides by introducing themes or treats, or hosting the rides on Thursday to take advantage of the Bandshell and supper market activities. Julie agreed to review these suggestions with staff. Further discussions and planning will take place in the new year.

## **8. New Business**

### **8.1 Walk and Bike Friendly signage**

It was suggested to TOP staff that signage promoting Pelham's status as a Bicycle Friendly, Walk Friendly and Age Friendly community be added to the four main signs at the entry points to Pelham. In an email, A. Clemencio agreed that this was a good idea and she would pursue it. In addition, John asked TOP to consider adding a "Share the Road" sign which other communities also post. It could be swapped out with other signs, as required.

**Action:** John will forward a photo of the "Share the Road" sign to TOP staff.

### **8.2 Welland Connection to the Berkhout Trail**

Councillor Baty reported that he has spoken to Mayor Campion about Welland's opportunity to link up to the Berkhout Trail.

### **8.3 Proposed 10 km trail route**

Joe has mapped out a 10km route through Pelham which may be of interest to pedestrians. John suggested that this route could be promoted to residents and could include stops at the two TOP parks that have fitness equipment. It would be helpful if the route could be signed with markers at every km. Members asked if TOP would add the markers and help promote the route.

**Action:** J. Cook will discuss the request with staff and report back in early 2018.

## **9. Adjournment**

**Moved by: Councillor Baty**

**Seconded by: J. Marchant**

**THAT the meeting of PATC Committee be adjourned until the next meeting.  
Carried**

The meeting was adjourned at 8:00 p.m.

Meeting schedule:

- January 16, 2018
- February – to be determined
- March 20, 2018
- April 17, 2018
- May 15, 2018
- June 19, 2018