

Meridian Community Centre Art Exhibit Space Rental Form



ARTIST LAST NAME		FIRST NAME	
ADDRESS			
CITY/TOWN	POSTAL CODE	WEBSITE	
HOME PHONE	BUSINESS PHONE	E-MAIL	
Name of Collection (if any): _____			
My Artwork can be best described as: Modern <input type="checkbox"/> Engaging <input type="checkbox"/> Youthful <input type="checkbox"/> Spiritual <input type="checkbox"/> Historical <input type="checkbox"/> Other _____			
MEDIUM (all mediums are welcome):			
Do you plan on selling your Artwork during this exhibition YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, indicate price on the label attached to each piece; clearly indicate those that are "Not for Sale".			
Please indicate what months you would prefer to have your Art Show JAN <input type="checkbox"/> FEB <input type="checkbox"/> MAR <input type="checkbox"/> APR <input type="checkbox"/> MAY <input type="checkbox"/> JUN <input type="checkbox"/> JUL <input type="checkbox"/> AUG <input type="checkbox"/> SEP <input type="checkbox"/> OCT <input type="checkbox"/> NOV <input type="checkbox"/> DEC <input type="checkbox"/> Are you flexible YES <input type="checkbox"/> NO <input type="checkbox"/>			
Meridian Community Centre Art Exhibit Space Rental Terms & Conditions:			
1. Rentals are to be paid at the time of contract signing			
a. Residents of Pelham and school groups – no charge			
b. Out-of-Pelham artists - \$100.00 per month			
3. Artist is to meet with a member of the Pelham Arts Advisory Committee to facilitate artwork hanging.			
4. Artist elects to exhibit work at their own risk. You might wish to insure the value of your work itself, on your personal property insurance. The Meridian Community Centre and the Town of Pelham are not responsible for any damaged or stolen items. The MCC provides liability insurance under their insurance policy.			
5. The upstairs art walls provide you with 40 running feet of wall space, fitted with 20 hanging wires. Art will be hung using the display system provided. Nothing whatsoever is to be stuck to the walls. Artist must provide Stephanie Yole with artwork titles and selling prices (or NFS), a minimum of one week prior to the hanging date, in order to print labels which will be hung by staff or committee member.			
6. Art must come ready to hang and the artist is expected to hang their exhibit. An Arts Advisory Committee volunteer will be on site to assist.			
7. The artist is responsible for his/her own publicity and sales.			
8. Works of art may be offered for sale. It is expected that 15% of proceeds will be donated to the Pelham Arts Advisory Committee and a charitable receipt can be provided for the donation. Interested purchasers must contact Stephanie Yole, who will inform the artist and place a red dot (sold) on the artwork. Outside of regular office hours, purchasers should leave a name and phone number at the MCC info desk, to forward to staff. Please note that all works must remain on display until the end of the display period.			
9. The Town of Pelham reserves the right to refuse space for inappropriate exhibits or works of art. The artist is asked to be mindful that the display is in a public venue that is viewed by all ages. Applications will be vetted through the Town's Public Art Advisory Committee. Please submit 5 jpegs representative of the display, along with			

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this application.

10. Openings and functions held in connection with exhibits are subject to availability and approval of Recreation staff.

11. I have read and agree to the Terms and Conditions YES NO

Artist Signature _____

Office Use Only

Date of Display from: _____ to _____

Take Down Date: _____

Proof of Insurance: YES (photocopy attached)

Waiver Form Signed & Submitted to Staff: YES

Staff initial _____

Form Submission & Contact Information:

Stephanie Yole

Town of Pelham

Culture & Community Enhancement Programmer

Drop off Location: 100 Meridian Way Fonthill

Mail Address: 20 Pelham Town Square, PO Box 400 Fonthill

Email: syole@pelham.ca