

**Pelham Active Transportation Committee  
Minutes**

Tuesday, May 17, 2016, 18:00 p.m.

Location: Town of Pelham Council Chambers

**1. Attendance:** Bea Clark (Chair), Joe Marchant (Vice Chair), Bob Fish, Bill Gibson, Jacob Paul, David Swan, Councilor Brian Baty, Councilor Catherine King, Xenia Pasiecznik (Staff)

**Regrets:** Lisa Gallant, John Swart, Andrea Clemencio

**2. Call to Order and Declaration of Quorum**

Declaring that a quorum was present, Chair Bea Clark called the meeting to order.

**3. Adoption of Agenda**

**Moved by: B. Baty**

**Seconded by: J. Marchant**

**THAT the agenda for the May 17, 2016 meeting be adopted.**

**Carried**

**4. Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest noted by members.

**5. Minutes Approval – April 19, 2016**

**Moved by: B. Fish**

**Seconded by: B. Baty**

**THAT the minutes of the PATC meeting of April 19, 2016 be approved.**

**Carried**

**6. Business Arising from Minutes – April 19, 2016, 2016**

**6.1 Active Transportation Master Plan Update**

Xenia indicated that the development of the AT Master Plan is on schedule. Members discussed the participation at the Home Show in April and indicated the level of interest in the committee's presentation was very high, and also noted the number of residents from outside of Pelham who were also interested in the information and activities of the committee

**Action:** The draft of the AT Master Plan will be sent electronically to PATC members for review and comment prior to its finalization. Xenia to circulate to PATC.

## **6.2 Bike Friendly Map update**

The map is now more refined as interested parties have reviewed it. The map has been given to MMM Group and Town of Pelham staff for review and consideration. The sloping for Highway 20 and Church Hill must still be completed.

Major milestones for the completion of this project

1. Complete any missing information
2. In-house finalization of the map
3. Legal review
4. Committee review
5. Council review
6. Discussions with potential Sponsors
7. Production and printing

### **Action:**

Bill Gibson to complete the required information for Church Hill and Hwy 20 and forward to Brian Baty.

## **6.3 Highlights of 20 year forecast – deferred**

### **6.4 Review of survey/plan for route to E.L. Crossley**

The Region has now received the survey data and is creating the design. Some concerns with restrictions and narrowness of the ravine area have arisen. There is discussion about re-aligning the lane/curb to make the project work best. There is no allocation in the Town's budget for curbs as this project is piggy-backing onto the Region's works. Preliminary pre-construction estimates indicate that the project will exceed allocated funds.

### **Action:**

If route to E. L. Crossley cannot proceed due to unforeseen additional costs, PATC recommends that funds allocated in budget for this route be reallocated to another AT project.

### **6.5 Overnight Parking in Municipal Lots**

Niagara Cycling Tourism is seeking to highlight and advertise overnight parking areas for cycling tourists. Andrea Clemencio has provided a written response to the PATC regarding the suitability of Harold Black Park, Centennial Park and the Arena parking lot. Security measures are being implemented in Harold Black park to discourage vandalism.

### **Action:**

Bea Clark to consult with John Swart re promotion of these parking facilities to the biking community.

## **6.6 Unopened Road Allowances**

Committee members discussed this item and information has been passed to MMM for inclusion in the Transportation Master Plan

### **Action:**

Review at the next PATC meeting

## **7.1 Summerfest Committee – PATC exhibits/activities**

*Bill provided an update about Pelham Summerfest's activities.*

7.1.1 Committee discussed Bill Gibson's proposed configuration of PATC exhibit and gave him approval to proceed with construction of the agreed upon exhibit. Bea reviewed the PATC events on Saturday and Sunday. Bea will be purchasing the supplies, prizes and giveaways for the PATC kiosk.

### **Action:**

Bill Gibson to commence construction of the proposed exhibit components and report progress at the next PATC meeting. Bill to liaise with John Swart re signage for the Bike Friendly area of the exhibit and to liaise with LaFarge re their giveaways at Summerfest. It was suggested that they give away bike bells again.

Committee discussed the Family Walk on Sunday morning. Discussion centered on using a theme for the walk such as an historic theme and site specific to the town on the proposed route (Band Shell – Pelham Street – Church Hill – Hwy 20).

Catherine King and Brian Baty both presented proposals as to how to convey the historical significance of individual buildings to the participating walkers (brochure, actors, etc).

### **Action:**

Catherine King to liaise with the TOP staff and Brian Baty to liaise with associates at E.L. Crossley High School. This topic to be discussed at the next PATC meeting.

## **7.2 Pelham Seniors Advisory Committee Report**

The PSAC is holding a forum at the Hwy 20 Legion Hall on Wednesday May 18, 2016 – 10:00 to 14:00 (lunch included). The purpose of the forum is for interested parties to learn more about the proposed style and type of residential structures that developers are proposing to build in Pelham East. Present at the forum will be 4-5 builders.

PSAC is also planning to hold a number of open 'coffee seminars' within the town – in which a subject matter expert will be present (financial planning, senior's fitness, etc). Interested parties could attend the seminar and talk one on one with the guest speaker. These seminars, dates and location when finalized, will be advertised both in electronic and print form in the near future.

### **7.2.1 Church Hill Rest Chairs**

Bill Gibson presented the mock-up of the 'Church Hill Chair'. PATC members commended Bill on the design and his efforts to produce the proto type.

#### **Action:**

Bill Gibson to meet with Town staff and obtain feed-back on the design and placement of the final model of the chair.

### **7.3 G.A. Green School Travel Planning Committee**

David Swan provided an update on the April 28, 2016 walk to school day and the upcoming Bike Rodeo, being held on June 14<sup>th</sup> from 9:00 am to 2:30 pm. Dave Hunt is assisting. PATC members are invited to assist that day.

The Mayor will lead the June 23, 2016 Walk to School event. Councilors and PATC members are also invited to participate.

#### **Action:**

Bea Clark will send an email to committee members with a request for assistance to support the Bike Rodeo and the Walk to School event.

### **7.4 MTO Road Safety Challenge**

Bea Clark outlined the plans for this year's Road Safety Challenge events. PATC will host its annual Safety Kiosk at the Farmers Market on May 26, 2016 from 4:30 to 7:30 pm. Safety reflectors and information will be available at the kiosk. The Community Walk will take place at 6pm and will include several historical points of interest in downtown Fonthill. On May 27, 2016, PATC members will be at the Fabulous Fenwick Lions Carnival from 5pm to 7pm with safety lights and information.

#### **Action:**

Bea Clark will email committee members to confirm participation at each event.

### **7.5 Canada Parade**

The committee discussed its participation in the July 1, 2016 Pelham Canada Day Parade. It was agreed that PATC would participate in the parade. Others will be invited to join in

**Action:**

Bea will invite the walking club members.

**8. NEW BUSINESS**

***8.1 National Action Strategy for Walking***

Green Communities Canada has requested a letter of support for the National Action Strategy for Walking. The aim of the strategy and campaign is “to restore everyday walking as a routine part of our lives...” and improve walkability in communities.

**Moved by Dave Swan**

**Seconded by Brian Baty**

that PATC forward a letter of support to Green Communities Canada.

**Carried.**

**Action:**

Bea Clark to prepare and send letter of support.

***7.2 Haist Street Traffic Calming Measures***

Xenia Pasiiecznik outlined proposals that Town staff are reviewing to calm traffic on Haist Street north and adjacent to school zones within the town. Council has asked for a written report from staff regarding these traffic calming measures.

**Action:**

This topic will be reviewed at the next PATC meeting.

**7.3 Cross Walk at the Intersection of Church Hill and Pelham Street.**

Bob Fish outlined concerns with the cross walk. He and others have experienced safety concerns with cars turning left from Church Hill while pedestrians are using the cross walk.

PATC members also identified concerns that they have experienced or have been reported to them directly by residents or business owners. The PATC is still concerned about the safety of the current configuration and will recommend that the Town proceed to seek independent advice to recommend a solution to the real and present dangers that this cross walk presents to pedestrians. Should the funds allocated for the Highway 20 route to E.L. Crossley (item 6.4) not be used this fiscal year, TOP staff may consider reallocating these funds to this issue.

**Action:**

This topic will be reviewed and discussed with the TOP staff at the next PATC meeting.

**8.4 Next PATC Meeting**

The June 2016 PATC meeting will be the last before the summer break. Bea Clark indicated that PATC will be asked to review the Strategic Priorities at the next meeting.

**Action:**

Bea will send Strategic Priorities to PATC for review in advance of next meeting.

**8. Adjournment**

**Moved by:** Jacob Paul

**Seconded by:** Catherine King

**THAT the meeting of the PATC Committee be adjourned until the next regular meeting.**

**Carried**

The meeting was adjourned at 7:50 p.m.

Next meeting date: Tuesday, June 20, 2016