

**Pelham Active Transportation Committee  
Minutes**

Tuesday, June 18, 2019, 6:00 p.m.

Location: Town Hall

**1. Attendance:** Bea Clark (Chair), Brian Baty (Vice Chair), Lisa Gallant, Rhys Evans, Bob Fish, Dave Nicholson, Barbara Rybiak, Councillor John Wink, Regional Councillor Diana Huson. Staff: Tolga Aydin Guests: Barbara Wiens, Director, Planning and Development, Curtis Thompson, Planner  
Regrets: Lisa Gallant, Joe Marchant

**2. Call to Order and Declaration of Quorum**

Declaring that a quorum was present, Chair Clark called the meeting to order.

**3. Adoption of Agenda**

**Moved by: B. Fish**

**Seconded by: D. Nicholson**

**THAT the agenda for the June 18, 2019 meeting be adopted.**

**Carried**

**4. Disclosure of Pecuniary Interest and General Nature Thereof**

None.

**5. Approval of the Minutes**

**Moved by: B. Baty**

**Seconded by: D. Nicholson**

**THAT the minutes from the May 14, 2019 meeting be approved.**

**Carried**

**6. Business Arising from Minutes – May 14, 2019**

**6.1 2019 Budget Follow-up re Pelham Street, North and Lathrop**

Tolga reviewed the design drawings with the committee. The project is soon going to tender.

**6.2 Input regarding OMCC funding**

Committee members agreed that the paving of the Steve Bauer Trail from Port Robinson Road to Quaker Road remains the priority for this funding.

Moved by: B. Baty

Seconded by: R. Evans

The PATC recommends that the OMCC funding be used, as originally intended to pave the section of the Steve Bauer Trail between Port Robinson Road and Quaker Road. Paving this section of the trail will provide a critical commuter cycling route within Pelham, and to destinations such as Niagara College and adjacent cycling routes in Welland. Paving this section will make the trail accessible for vulnerable road users including pedestrians, cyclists and those using assistive devices.

**CARRIED.**

**6.4 Review of AT Masterplan subcommittee update**

Brian reported that the subcommittee held an initial meeting to develop a workplan.

**6.5 Lathrop property access update**

Deferred.

**6.6 PATC input regarding new developments**

TOP staff Barb Wiens, Director, Planning and Development and Curtis Thompson, Planner, presented the committee with information about the planning and approval process for new developments. Information about development charges was also shared. Barb agreed to provide the PATC with notices and information about new developments, allowing the PATC to provide input during the early phases of new plan development and reviews.

**Action:**

Director Wiens will forward information to the PATC Chair for distribution to committee members. She will also provide additional information about development charges as they relate to AT requirements.

**6.7 Joint meeting with Welland and Thorold AT committees**

Members discussed the meeting with the Thorold AT committee members and indicated it was an informative and worthwhile meeting. There is considerable interest in achieving the completion of the Thorold/Fonthill/Welland trail routes and linkages.

**Action:**

Bea will advise the Chair of the Thorold AT committee that a meeting date in October is suitable.

**6.8 Downtown Revitalization Grant**

Deferred.

**7 Committee Events and Reports**

### **7.1 Farmers' Market – June 6**

The feedback received from residents was reviewed. It will be added to the feedback we receive at Summerfest and will help the PATC identify AT priorities.

### **7.2 Canada Day Parade – July 1**

Bea will send information when it is available. Expect to gather at A. K. Wigg school between 2 and 3pm, prior to the commencement of the parade.

### **7.3 Pelham Summerfest – July 20**

Plans are set for the Active Zone. Committee members will be able to sign up for shifts for the event.

#### **Action:**

Bea will send out a sign-up sheet.

### **7.4 Slow Rolls**

Share the Road's Justin Jones reported at a recent ATNN meeting that some municipalities have had more success with slow roll rides when a summer student has been hired to organize AT events such as walks and slow rolls. Committee members agreed that this be included in the PATC budget request for 2020.

### **7.5 Active School Travel Planning**

St Alexander's students organized and hosted its first, and very successful, Walk and Bike to school day on May 31<sup>st</sup>. TOP staff Jason Marr and Craig Genessee participated, with Craig providing gift cards to children who wore their helmets while cycling to school.

## **8 New Business**

### **8.1 Pedestrian Safety at Crossings**

Bob highlighted several situations that pose a safety risk for pedestrians, including the timing of the pedestrian signal at Highway #20 and Station Street and the pedestrian crossing at Church Hill Street and Pelham Street. Bob urged the PATC to continue to advocate for improved safety at these and other pedestrian crossings. It was suggested that this item be included in the PATC's priorities for this term.

### **8.2 Mapping signed loop rides**

Deferred

### **8.3 Canada Trails**

Committee members discussed this grant opportunity. The chair reviewed the requirement to follow process when opportunities such as this arise. Decisions to apply for funding or indicate interest on behalf of the Town of Pelham must be

made by Town staff and/or Council, depending on the nature of the grant. The PATC may advise staff or Council on any AT opportunities that are identified.

#### **8.4. Niagara Cycling Clubs Alliance offer to assist**

A letter from the Alliance was shared with members. (attached) The committee appreciated the offer of assistance and will contact the Alliance when Pelham's Bicycle Friendly Community application must be renewed.

Action:

Bea will send a thank you letter to the Alliance.

#### **9 Development of PATC Priorities 2019-2022**

Bea led an exercise with members to identify PATC priorities for this term. The draft goals and priorities will be reviewed at the September meeting.

#### **10 Adjournment**

**Moved by: D. Nicholson**

**Seconded by: B. Gibson**

**THAT the meeting of PATC Committee be adjourned until the next meeting.  
Carried**

The meeting was adjourned at 8:10 p.m.

#### **Next meeting**

Tuesday September 17, 2019 6:00-8:00 p.m.

#### **2019 Meeting Schedule**

October 22, 2019

November 19, 2019

December 17, 2019

#### **2020 Meeting Schedule**

January 21, 2020

February 18, 2020 – reschedule to February 11 or 25

March 17, 2020

April 21, 2020

May 19, 2020 conflict – reschedule to May 12, 2020

June 16, 2020