

## PELHAM SENIORS' ADVISORY COMMITTEE

### MINUTES

SAC/2016

MEETING DATE: Wednesday, June 1, 2016

4:00 PM

Town of Pelham Council Chambers

<b>Attendance:</b>	Gail Hilyer, Chair (ADAC) Liisa Harju, Member (Arts) Sue Kicul, Member (FMA) Robert Hildebrandt, Member (FMA) Tessa Piccolo (MYAC)	Gwen MacDougall, Member (Lib Bd) Lisa Coxon, Member Del Leney, Member
<b>Regrets:</b>	Councillor Peter Papp Bill Gibson, Member (PATC)	Debbie Rollo, Member Sharon Cook, Vice Chair (JAAC)
<b>Staff:</b>	Judy Sheppard, Acting Deputy Clerk Jordan Mammoliti, Deputy Clerk	

#### 1. Declaration of Quorum and Call to Order

Gail Hilyer, Chairperson, declared that a quorum was present and called the meeting to order at 4:00 p.m. Ms. Hilyer advised that Judy Sheppard has concluded her one year contract with the Town of Pelham as of June 3, 2016 and Jordan Mammoliti is returning from a maternity leave and will be the staff coordinator for the Committee. Ms. Sheppard was thanked for her excellent support to the Committee and was given best wishes in her new position.

#### 2. Adoption of Agenda

**Moved by:** Bob Hildebrandt

**Seconded by:** Liisa Harju

**THAT the agenda for the June 1, 2016 meeting be adopted as presented.**

**Carried**

#### 3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest noted by any of the members present.

#### 4. Minutes Approval

4.1. PSAC/2016 – Pelham Seniors' Advisory Committee Minutes, May 4, 2016

**Moved by:** Lisa Coxon

**Seconded by:** Gwen MacDougall

**THAT the minutes for the Pelham Seniors' Advisory Committee meeting, May 4, 2016 is hereby approved as presented.**

**Carried**



## 5. Business Arising from Minutes

### 5.1. Conversation Café

- Ad hoc committee met May 25, 2016 to discuss facilitation of the Conversation Café and the following will be recommended to the Committee on June 1<sup>st</sup>:
- Name: Seniors' Corner or Conversation Café; Seniors' Café;
- Location: Sobeys (by exit); area is accessible;
- Time: 9:30 am to 11:30 am
- Schedule: September 14 & 28 to December 7, 2016 - 2 Wednesdays per month
- Refreshments: Coffee; tea; fruit; cookies;
- Budget: no rent; no cost for food; complementary TV;
- Administration: Staff will provide

**Moved by: Del Leney**

**Seconded by: Tessa Piccolo**

**THAT the Committee provide the following service to the Seniors of Pelham: Conversation Café, located at the Sobeys grocery store on Regional Road #20, which is accessible; between 9:30 am and 11:30 am; the second and fourth Wednesdays of each month, commencing September 14, 2016 to December 7, 2016;**

**THAT the Committee assess the Conversation Café in mid-November 2016 and decide if it will continue into 2017;**

**THAT refreshments, use of a television, and rent will be complements of Sobeys and there will be no cost to the Committee;**

**THAT staff will provide any administrative support required upon the Committee's request;**

**THAT the Committee members will provide volunteer services for the café.**

**Carried**

Commencing September 14, 2016, Del Leney & Liisa Harju volunteered to staff the Conversation Café.

### 5.2. Forum IV, May 18, 2016 - Update

- Forum – briefly discussed the attendance of the forum and how it could be improved.

5.2.1. Advertising – a list of places where the forum for May 18, 2016 was advertised was provided for information.

- Suggestions for future forums:
  - Encourage presenters to use power point presentations;

- Provide door prizes;
- Time frame – 3 hours including lunch.

Ms. Hilyer provided the following for information:

- June 8<sup>th</sup> at 2:00 – Pelham library is having a seniors tea – next year – plan for seniors month
- Heritage Tea party – June 26<sup>th</sup> at OPTH at 12:30 and 3:00

5.3 Summerfest 2016 – July 16<sup>th</sup> 10-4pm;

- Members of the Committee will be participating at the Summerfest 2016 by hosting the bike valet; details of that event were discussed including committee members who will be participating.

5.4 Canada Day - update

- It was advised that the Canada Day committee has been working hard at preparing for celebrations;
- Decorating ideas were shared and Ms. Kicul will bring them back to the Canada Day Committee;
- The Committee suggested that a canopy be set up at the cake area to provide shade.

5.5. Visit to Safety Village

- Deferred to next agenda.

5.6. Door-to-door Solicitation

- Have been incidents of people coming to the door claiming to represent companies;
- Committee has the desire to go forward to Council with the suggestion that municipal licences be required for door to door salespeople;
- Jordan will research to see if other municipalities have by-laws relating to this subject;
- This topic may be a good discussion point at the Forum.

## 6. Committee Reports

6.1. ADAC

- Ms. Hilyer advised that the committee recently met to discuss fundraising plans for the community contribution portion.

## 7. New Business

7.1. PSAC Quarterly Report to Council

- Report will be discussed at next regular PSAC meeting.

7.2. Seniors' Month - 2016

- Seniors Month is celebrated in June;
- To celebrate, the committee has submitted a letter to the Town requesting a proclamation of Seniors Month and that the arches be lit blue;

7.3. PSAC Budget - Update

- The budget was provided for information however it did not reflect expenses incurred for the Seniors Forum;
- Grabbers and promotional sign are being purchased as requested by the Committee.

**8. Correspondence to the Committee**

8.1 None

**9. Next Meeting**

9.1 The next regularly scheduled Committee meeting is September 7<sup>th</sup>, 2016.

**10. Adjournment/next meeting**

**Moved by: Sue Kicul**

**THAT the meeting of the Pelham Seniors' Advisory Committee be adjourned at 6:08 pm until the next meeting, scheduled for September 7<sup>th</sup>, 2016.**

**Carried**

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**Chair: Gail Hilyer**

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**Deputy Clerk: Jordan Mammoliti**