

Minutes  
 Pelham Active Transportation Committee  
 January 21, 2014 6:00-8:00 p.m.  
 Town Hall, Council Chambers

Present: Citizen Members Bea Clark, Bob Fish, Councillor Catherine King, Dave Swan, Joe Marchant, Don Nelson  
 Staff: Jessica Ruddell Recreation, Culture & Wellness Coordinator      Guest: John Swart  
 Regrets: Bill Gibson, Councillor Brian Baty, Jessica Pulfer, Abbey Loewen  
**Chair – Bea Clark, Recorder – Jessica Ruddell**

Agenda Item	Discussion	Goal /Action Required
<b>1. Welcome and Approval of Agenda</b>	<b>Welcome</b> – Bea welcomed all to the first 2014 meeting of the year. Guest John Swart to attend at 7pm to speak on the Thorold/Fonthill Spur. Addition to the agenda, walkability checklist from Lisa as well as the Bicycle Friendly Communities Feedback Report.	Approval of agenda with changes - Motion by Lisa Gallant, Seconded by Bob Fish. Carried.
<b>2. Approval of minutes of November 19, 2013 meeting</b>	<b>Minutes</b> of November 19, 2013 reviewed by the committee.	Minutes of the Nov 19 meeting were accepted as circulated. Motion by Catherine King, 2 <sup>nd</sup> by Joe Marchant, carried.
<b>3. Business Arising – Nov 19 2013 Meeting</b>	<ul style="list-style-type: none"> <li>• Meeting with other Communities – Bea and Jessica met with Niagara BFC group on Nov 28. Idea's arising from the meeting including joining with Welland and Thorold on a signage project. Jackie from the Region also mentioned that there would be</li> </ul>	Lisa to speak to Region Public Works on the Transportation master plan on whether this signage idea can work and

	<p>funding available in the new year from Healthy Living Niagara for a speaker on signage. Lisa mentioned that there may be some issues as the Transportation master Plan which includes signage, is not yet in place. The meeting was worthwhile but we will wait until there is funding or contacted by Welland.</p> <ul style="list-style-type: none"> <li>• Pelham Street Pedestrian Crossings – design is complete at Churchill, Pancake, and Spruceside. Region to tender out the project in early 2014, work to be complete mid-April 2014.</li> <li>• Port Robinson Road reconstruction update – curbs and sidewalks complete. Surface asphalt and surface restoration to be completed this spring.</li> <li>• Walk Friendly Ontario – met with the working group this week – Dave S, Bill G, Bea, and Jessica. There is much work to be done and we will be calling on partners to help us with certain aspects of the application. Ideally we will finish the application in June this year to submit in August. Periodically, PATC will be asked for their feedback on items. Today Bea asked,</li> </ul>	<p>report back to the Chair.</p> <p>Bea to periodically email questions to the Committee as needed.</p>
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	<p>“What 3 aspects of your community are most in need of improvement in order to better accommodate walking?” Idea’s included: some rural area’s – busier streets still need a place to walk, Effingham North of highway #20, pedestrian crossings, connecting sidewalks, the high school that you can not walk to, we need increased connectivity, driver attitudes, pedestrian education.</p> <ul style="list-style-type: none"> <li>• MTO Grant Request – “Be Seen in Pelham” report has been submitted. MTO hopes we will apply again in the spring. The thought is we may be able to apply for grant monies for a bike rodeo at Glynn A. Green and possibly A.K. Wigg. Education will be a priority for PATC so members can ideally price resource items now in order to be prepared for the grant proposal in March.</li> <li>• Suggestions re Walk my Community Signage –Jessica handed out Walk Pelham suggestions for QR codes as created by Bea &amp; Joe. PATC agreed that the location of the “Walk Pelham” signage on the website. The Committee would like to track which QR codes are used and are hoping for an</li> </ul>	<p>Great feedback from the public on the reflectors. The public is appreciative – Christmas Market was a great venue.</p> <p>Staff to look into capabilities with IT staff for signage and the website.</p>
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	<p>ability to see only the information you have requested. This may mean separate pages with an ability to link to others.</p> <ul style="list-style-type: none"> <li>• Suggestions for budget – AT Master Plan has put in the budget for 2015. With some available funding, the plan will be pursued in 2014 with some help from the Ontario Sport and Recreation Communities Fund.</li> </ul>	
<p><b>4. Committee Events and Reports</b></p>	<ul style="list-style-type: none"> <li>• GAG School Travel Planning committee update – Dave – Bike rodeo will be May 21<sup>st</sup>. Schedule for the year has been created and the school is requesting dates for the provincial two week safety initiative. Longboarding is an issue that comes up at GAG often but the group does not want to pursue education for student longboarding if it is not in the mandate of PATC. Catherine has a contact for longboarding education. The NRP may be interested in helping.</li> <li>• Pelham Summerfest – planning meetings for 2014 start Jan 22</li> <li>• Seniors Advisory Committee – has not met yet</li> <li>• Neighbourhood Traffic Management Plan – has not met yet</li> </ul>	<p>Bea to request dates from Lisa at the Ministry as to if they have been set.</p> <p>Bea to put this education piece on the agenda moving forward.</p>

**5. New Business**

- Potential to develop Fonthill-Thorold spur line – John Swart – Bea welcomed and introduced John Swart to the PATC. John is a member of the RNBC however appears today as a citizen of Pelham. Welland has an interest in completing the project. John would like to help in the completion of the project. Bea explained that we have not yet considered private partnerships but have been looking for grant opportunities. The Greater Niagara Circle Route has funding to complete the route. The Pelham BIA could apply for funding and meet with the Thorold BIA. The Region is looking for a paved trail, which is more expensive but maintenance is less expensive. The potential cost is \$800k with the bulk of the trail being in Thorold. John hoped that the BIA's would team up, the Rotary Clubs, the Waterfront Trail, the Circle Route, etc. Suggestion from Lisa to form a subcommittee from the PATC to help this project along. This project will be even more valuable with the development of East Fonthill – maybe a developer would be interested. Business adoption plan could be created to adopt the trail. The Region should have some involvement with the project however the Regional budget does not include trails.
- Sidewalk Snow Removal – PATC feels it has

PATC decided to defer the item until Brian Baty's return and keep on the agenda until then.

	<p>been getting better, there is a section of Spruceside between Nursery and Milburn has been missed a few times. Wonderful to see, there are growing pains but it is a great addition to the Town. Quick turnaround from negative to positive feedback from the public. Responses from complaints by Town staff were quick despite the ice. Salting has been done quickly. Curb faced sidewalks on Pelham Street and highway #20 should be flagged if possible for monitoring and possible double clearing.</p> <ul style="list-style-type: none"><li>• Review of Top 10 List – deferred until next meeting.</li><li>• Active Transportation – new Town of Pelham website – staff showed the Committee through the website highlighting features including the PATC page and Public Service Request. The group also worked through a Public Service Request to see functionality.</li><li>• Walkability Checklist – 7 additional responses for Pelham, rural issues continue to arise. The checklist provides the ability for people to express their opinions on what is going on in Pelham. Responses may come in handy with the AT master plan development.</li></ul>	<p>A few changes were requested on the PATC webpage. Staff will work on changes.</p>
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	<ul style="list-style-type: none"> <li>• Bicycle Friendly Designation Feedback – deferred until the next meeting.</li> </ul>	
<b>6. Any Other Business</b>	<ul style="list-style-type: none"> <li>• Fenwick downtown comments were sent from PATC. Bea reported that similar comments were made and received by others. A personal response was received by Bea from the Downtown Beautification Committee - Fenwick.</li> <li>• Steve Bauer Trail map – final review required by PATC when ready, staff is currently working on the map.</li> </ul>	
<b>7. Next meeting - February 18, 2014</b>  <b>2014 Meeting Schedule:  March 18, April 15, May 20, June 17</b>	Rescheduled to Tuesday Feb 11th due to Council meeting. Council Chambers has been confirmed.  Meeting adjourned: Bob Fish motion, Lisa Gallant 2 <sup>nd</sup> , Carried.	