

**Pelham Active Transportation Committee
Minutes**

Tuesday February 28, 2017, 6:00 p.m.

Location: Town Hall

1. **Attendance:** Bea Clark (Chair), Joe Marchant (Vice Chair), Lisa Gallant (recorder), Bill Gibson, John Swart, Abby Loewen (MYAC), Councillor Catherine King. Staff: Tolga Aydin, Vickie VanRavenswaay
Regrets: Bob Fish, David Swan, Benjamin Bonisteel (MYAC), Councillor Brian Baty

2. **Call to Order and Declaration of Quorum**

Declaring that a quorum was present, Chair Clark called the meeting to order

3. **Adoption of Agenda**

New agenda items:

- 8.3 Bike to work week
- 8.4 Rail trail
- 8.5 Volunteer opportunities
- 8.6 Bike repair stations
- 8.7 Road race
- 8.8 OBS Summit

Moved by: Joe Marchant

Seconded by: John Swart

**THAT the agenda for the February 28, 2017 meeting be adopted with additions.
Carried**

4. **Disclosure of Pecuniary Interest and General Nature Thereof**

Nothing to disclose

5. **Minutes Approval – January 17, 2017**

Moved by: Bill Gibson

Seconded by: Councillor King

**THAT the Minutes of the PATC meeting of January 17, 2017 be approved.
Carried**

6. **Business Arising from Minutes – January 17, 2017**

6.1 **AT Master Plan access**

The Active Transportation Master Plan is available on the website.

6.2 Bike Friendly map update

The CAD drawing of the map is complete.

Actions:

B. Gibson and B. Baty will review the new drawing and return to T. Aydin

6.3 Update regarding route to E. L Crossley

No updates to report.

6.4 Bike Friendly Community application

The application was submitted by the required deadline. The Chair thanked T. Aydin and PATC members for their efforts and significant contributions. Share the Road will announce its decision at the Ontario Bike Summit in April.

6.5 PATC Priorities 2017-2018 – review of draft

Draft reviewed and a few changes were suggested.

Moved by: Joe Marchant

Seconded by: John Swart

THAT the PATC's Strategic Priorities for 2017-18 be approved with changes, as discussed.

Carried

Actions:

- B. Clark to update and circulate final copy.

7. Committee Events and Reports

7.1 Summerfest Committee

B. Gibson noted that PATC will have the same space as last year for booth, tent for visibility messaging, stands for 1 M passing rule, display stand. LaFarge will be invited to display large truck and promote cyclist/pedestrian safety.

Members reviewed the table of activities from 2016 activities and confirmed that Bruce Trail, Nordic Walking and Tai Chi groups will be invited to participate again. The slow roll can also be promoted. Sunday walk is discontinued.

Action:

B. Gibson to confirm budget available to PATC for prizes

B Gibson to confirm PATC need for volunteers for mini golf
B. Clark will confirm Tai chi and Bruce Trail groups
L. Gallant to confirm Nordic Walking

7.2 Senior's Advisory Committee

No report from meeting. Presentation planned for March 1 at 4:00 p.m.

7.2.1 Church Hill rest chairs

Will be mounted on posts rather than utility poles. B. Gibson will select a few spots with TOP operations manager. Dates to be determined.

7.3 G.A. Green School Travel Planning Committee

Monthly walks continue. Bike rodeo planned for June. School committee will meet in March.

AK Wigg was noted as a potentially good school to engage in STP. Members to consider if they have any contacts to promote the program at this school.

7.4 Community Expo February 20 – Bill and Catherine

Participation was low. A few people offered suggestions for changes to improve and promote active transportation

Action:

C. King to give suggestions to B. Clark for addition to list of residents' comments.

8. New Business

8.1 Slow Roll proposal

J. Swart presented details of the slow roll proposal for Pelham. Will meet with V. vanRavenswaay next week to seek formal support from TOP with a specific request for washroom access, promotion, insurance coverage, and small budget for expenses such as water.

Support offered from group in Port Colborne that is also working on slow rolls. Will leave this as a networking opportunity rather than a formal partnership.

8.2 MTO Annual Road Safety Challenge 2017

Members reviewed draft proposal with ideas for safety challenge. Will continue with "Be Seen in Pelham" message. B. Clark will submit the application by the March 3rd deadline.

8.3 Bike to Work Week / Bike Month

Members discussed ideas with V. vanRavenswaay.

- June is Bike Month and Parks Month
- Town has a passport for Parks Month which could incorporate cycling message. Could feature new water stations in passport. Bike racks on transit could also be noted.
- Can promote Bike Month activities and proposed Slow Rolls during home show in April and at Farmer's Market
- Slow roll planned for second Tuesday in June
- MTO Road Safety Challenge takes place May 15 to June 11. Ads could refer to bike month activities
- Could align with opening of rail trail in Fenwick, which is being planned and dependent upon completion.

Decision:

- Will focus on a more generic bike month rather than just bike to work and encourage a message for people to try cycling to many local destinations.
- J. Swart and B. Clark will review plan with V. vanRavenswaay during meeting regarding slow roll activities.

8.4 Opening of rail trail

Opening date to be scheduled. Addressing signage, vandalism and some repairs to be completed.

PATC would like to see the 2017 Community Walk take place at the new Fenwick rail trail.

Need to consider name for trail. The committee discussed the evolution of the trail and its development.

Moved by: Abby Loewen

Seconded by: Bill Gibson

THAT the Town of Pelham recognize Gerry Berkhout for his dedication and efforts to establish the new Fenwick rail trail and that the Town of Pelham name and appropriately sign the new trail in recognition of Gerry Berkout as the Berkhout Trail.

Carried

8.5 Volunteer Opportunities - deferred

8.6 Bike Repair Stations - deferred

8.7 Road race

B. Gibson noted that a proposal has been made for a 200 km looped road race with a request to tie it into Summerfest. Would include 100+ bikes with an early morning departure and a return to Pelham at around 3:00 p.m on Saturday. Would need to consider staging requirements. Cyclists/supporters would park at E.L. Crossley and then transport by bus to start and finish location. Would require road closure.

Concerns that the attention of the race may get lost during the Summerfest activities and the logistics may strain resources.

8.8 OBS Summit

The Town has agreed to cover the cost of two members of PATC to attend AT workshops. B. Clark has registered.

9. Adjournment

Moved by: Bill Gibson

Seconded by: Councillor King

THAT the meeting of PATC Committee be adjourned until the next regular meeting.

Carried

The meeting was adjourned at 8:05 p.m.

Next Meeting

- March 21, 2017
- April 18, 2017 – will need to change to April 11 due to Easter Weekend.
- May 16, 2017
- June 20, 2017