

# Adopt-a-Road Program Town of Pelham

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Thank you for being a part of the Town of Pelham's Adopt-a-Road program and doing your part to beautify our community. This program is designed for environmentally conscious citizens, community and civic organizations, private businesses and industry to contribute to a cleaner environment and a more beautiful road system.

Under the program, groups and individuals agree to adopt a section of road in the Pelham area and keep it clean. In addition to the satisfaction gained by providing a cleaner environment and helping the community, the volunteers are recognized by a sign erected by the Town acknowledging your efforts.

## Volunteer's Responsibilities

Volunteers will:

- Appoint or select an authorized group representative to act as a liaison between their group and the Town;
- Ensure that the authorized representative attends a safety meeting provided by the Town and in turn provides annual safety training to volunteers of their organization. Training will only be done once;
- Pick up litter, a minimum of three times per year to maintain a clean road;
- Collect only litter from the adopted road section;
- Notify the Town prior to cleanup;
- Utilize all appropriate safety equipment as provided by the Town and follow the safety rules contained in the agreement.

## The Town of Pelham's Responsibilities

Town will:

- Select a specific section of Town road to be adopted (taking into consideration the organization stated preference);
- Provide safety vests, road work signs, trash bags, safety information and training, flags and traffic cones; contact Jodi Shishkov to request supplies [jshishkov@pelham.ca](mailto:jshishkov@pelham.ca); supply pick up will be available at the Meridian Community Centre
- Erect a sign with the group's name displayed at the beginning and end of each adopted section of road;
- Remove and dispose of filled trash bags;

Remove litter from the adopted road section that have been flagged by the group as being too large, heavy or hazardous for the group to remove.

## General Inquiries

Each group is required to sign an agreement, agreeing to the terms and conditions of the program.

The agreement contains a form to be signed by the participants which holds the Town of Pelham harmless from any responsibility for injuries or damages that they may cause or suffer as a result of participating in the program.

Youths under 18 years of age that are involved in the program must have the signed consent of a parent or guardian.

## Safety Guidelines for Adopt-a-Road Volunteers

Let think about safety

There are a few simple rules that you must remember when it comes to safety working along the roadway. These rules must be reviewed by all volunteers before each clean-up session.

Volunteers must:

- Receive safety training prior to the first pick-up of the year and review safety rules before each clean-up;
- Be at least 12 years old;
- Provide at least one adult (19 years or older) supervisor for each 5 workers;
- Always wear Town approved safety vest;
- Display the "road work" sign before starting the clean-up;
- Car pool to minimize the number of vehicles at the work site and always disembark from the vehicles to the side adjacent to the ditch;
- Park parallel to the road and as far off the traveled portion as possible;
- Park vehicles on the same side of the roadway as the volunteers;
- Clean up only one side of the roadway at a time and work towards on coming traffic;
- Pick up litter during daylight hours only;
- Flag hazardous and unidentifiable items for pickup by Town staff;

- Stay clear of any maintenance or construction operation and equipment;
- Stay clear of any water hazards;
- Discontinue work in inclement weather;
- Close the "road work" sign when finished the litter pick-up.

### Volunteers must not:

- Disembark from vehicles until the "road work" sign has been displayed;
- Walk or pick up litter on the pavement, shoulder, or in the median;
- Work on bridges, overpasses, steep ground, or in tunnels;
- Touch or pick up hazardous items or anything that cannot be identified;
- Wear clothing or display material that might distract motorists;
- Use or possess illegal drugs or alcoholic beverages before or during the cleanup;
- Step, jump or sit on trash bags.

### For your own safety

- Stay mentally alert at all times;
- Wear protective footwear and gloves;
- Wear light-colored clothing that covers arms and legs;
- Wear a baseball cap or a wide-brimmed hat and sun screen;
- Drink lots of fluids while you work, especially on hot, humid days;
- Be aware of any special needs of fellow volunteers (i.e. medical);
- Avoid exertion;
- Stay alert for and avoid hazardous plants (i.e. poison ivy) and stinging insects;
- Keep an adequate supply of flags and trash bags on hand.

### In case of emergency

- Have a first aid kits immediately available;
- Pre-select the most direct route to the nearest medical emergency facility;
- Always have transportation immediately available;
- Know where the nearest telephone is located.