

**Pelham Active Transportation Committee
Minutes**

Tuesday, March 19, 2019, 6:00 p.m.

Location: Town Hall

1. Attendance: Bea Clark (Elected as Chair), Brian Baty (Elected as Vice Chair), Lisa Gallant (recorder), Rhys Evans, Dave Nicholson, Barbara Rybiak, Councillor John Wink. Staff: Tolga Aydin, Jason Marr
Regrets: Bob Fish, Joe Marchant, Bill Gibson

2. Call to Order and Declaration of Quorum

Declaring that a quorum was present, T. Aydin called the meeting to order.

3. Adoption of Agenda

Moved by: R. Evans

Seconded by: B. Clark

**THAT the agenda for the March 19, 2019 meeting be adopted as amended.
Carried**

4. Disclosure of Pecuniary Interest and General Nature Thereof

Bea noted that she has a contract to help other committees of Council to develop their goals and priorities. She is not being paid for her work to support the PATC's development of its goals and priorities.

5. New Business

5.1 Introductions

Members introduced themselves and discussed their interest in the work of the PATC.

5.2 Terms of Reference

The current Terms of Reference will be reviewed at the next meeting. No changes were made by Council.

Action: Tolga to email the current Terms of Reference to PATC members

5.3 PATC accomplishments

Bea provided a summary based on the final report of prepared in October 2018 (attached) with a focus on four main areas: Community Outreach and Education, Policy Development, Accessibility and Safety and AT priorities such as the Active Transportation Master Plan, which is expected to act as guide for future work.

5.4 2019 Capital Budget Overview

Jason provided a report to PATC.

- Poth Street Culvert to be replaced
- Annual concrete repair and replacement program to repair sidewalks -- \$110,000
- OMCC funding (\$75,000) has been received to complete one of four projects that were referenced in our application i.e. paving Steve Bauer Trail from Welland border to Port Robinson Road, cycling improvements on Canboro Road (from Haist to just past Effingham on South side), signage for cycling network and paving Nemy Trail link down old spur line. Project has to be completed December 2020. PATC is invited to provide its recommendation.
- Annual Road rehabilitation program funding e.g. section on Welland Avenue between Haist and Pelham
- Water main on Haist from Welland to Beckett with resurfacing of that road
- Repair of Sulphur Spring Drive
- Reconstruction of Pelham Street North to Shorthills reconstruction of roadway including urbanizing and adding new water main and storm sewer, new sidewalks along East side, traffic calming (pending funding from OFSA)
- Looking at adding a temporary asphalt sidewalk to Summerside Drive to take pedestrians off of the roadway

Action:

- **Staff to investigate if an operational budget was approved for PATC**
- **Tolga to look at Public Service Requests to determine if there have been requests that could inform sidewalk repair**
- **Tolga to provide a map at meetings to facilitate discussions**

5.5 Discussion of PATC priorities for 2019-2022 term

Based on the budget forecast members identified the following:

- PATC can make recommendations to council on which of the four projects that were part of the OMCC proposal to pursue.
- PATC can provide input into 20 year forecast at future meetings.

More priorities will be discussed at the next meeting.

5.6 Election of Chair and Vice-Chair, appointment of Secretary

- Bea was nominated as Chair and accepted
- Brian was nominated as Vice-Chair and accepted
- Lisa was nominated as recorder and accepted

5.7 2019-2022 Meeting Schedule

- Third Tuesday of every month from 6:00 – 8:00 p.m.

Action: Tolga will book meeting room. Meeting schedule will be attached to the minutes.

5.8 Review of Active Transportation Master Plan

This document will shape our work. At our next meeting we will discuss the best way to review the plan so we can feed into the next budget cycle and bring a progress report to Council.

Action:

- **Tolga to email members a link to the Active Transportation Master Plan**

5.9 Proposed signed trail loops in Pelham

Brian referred to a cycling map PATC created last year. He is hoping to get input about updates that may need to be made and public response for future printing. He is also hoping to identify three loops that can be signed for cycling routes of e.g. River Road connecting Centennial Park to Harold Black Park, East West Village loop to connect Fonthill, Ridgeville, North Pelham and Fenwick, and rural loop to feature a challenging route featuring hills. He also noted potential links to better connect Welland with Berkout Trail and Thorold with the spur and cycling facilities on Port Robinson Road in Thorold. He is also interested in looking at the addition of bicycle repair stations in Pelham based on experiences other municipalities have had.

8 Adjournment

Moved by: D. Nicholson

Seconded by: B. Baty

THAT the meeting of PATC Committee be adjourned until the next meeting.

Carried

The meeting was adjourned at 8.00 p.m.

Next meeting

Tuesday April 16, 2019 6:00-8:00 p.m.