



2012
Capital Budget
TOWN OF PELHAM

A vibrant, creative and caring community

2012 Capital Budget

Overview

- Council and Senior Staff received a copy of 2012 Proposed Capital Budget on November 21, 2011.

- 2012 Budget Requests respond directly to Strategic Plan Themes:
 - An Open, Welcoming and Inviting Community
 - A Connected Community
 - Balanced Growth
 - An Engaged and Integrated Community
 - A Self-Sustaining Community
 - Environmental Responsibility

Key Strategic Plan Themes Met

<p style="text-align: center;">An Open, Welcoming and Inviting Community</p> <ul style="list-style-type: none"> •Information Technology upgrades •Parks and Recreation •Roads 	<p style="text-align: center;">A Connected Community</p> <ul style="list-style-type: none"> •Information Technology upgrades •Parks and Recreation •Protection Services •Roads/Water/Wastewater •Planning •Library Services
<p style="text-align: center;">Balanced Growth</p> <ul style="list-style-type: none"> •Information Technology upgrades •Parks and Recreation •Planning 	<p style="text-align: center;">An engaged and Integrated Community</p> <ul style="list-style-type: none"> •Information Technology upgrades •Parks and Recreation •Roads/Water/Wastewater •Planning •Library Services
<p style="text-align: center;">A Self-Sustaining Community</p> <ul style="list-style-type: none"> •Information Technology/Town Hall Facility •Parks and Recreation/Cemeteries •Protection Services •Roads/Vehicles/Water/Wastewater •Planning •Library Services 	<p style="text-align: center;">Environmental Responsibility</p> <ul style="list-style-type: none"> •Information Technology upgrades •Parks and Recreation/Cemeteries •Protection Services •Roads/Vehicles/Water/Wastewater •Planning •Library Services

2012 Capital Budget

Overview

- 2012 Capital Budget Builds on past successes



- Continuing investment into streetscaping of \$22k on Pelham Street.

2012 Capital Budget

Overview

- 2012 Capital Budget Builds on past successes



- \$43,500 paving investment in creative establishment of Potable water filling station.

2012 Capital Budget

Overview

- 2012 Capital Budget Builds on past successes



- Continuing Centennial park master plan phase 2 and 3 \$20,000 and adding bleachers \$16,000

2012 Capital Budget

Budget Highlights

- PSAB major factor in capital replacement
- 5 year forecasts
 - Focuses on longer term development and sustainability.
 - Ensures that Town staff stay focused on Strategic Plan vision.
 - Provide adequate planning for financial needs.
 - Ensure transparency with Council and community.
 - Adjust as required
- Major Capital Infrastructure investments included in 5 year plan
 - New Maple Acre Library - 2014
 - New Community and Recreational Facility - 2015

2012 Capital Budget

...Budget Highlights cont'd

- Expenditures for 2012 represent approx. 13.8% of the total 5 year spending
 - Funded largely through existing reserves, grant funding & other contributions

- Major Funding of Capital Projects from Reserves
 - Annual contribution made to Reserve fund from operating budget
 - Increase to operating \$105,000 for 2012
 - No impact on tax levy as a result

2012 Capital Budget

Town of Pelham 2012 Budget Schedule

Date	Purpose
Tuesday October 11, 2011 Time: 7:00pm Place: Town Hall Council Chambers	Public Meeting •To receive input into the Town's Budget
Monday November 28, 2011 Time: 7:00pm Place: Town Hall Council Chambers	Capital Budget •Presented at General Committee
Monday, December 5, 2011 Time: 7:00pm Place: Town Hall Council Chambers	Capital Budget •Approved at Council
Monday, January 30, 2012 Time: 7:00pm Place: Town Hall Council Chambers	Draft Opening Budget & Draft Water & Sewer Budgets •Presented at General Committee
Monday, February 6, 2012 Time: 7:00pm Place: Town Hall Council Chambers	Operating Budgets – Water & Sewer Budgets •Approved at Council

2012 Capital Budget

Total Capital Budget is \$6,145,018

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2012 Capital Budget

	2012 Proposed Budget	Financing		
		Reserve/ Reserve Fund	Other	Total Financing
	\$	\$	\$	\$
ADMINISTRATION				
Information Technology	50,800	50,800	-	50,800
Building	48,000	48,000	-	48,000
Subtotal Admin	98,800	98,800	-	98,800
PROTECTION SERVICES	272,000	272,000	-	272,000
COMMUNITY AND INFRASTRUCTURE SERVICES				
Roads	3,586,143	3,192,143	394,000	3,586,143
Vehicles	369,500	369,500	-	369,500
Wastewater	169,000	169,000	-	169,000
Water	1,104,800	604,800	500,000	1,104,800
Parks & Recreation	332,400	264,400	68,000	332,400
Cemeteries	17,500		17,500	17,500
Subtotal CIS	5,579,343	4,599,843	979,500	5,579,343
PLANNING	175,000	145,000	30,000	175,000
LIBRARY	19,875	4,875	15,000	19,875
Grand Total Proposed Budget	\$ 6,145,018	\$ 5,120,518	\$ 1,024,500	\$ 6,145,018

2012 Capital Budget

ADMINISTRATION - Section 2 **\$98,800**

Information Technology **\$50,800**

- **Information Services Hardware Upgrades** **\$12,800**
 - 4 desktop computers, 1 laptop, 1 printer
 - Hardware upgrades to replace equipment that have met their useful lives under PSAB and/or are prohibited to repair

- **Tablets for Electronic Agenda** **\$10,000**
 - Paperless Council project
 - 6 tablets to transfer agenda and meeting materials

- **Security Risk Management** **\$18,000**
 - Exchange Server for Tice Road and BES Exchange Server
 - Risk management measures

- **Software System Customization** **\$10,000**
 - Additional customization for recreation, building permits, & PSAB
 - Centralize functions

2012 Capital Budget

...ADMINISTRATION - Section 2 cont'd

<u>Town Hall Facility</u>	\$48,000
– Bathroom Accessibility Renovation	\$30,000
▪ Renovations to both first and second floor bathrooms	
▪ Unisex barrier free washroom & separate male and female washrooms	
– Partial Roof Replacement	\$18,000
▪ Replacement of the roofing membrane on the lower roof of the south side of the Municipal building	

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FIRE DEPARTMENT – Section 3 **\$272,000**

– Renovations of Offices at Station 1 **\$40,000**

- Security Bill 168 Issues
- Resolve public access & space issues

– Replacement of Bunker Gear **\$32,000**

- Purchase of protective clothing – 15 year life expectancy

– Replacement of Self Contained Breathing **\$200,000**

Apparatus

- Replacement of 50 SCBA units and 100 cylinders over the next 2 years
- 15 year life expectancy of SCBA will expire in 2012

2012 Capital Budget

ROADS PROJECTS – Section 4

\$3,586,143

– Roads Reserve

▪ Rural Resurfacing	\$417,800
▪ Urban Resurfacing	\$344,000
▪ Rural Reconstruction	\$1,399,343
▪ Urban Reconstruction	\$165,000
▪ Road Base and Surface Repair Program	\$150,000
▪ Road Side Ditching Program	\$100,000
▪ Rural Speed Control	\$25,000
▪ Sidewalk Construction and Repair Program	\$75,000
▪ Bridge Rehabilitation Program	\$150,000
▪ Culvert Replacement Program	\$40,000
▪ Highway 20 Reconstruction: Station St to Rice Rd. S Sidewalk Construction	\$175,000
▪ Highway 20 Storm Sewer to M S. Streit Park (Town's Drainage Contribution)	\$300,000
▪ Operations Centre Improvements	\$25,000
▪ Cherry Ridge Subdivision Storm Water Pond Retrofit	\$198,000
▪ Pelham St. Modifications, College St. to Broad St.	\$22,000

2012 Capital Budget

...ROADS PROJECTS – Section 4 cont'd

– **Projects Carryforward from 2011:**

- | | |
|--|-------------|
| • Effingham St. Sixteen Rd to Kilman Rd. | \$1,086,000 |
| • Rural Speed Control | \$ 25,000 |
| • Bridge Rehabilitation | \$ 100,000 |
| • Culvert Replacements | \$ 40,000 |
| • Highway 20 Storm Sewer to MSSP | \$ 300,000 |

2012 Capital Budget

...ROADS PROJECTS - Section 4 cont'd

- **Funding of 2012 roads projects will be provided as follows:**
 - \$3,192,143 Roads Reserve
 - \$394,000 Development Charges

2012 Capital Budget

VEHICLES - Section 5

\$369,500

- | | |
|--------------------------|-----------|
| ▪ Truck #412 Replacement | \$230,000 |
| ▪ Truck #119 Replacement | \$37,500 |
| ▪ Truck #121 Replacement | \$32,000 |
| ▪ Truck #226 Replacement | \$70,000 |
- Trucks identified for replacement have met or exceeded their useful life according to PSAB.
 - Health & Safety issues also dictate timing of truck replacement.
 - 5-year projection is provided to demonstrate the replacement of vehicles according to the Tangible Capital Asset Policy.

2012 Capital Budget

...VEHICLES – Section 5 cont'd

- The investment of \$369,500 in vehicles will be funded from the vehicle reserve, \$53,500 contribution from water reserve.
- 5 year forecast for vehicles includes growth of fleet in 2015.
- Reserve balance positive at year 2016.

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WASTEWATER - Section 6 **\$169,000**

- Hwy 20 Reconstruction: Station to Rice Rd. \$71,000
- Shaldan Lane Reconstruction and Sanitary Lateral Replacements \$38,000
- Sanitary Service Lateral Replacement Prog. \$60,000

- Wastewater investments will be funded by wastewater reserve.
- Reserve receives funding from in-year surplus (if applicable) and lifecycle contributions.
- 5-year projection healthy to 2016.

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WATER - Section 7

\$1,104,800

- Highway 20 Reconstruction, Station St to Rice Rd. Watermain Replacement \$500,000
- Church Hill Watermain Replacement \$335,000
- Hydrant Replacement Program \$120,000
- Water Loading Station Parking Lot Resurfacing \$43,500
- Bruce Wood Watermain Extension \$77,800
- Water System Operation and Monitoring Equipment \$28,500

- Water investments will be funded by the following sources:
 - Water reserve \$604,800
 - Development Charges \$500,000
- 2012 reserve balance after capital projects \$258,859.
- Healthy balance to 2016, with small deficit in 2014 that is fully recovered in 2015 & 2016.

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Parks and Recreation – Section 8

\$332,400

- Harold Black Park Soccer Shelters \$20,000 *
- Centennial Park Bleachers \$16,000 *
- Arena Quonset Hut extension \$26,400 *
- Pelham Street Downtown core Decorations \$8,000 *
- Cultural Asset Mapping & Master Plan \$50,000
- Centennial Park Improvements Phase 2&3 \$20,000
- Peach Park Master Landscape Plan \$25,000 *
- Old Pelham Town Hall Renovations \$66,000 *
- Arena Structural Inspection \$8,000
- Fenwick Flag Pole Structural Inspection \$4,000
- Dog Park Development \$35,000
- Harold Black Park: Parking Lot Fence \$14,000
- Arena Concession and Kitchen Improv \$40,000

2012 Capital Budget

...Parks and Recreation – Section 8 cont'd

- Funding will be provided from:
 - Parks and Recreation reserve \$264,400
 - Grant Contribution \$50,000
 - Development Charges \$18,000
- Proposed projects for 2012 align to the Strategic Plan.
- Reserve is continuing its recovery from the grant fund RiNC projects completed in 2010
- Full recovery in 2014 with a positive balance in 2016.

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...Parks and Recreation – Section 8 cont'd

Cemeteries

\$17,500

- Fonthill Cem: Reconstruct. Mausoleum
Driveway \$12,500
- Hillside Cemetery: Contemplation Area \$5,000

- Driveway will allow for easy access into the Mausoleum area.
- Contemplation area construction will allow for visitor reflection.
- Reserve balance over a 5 year period still not in a positive balance.
- Revenues from columbarium and land extension will project a reduction in the deficit within 10 years.

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Planning and Development – Section 9 **\$175,000**

- Official Plan/Municipal Comprehensive Review \$5,000
- East Fonthill Secondary Plan \$15,000
- Fenwick Secondary Plan \$10,000
- Zoning By-law Update \$60,000
- Municipal Heritage Study \$65,000
- Master Plan Town owned Lands \$20,000

2012 Capital Budget

...Planning and Development – Section 9 cont'd

- Funding for 2012 will be provided from:
 - Planning reserve \$145,000
 - Development Charges \$30,000
- Continual investment in growth and sustainability studies is at the forefront of the Planning department.
- Reserve in slight deficit at end of 2012.

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Library Services – Section 10 \$19,875

- Computer Services Development \$ 4,875
- Fonthill Branch Renovations \$15,000

- Projects identified will be funded by:
 - Library Reserve \$ 4,875
 - Grant Contribution \$15,000

- Projects include a continuation of the overall IT upgrading according to established Town criteria.
- Refurbished circulation area/workroom for better ergonomics, efficiencies, effectiveness and accessibility.
- Small deficit to 2016.

2012 Capital Budget

Reserves and Reserve Funds – Section 11

- Reserves classified as discretionary & non-discretionary
- Reserve fund balances projected to December 31, 2011 are expected to decrease by \$1,827,858
- 5 year reserve balance forecast page 11.1 increase by over \$2.5 million
- Reserves are just a projected, 2011 expenditures continue to impact final year end balances.

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Development Charges Continuity Schedule – Section 11

- 5 year projection indicates a deficit in excess of \$779,449 in 2016.
- Impacted by Pelham Street (College to Quaker) and revitalization of downtown Fenwick to begin in 2013.
- Significant new development (ie East Fonthill Lands) not included in estimates.
- Major project funding requirements from reserve will be debentured to allow the reserve to minimize its deficit at 2016.

2012 Capital Budget

Investments in Major Capital Projects – Section 12

– Maple Acre Library Replacement	\$ 1,304,750
– Community Center	\$12,845,000

- Projects dependent on determination of financial funding impacts.
- Final committee approval for proposed projects.
- On horizon as investment integral to possible grant funding.

2012 Capital Budget

Summary

- 2012 capital budget requests allows Council and Staff to stay focused on Town's Strategic Plan.
- Continues the journey as the most vibrant, creative and caring community in Niagara.
- Staff commitment to 2012 capital budget.

2012 Capital Budget Next Steps

NEXT STEPS IN BUDGET PROCESS

- Adoption of 2012 Capital allows staff to begin early in year - success
- Staff in process of preparing 2012 Operating Budget
- Council Direction required to complete final stages
- Budget proposal brought forward on January 30, 2012
- Final Adoption February 6, 2012

2012 Capital Budget

- Following this process I am requesting that Council approve the 2012 portion of the Capital budget and receive for information the balance of the 5-year projected capital budget.
- Also, I ask that Council receive for information the major infrastructure requests for years 2014 and 2015.
- On behalf of Senior Staff, I thank you for your consideration of the 2012 capital budget.

2012 Capital Budget

- Questions