



## EMPLOYMENT OPPORTUNITY

The Town of Pelham's Fire and Bylaw Services Department is now accepting applications for the following position:

### **Seasonal Bylaw Officer**

Reporting to the Senior Bylaw Officer, this position will assist with the enforcement of municipal bylaws to keep our neighbourhoods, streets and residents safe and in compliance. The shifts will be a combination of evenings, weekends and holidays. Must be available from May 2, 2022 to August 26, 2022.

#### **Duties Include:**

- Conduct vehicle street patrols throughout Pelham and enforce Parking Bylaws
- Assist with investigations relating to bylaw complaints
- Attend and take a lead role at Town sponsored festivities including Band Shell, Supper Market, Farmers Market, Summer Fest, Parades etc. in relation to parking and bylaw enforcement, security and logistics.
- Conduct security patrols of parks, trails, cemeteries and municipal buildings to prevent vandalism and trespassing.
- Patrol and enforce fire-lane and Accessibility Parking Bylaws on Municipal property and private property locations (malls/schools/businesses/)
- Provide assistance to the Beautification students as needed
- Other duties as assigned

#### **The successful candidate will possess the following:**

- Valid full G driver's license and proficiency riding a bicycle on rough terrain and roads
- Clean driver's abstract
- Post-secondary education in Police Foundations or related field is considered an asset
- Strong interpersonal skills; capable of working with a diverse staff to achieve desired results professionally and efficiently.
- Excellent customer service

**Hourly Rate:** \$17.34/hour (35 hours per week)

***Please note that the Town of Pelham requires all new hires to be fully vaccinated against COVID-19, and provide proof thereof except those with a medical or bona fide Human Rights Code exemption.***



Resumes must be submitted directly to Brianna Langohr, Human Resources/Health and Safety Coordinator at [hr@pelham.ca](mailto:hr@pelham.ca) by 9:00am on **Friday, February 4, 2022.**

The Town of Pelham is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments.

In accordance with the Accessibility for Ontarians with Disabilities Act, if you require this document or any additional documents in an alternative format, please contact our office at 905-892-2607, ext. 345. Should you require any special accommodations in order to apply for a position or interview for a position with the Town of Pelham, we will endeavor to make such accommodations.

We thank each applicant for taking the time and effort to submit their resume, however, only candidates to be interviewed will be contacted.

In accordance with the Municipal Freedom of Information & Protection of Privacy Act, all information is collected under the authority of the Municipal Act, 2001, and will only be used during the selection process for the subject posting.