



Town of Pelham *Have Your Say* Online Forum Guidelines

The main goal of the Town of Pelham *Have Your Say* online forum (facilitated through PlaceSpeak) is to inform topic proponents. The platform therefore operates under a moderation policy to ensure that comments are appropriate and not harmful to others.

All participants of Pelham's *Have Your Say* online forum (via PlaceSpeak) must comply with the following [terms of use](#) for posting their responses:

- **Be Nice:** No abusive, obscene, indecent or offensive language. Contributions should be constructive and polite, not mean-spirited or contributed with the intention of causing trouble;
- **Respect the Law:** Avoid making statements that might break the law. This includes statements that contain libel, condone illegal activity, reveal classified information, or infringing on a copyright or trademark;
- **Be Factual:** Don't post unproven or unsupported accusations against individuals or organizations;
- **Show Respect:** Do not post comments or material that may be defamatory, abusive, harassing or include hateful remarks on the basis of race, religion, gender, nationality, sexuality or other personal characteristics;
- **Be Relevant:** Don't re-submit the same contribution many times, or contribute off-topic material, including Spam, advertising, or the promotion of irrelevant websites or services;
- **Be Authentic:** Do not impersonate or falsely claim to represent people or organisations. If you are making comments on behalf of a group or organisation, please tell us who you are and who you represent.
- **Be Concise:** Keep your contributions on topic and to the point;
- **Don't Post Personal Details:** Including such as private addresses, phone numbers or email addresses (yours or someone else's); and,
- **No Threats:** Do not post material that contain threats or incitements to violence;

Moderators will not edit comments to remove objectionable content, so please ensure that your comment doesn't violate any of the above principles. Forum moderators and PlaceSpeak reserve the right to suspend comments at any time.

You are fully responsible for everything that you submit in your comments, and all posted comments are in the public domain. To protect your own privacy and the privacy of others, please do not include phone numbers or e-mail addresses in the body of your comment. If you are aged 16 or under, you may want to talk to your parent/guardian about the ideas on this website and the opinions that you want to express.

If you have a complaint about an item of user-generated content on this site, feel that your own content was removed in error, or have any other questions about this moderation policy or how we apply it, please contact at questions@placespeak.com.

While posts from registered and connected participants are added directly to the discussion thread at any time, 7 days a week, all posts are reviewed by PlaceSpeak or assigned moderators within 48 hours. Any post that violates this policy may be taken down without notice.

Moderation is intended to ensure that the platform is fair and inclusive. It will **not** be used to suppress legitimate, reasoned debate about the issues raised. We value your time and input, and our desire is to remove as few posts as possible while ensuring that a focused, constructive discussion takes place.