

PELHAM SENIORS' ADVISORY COMMITTEE AGENDA

**MEETING DATE: Wednesday, November 2nd, 2016 - 4:00 PM
Town of Pelham, Council Chambers, Fonthill**

1. Declaration of Quorum and Call to Order
2. Adoption of Agenda
3. Disclosure of Pecuniary Interest & General Nature Thereof
4. Minutes Approval - Pelham Seniors' Advisory Committee Minutes, September 7th, 2016
5. Business Arising from Minutes
6. Committee Reports
 - a. Age-Friendly Implementation Committee
 - b. Canada Day
 - c. Summerfest
 - d. Joint Accessibility Advisory Committee
7. Safety Village – November 30th, 2016
8. Age-Friendly Community Proposal
9. Conversation Café
10. Budget Update
11. 2016 Strategic Plan
12. Presentation to Council – November 21st, 2016
13. Resolutions being directed to Council
14. Correspondence to the Committee
15. Correspondence from the Committee
 - a. Letter to Pelham Council re: Door-to-Door Sales
16. New Business
17. Adjournment

PELHAM SENIORS' ADVISORY COMMITTEE

MINUTES

MEETING DATE: Wednesday, October 19th, 2016

4:00 PM

Town of Pelham Council Chambers

Attendance: Sharon Cook, Vice-Chair (JAAC)
 Lisa Coxon, Member – arrived at 5:00 pm
 Liisa Harju, Member (Arts)
 Robert Hildebrandt (FMA) – until 5:15
 Gail Hilyer, Chair (ADAC)
 Sue Kicul, Member (FMA)
 Del Leney, Member
 Debbie Rollo, Member
 Bill Gibson, Member (PATC) – *resigned*
 John Swart, Member (PATC replacement)
 Councillor Peter Papp – part of meeting

Regrets: Gwen MacDougall, Member (Lib Board)

Staff: Jordan Mammoliti, Deputy Clerk

1. Declaration of Quorum and Call to Order

2. Adoption of Agenda

Moved by: Sharon Cook

Seconded by: Del Leney

THAT an open new business item be permanently added to the agenda for open discussion;

AND THAT an item of new business be added to the agenda regarding the resignation of Bill Gibson from the PSAC.

THAT the agenda for the October 19th, 2016 PSAC meeting be adopted as amended.

CARRIED

3. Disclosure of Pecuniary Interest & General Nature Thereof – none.

4. Minutes Approval - Pelham Seniors' Advisory Committee Minutes, September 7th, 2016

Moved by: Sharon Cook

Seconded by: Del Leney

THAT the minutes of the September 7th, 2016 PSAC meeting be adopted as presented.

CARRIED

5. Business Arising from Minutes – none.
6. Committee Reports – *postponed to next meeting.*
7. New Business
 - a. Safety Village
 - i. PSAC is participating in the Safety Village Open House on November 30th at 10:00 – 1:00 pm. Cost is \$6 with lunch per person. Transportation is not provided. 40-50 individuals can be accommodated at the tour. Potential for partnership with the PSAC.
 - ii. The Safety Village event will be added to PSAC advertisements (including registration requirements, and transportation if available).
 - iii. John to communicate the event with the Pelham Active Transportation Committee.
 - b. Age-Friendly Community Proposal
 - i. Deb Rollo advised that the Age-Friendly sub-committee met to discuss partnering with the World Health Organization for the Age-Friendly Cities Designation.
 - ii. Moving forward, the PSAC need to ask Council for an endorsement with applying for the designation and highlight the community profile on what has been done.
 - iii. Sharon and Deb are working on the application, may wish to present some of the application before the Committee prior to asking for Council feedback and gain opinions on whether the Town takes the lead on the project or the Committee.
 - iv. PSAC will bring up the topic when presenting at Council in November 2016 as an objective for 2017.
 - c. Conversation Café
 - i. Review of schedule for the remaining Conversation Café events. Pearl Robinson will be attending on behalf of Victim Services on October 26th.
 - ii. Committee members were encouraged to attend Café events if possible.
 - iii. Sharon to attend the October 26th café, Del and Sharon to attend the November 9th café.
 - iv. The Committee noted that they would like to invite media to attend the Café on November 9th.

- v. Get connected with your Town – November 23rd topic.
- vi. PSAC will review the Conversation Café at the next regular meeting to determine whether to continue with the event.

d. Resignation of Bill Gibson (Active Transportation Representative)

- i. Bill Gibson advised the Committee of his resignation and introduced John Swart, who has been nominated as the PATC representative moving forward.

8. Budget Update

- i. Updated budget was reviewed with the committee and the 2017 budget request was discussed.
- ii. PSAC will work on their budget request for 2017 and details of the request (must be submitted by December 1st, 2016).
- iii. Potential giveaway for 2017 – arm band with reflective band.
- iv. Study from Port Colborne (Age-Friendly Needs Assessment) – Jordan to determine the cost of the study.
- v. Initiative for next year – set aside funds for study similar to done in Port Colborne.

9. Correspondence to the Committee

a. Minister of Energy re: Door to Door Energy Sales

- i. Committee discussed the correspondence and how it can be further reviewed by Council.

Moved by: Sharon Cook

Seconded by: Deb Rollo

THAT the Pelham Seniors Advisory Committee receive the correspondence from the Minister of Energy regarding Door to Door Energy Sales, AND THAT the PSAC request that Council consider directing staff to draft a By-law regulating all unsolicited door-to-door sales.

CARRIED

10. Correspondence from the Committee – None.

11. Strategic Plan – 2016 Update

The 2014 Strategic Plan and the 2015 PSAC Goals were revisited. Committee members created the updated Strategic Plan, a copy of which is attached to the minutes.

12. Adjournment

Moved by: Debbie Rollo

Seconded by: Sue Kicul

THAT the meeting of the Pelham Seniors' Advisory Committee be adjourned at 7:15 pm until the next meeting, scheduled for Wednesday, November 2nd, 2016.

CARRIED

Chair: Gail Hilyer

Deputy Clerk: Jordan Mammoliti

DRAFT

Pelham Seniors Advisory Committee Conversation Café Schedule

Conversation Café Date	Topic	Advertising
September 14	Meet the Pelham Seniors Advisory Committee <i>PSAC</i>	Paper: September 14
September 28	Community Support Services of Niagara <i>Nicole Greco-Zavitz</i>	Deadline: September 15 Paper: September 21
October 12	Pelham Transit <i>Vickie vanRavenswaay</i>	Deadline: September 29 Paper: October 5
October 26	Have you ever been a victim? <i>Victim Services</i>	Deadline: October 13 Paper: October 19
November 9	Legion Services <i>Rick Hatt</i>	Deadline: October 27 Paper: November 2
November 23	Get Connected with your Town	Deadline: November 10 Paper: November 16
December 7	Mental well-being <i>Shelly Christensen</i>	Deadline: November 24 Paper: November 30

Advertising:

- Ad in the Voice of Pelham every week prior to the Café event
- Circulated on Town of Pelham website and social media accounts
- Circulated to Niagara Connects
- Sent by email to Woodlands of Sunset, Lookout Ridge, Shorthills Villa

TOWN OF PELHAM
General Ledger Detail



Fiscal Year : 2016
 Period : 1 to 13
 Account : 1-4-10105-4205 To 1-4-10105-4205

Application : All
 Sorted by : Default

Account Code	Account Name	Opening Balance	Debit	Credit	Balance
FUND 1					
CLASS 4	Expense				
CATEGORY 10105	General government - CAO's Office				
1-4-10105-4205	Material and Supplies	0.00			0.00
Cost Center 1 100050	Pelham Seniors Advisory Committee				
20-May-16 264;ROYAL CANADIAN LEGION BRANCH 613;10382;77A	19-May-16 264	5 AP 00384-0033	9.14		9.14
20-May-16 264;ROYAL CANADIAN LEGION BRANCH 613;10382;77A;LEGION-FOOD	19-May-16 264	5 AP 00384-0033	519.25		528.39
10-Jun-16 313;VERMEER GREENHOUSES (WELLAND) INC.;00384-0039;10453;233	08-Jun-16 313	5 AP 00384-0039	2.37		530.76
10-Jun-16 313;VERMEER GREENHOUSES (WELLAND) INC.;00384-0039;10453;233	08-Jun-16 313	5 AP 00384-0039	134.85		665.61
10-Jun-16 313;RIOTHILL STUDIOS;00384-0032;12422;PO4663;SENIOR FORUM AUC	09-Jun-16 313	5 AP 00384-0032	200.00		865.61
14-Jul-16 413;A & E CUSTOM APPAREL & UNIFORMS;12699;278	11-Jul-16 413	6 AP 00408-0003	10.12		875.73
14-Jul-16 413;A & E CUSTOM APPAREL & UNIFORMS;12699;278;SENIORS ADVISC	11-Jul-16 413	6 AP 00408-0003	575.00		1,450.73
UNPOSTED MG Promo Pop-up sign - To reallocate PSAC expense to correct cost center	20-Oct-16 867	6 GL	162.81		1,613.54
UNPOSTED 10631>>>10631 Included GST	26-Oct-16 670	9 AP	2.58		1,616.12
UNPOSTED 10631>>>10631 PSAC Advertising-CONVERSATION CAFE AD SEP14	26-Oct-16 670	9 AP	146.35		1,762.47
21-Oct-16 650;THE VOICE OF PELHAM;10631;35923;INCLUDED GST	20-Oct-16 650	10 AP	3.08		1,765.55
21-Oct-16 650;THE VOICE OF PELHAM;10631;35923;PSAC ADVERTISING-CONVER	20-Oct-16 650	10 AP	175.00		1,940.55
UNPOSTED PO#: 5113, SUPP: 10631, The Voice of Pelham, PSAC ADVERTISING	18-Oct-16 C201610	10 PO	885.95		2,826.50
	Cost Center Total		0.00	2,826.50	0.00
	1-4-10105-4205 Account Total		0.00	2,826.50	0.00
	Category Total		0.00	2,826.50	0.00
	Expense Total		0.00	2,826.50	0.00
	GENERAL FUND Total		0.00	2,826.50	0.00
	REPORT TOTAL		0.00	2,826.50	0.00

**Goal #1
Be an Advocacy Group
for Seniors**



- Advocate for affordable housing in the Town of Pelham
- Report to Council to include affordable housing in every development
- Support the Pelham Transit Program**
- Provide feedback on Transit program
- Include Public Transit in all events
- Seek Age-Friendly Designation through the World Health Organization**
- Provide Age-Friendly feedback on events and activities**
- Advise on events through Committee Appointees on PSAC
- Ensure Seniors are included in all Town events and opportunities**
- Represent Seniors issues to Council and the community at large
- Encourage Seniors to speak for themselves**

**Goal #2
Increase Communication of
Seniors Programs & Services**



- Find creative ways to reach those we are not yet reaching
- Continue to host the Conversation Café
- Continue to host the Seniors Forum
- Keep the PSAC webpage updated and current
- Update the PSAC brochure
- Collaborate with new outlets to distribute information for Seniors**
- Reach out to local organizations and businesses
- Enhance advertising for all PSAC events
- Have a presence at all Town events
- Enhance communication with the Town regarding Seniors based activities

**Goal #3
Research &
Information Sharing**



- Identify successes and gaps in Age-Friendly Services
- Conduct an Age-Friendly study in Pelham
- Survey residents about what services they need or issues they have
- Keep current in Age-Friendly resources**
- Secure funding for learning opportunities for the Committee
- Secure financial support from the Town for attendance at local forums and participation in Regional events
- Securing and/or referring Committee members to Aging Friendly documents available regionally and in other communities
- Share PSAC success with the Town and the World**

**Goal #4
Create a Link & Bridge the Gap
Between Seniors & Other Groups**



- Encourage a viable volunteer base for the Town
- Investigate and host volunteer training
- Identify resources to mutually benefit Seniors and other groups**
- Make PSAC goals known to the community and look for feedback
- Look for opportunities to partner with like-minded agencies and committees
- Be a part of Regional Age-Friendly initiatives
- Encourage one Regional representative to like Age-Friendly services and committees

October 28, 2016

Mayor Dave Augustyn & Members of Council
Pelham Town Hall
PO Box 400, 20 Pelham Town Square
Fonthill, ON L0S 1E0

Dear Mayor Augustyn & Members of Council,

Re: Door-to-Door Sales in Pelham

At the recent meeting of the Pelham Seniors Advisory Committee (PSAC), the Committee received a copy of a letter from Glenn Thibeault, Minister of Energy, regarding amendments to the *Energy Consumer Protection Act* to help protect electricity consumers from door-to-door energy contract sales. After reviewing the Minister's correspondence, the PSAC endorsed the following resolution:

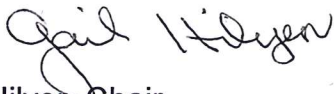
THAT the Pelham Seniors Advisory Committee receive the correspondence from the Minister of Energy regarding Door to Door Energy Sales,

AND THAT the PSAC request that Council consider directing staff to draft a By-law regulating all unsolicited door-to-door sales.

Thank you for forwarding this letter to the Committee for discussion. The PSAC has discussed unsolicited door-to-door sales and their impact on seniors many times. We share concerns about residents making decisions while under pressure from sales representatives and would like to see Pelham residents protected as much as possible.

On behalf of the PSAC, we would greatly appreciate your consideration of our request.

Sincerely,



Gail Hilyer, Chair
Pelham Seniors Advisory Committee

| Pelham Seniors' Advisory Committee |