

**Pelham Active Transportation Committee  
Minutes**

Tuesday, Sep 21, 2021, 6:00 p.m.

Location: via teleconference

**Attendance:** Bea Clark (Chair), Brian Baty (Vice Chair), Lisa Gallant (recorder), Rhys Evans, Dave Nicholson, Barbara Rybiak. Staff: Jason Marr, Tolga Aydin  
**Regrets:** Bob Fish, Councillor John Wink, Regional Councillor Diana Huson

**Call to Order and Declaration of Quorum**

Declaring that a quorum was present, Chair Clark called the meeting to order.

**2. Adoption of Agenda**

**Moved by: B. Baty**

**Seconded by: B. Rybiak**

**THAT the agenda for the Sep 21, 2021 meeting be adopted.**

**Carried**

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

Bea is assisting the Town with an unrelated proposal.

**4. Approval of the Minutes**

**Moved by: B. Rybiak**

**Seconded by: R. Evans**

**THAT the minutes from June 15, 2021 meeting be approved.**

**Carried**

**6. Business Arising from Minutes – June 15, 2021**

**6.1 Trails and Trail Development presentation to Council**

The Trails and Trail Development document was shared with Council and the presentation slides, highlighting the related budget request for 2022, were presented at the Budget Open House hosted by Council. The request will be considered during the Town's budget development process. Committee members also discussed the request for operating funds to support the work of the PATC. Following discussion, members agreed to send the Treasurer an additional request for funds.

Action:

- A written request will be sent to the Treasurer requesting \$2,500 to support the PATC's annual activities, including trail education events, and \$2,500 to support the installation of safety signage along the trails.
- We will continue to encourage Council to move forward with implementation of the AT Master Plan as part of infrastructure improvements included in the capital budget.

**Moved by: B. Baty**

**Seconded by: R Evans**

**THAT the Chair prepare and send this budget request to the Treasurer.**

**Carried**

**6.2 NPCA potential trail**

Bob and Dave explored the areas for this potential trail. Bea will forward Bob's email of their findings which express concerns about rather rugged conditions that put people at risk of injury. Since Bob was not able to attend the meeting and Dave joined the meeting after this item was discussed, it will be deferred to the next meeting.

**6.3 Update addition of trails to All Trails**

Tolga will continue to look into this.

**6.4 Approved PATC Budget: Promotion and safety items update**

Bea reported that the reflective safety items have been ordered.

**6.5 MTO – update**

The PATC's 2021 Road Safety Campaign report was submitted. This summer, MTO announced another funding opportunity, but the PATC was not eligible to apply. If that fund is offered again, the PATC will need to collaborate with an incorporated organization. The Town's new Communications staff continues to use images from our road safety campaign to promote safety in school zones.

**6.6 Timing of pedestrian signals update**

In an email, Bob reported that the signal timing at the HWY 20/Station Street intersection has been improved.

**6.7 Bicycle Friendly Community Renewal application update**

No update.

**6.8 Concerns re Steve Bauer Trail nomenclature**

Jason continues to explore options with staff. Dave indicated that this is an urgent issue, requiring action and suggested that, at a minimum, markers be placed every 250m along the Steve Bauer and Gerry Berkhout trails. Ideally, signage would also include additional information about flora, fauna and historical significance.

Action: Tolga to discuss options with first responders and will report back.

#### **6.9 PATC priorities review**

The progress review was completed and will be attached to the PATC minutes. Members wish to ensure that Council is aware of the PATC's progress to date.

Action: Councilor Wink will be asked to highlight the summary of progress when the minutes are shared with Council during a regular meeting.

#### **6.10 Open Streets Event**

Barb shared some findings about events like this. PATC will revisit this idea in 2022.

#### **6.11 Merritt Road Consultation meeting**

Bea and Jason participated in a stakeholder meeting. A cycle track was proposed in the study plans. It was noted that sidewalk installation, maintenance and cycle track maintenance will likely be each municipality's responsibility.

#### **6.12 Bikes Mean Business Cycling Routes and Signage**

Brian reported on the development of several proposed cycling loops or routes. Input was provided by local cyclists. Staff have drawings of the routes and the next meeting to finalize the plans will be held soon. Anticipate completion of the project by December. The loops/routes will offer opportunities to cycle all through Pelham and to enjoy everything that local businesses have to offer. The newly designated and signed loop/routes will provide the PATC with an excellent opportunity to host a promotional event next spring.

### **7 Committee Events and Reports**

#### **7.1 Summerfest**

No update.

#### **7.2 Senior's Advisory Committee**

No update.

#### **7.3 Active School Travel**

October is International Walk to School Month. Schools have received promotion ideas that respect physical distancing. The Town 's Communication Specialist has received social media message ideas.

#### **7.4 Active School Travel walkabouts**

St Ann school request for Traffic Calming is under review by Town staff.

### **8 New Business**

### **8.1 Correspondence from residents re Port Robinson Road and Hurricane Road**

Bea referenced correspondence from residents with concerns about traffic calming. There were concerns with driver non-compliance at existing stop signs. Residents were directed to the Town's Traffic Calming Policy. Hurricane Rd. is in the forecast for road reconstruction within the next five years and reconstruction will include traffic calming and active transportation projects. Will ask Councillor Huson to discuss further at the next meeting.

Issues along Port Robinson Road such as concerns related to traffic volume, speeding and construction vehicles have been identified again by residents. Jason has responded and placed a speed indicator sign on Port Robinson Rd. The road is a collector road and will receive larger volumes of traffic. Other options were discussed and Jason will further explore and advocate for these. The traffic calming policy was also shared as a tool to further discussion and involve the residents in the discussion. Jason will respond further to the resident about his expressed concerns.

PATC to discuss further at the next meeting.

### **8.2 Regional Transit Committee request for PATC representative**

Deferred.

### **8.3 Bicycle infrastructure on Walker Street**

Deferred.

## **9.0 Adjournment**

**Moved by: R. Evans**

**Seconded by: D. Nicholson**

**THAT the meeting of PATC Committee be adjourned until the next meeting.**

**Carried**

The meeting was adjourned at 8:00 p.m.

### **Upcoming Meetings, 2021**

October 19

November 16

December 21

### **Upcoming Meetings, 2022**

January 18

February 15

March 15

April 19

May 17  
June 21