***Pelham Beautification Committee***

***Meeting Notes: May 30, 2016***

***Present and Constituting a Quorum:***

***Committee Members: Maria El-Zeghayar (Chair), Greta Hildebrand, Ava Colangelo (MYAC rep.)***

***Town Representatives: Kim Holland***

***Council Representative: Richard Rybiak***

**Regrets: *Amber Cuthbertson, Andrea Clemencio, Marisa Battista***

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| 7:00 pm  Approval of Agenda | Approved | Actions |
| Approval of Minutes April 13, 2016 | Minutes for April 13, 2016 approved with the following amendments:   * Earth Day clarification dates: Thursday, Friday and Saturday surrounding Earth Day with public participation on the Saturday. To run in conjunction with Tim Hortons participation plan.   Items 3, 4 and 5: Community Events to replace “support” with “resources”. | Greta to amend |
| Beautification Committee’s Strategic Plan: Revision of Letter to Council  Motion to forward Letter to Council at the earliest opportunity.  Trillium Awards  Pelham Community Gardens | Letter to Council was read and minor revisions made for submission to Council.  Motion called by Maria  Seconded by Ava    Trillium Awards were amended to read 2017. It was felt that there is little time and resources to carry this event off effectively in 2016. Presentation to Council would enable Town staff hours and funding to be requested for next year. This would allow for more effective advertising of the event and better community support.  Item 6: Pelham Community Gardens:  The Community Garden will be the main focus of this year’s work by the Committee. Our role is to put together a working committee, head up chairing the committee and to create a list of tasks.  Sandra Harding had begun to contact public who were interested in participating, from the organized 2014 public meeting.  Councilor Rybiak discussed the proposed sale of the Haist Street Arena and grounds; however, these plans are not concrete and advised that the proposed installation of gardens in this location be continued. Relocation would be a matter of picking up the garden framework and relocating, should this be necessary.  Ava presented her survey findings regarding students’ interests in the workshop aspect of the garden project. They would like to learn:  How to plant a garden, how to maintain a garden and how to make a flower arrangement.  Maria requested all information that was presented to the Town Council in order to move forward. | Greta to revise and return by May 31.  Greta will contact Sandra for updates  Kim to forward records. |
| New Business | Richard expressed a need to establish a process for determining new projects  Maria requests an inventory of engineering projects that the Committee could assist in. She would also like to know how the list was generated.  Maria brought forward the need to advertise for more Beautification Committee members. With 2 resignations since its inception last spring, there are presently 3 voting members and 2 MYAC members who make up just one vote. We are entitled to have up to 12 voting members on the Committee.  Maria asked about the status of the Comfort Maple seedling project as she has had public inquiries in this regard. With all seedlings lost to the 2015 winter’s severe conditions, there are presently no seedlings or project as such. |  |
| 8:37 pm  **Adjournment** | Next meeting set for June 27 if all Committee members and staff are able to attend. | Maria to email Committee for agreement on date. |