

**Pelham Active Transportation Committee
Minutes**

Tuesday, Feb 23, 2021, 6:00 p.m.

Location: via teleconference

1. **Attendance:** Bea Clark (Chair), Brian Baty (Vice Chair), Lisa Gallant (recorder), Rhys Evans, Bob Fish, Dave Nicholson, Barbara Rybiak, Councillor John Wink, Aalijah Khan (MYAC). Staff: Jason Marr, Tolga Aydin
Guest: Shannon Larocque, Town of Pelham Planning Department
Regrets: Regional Councillor Diana Huson

Call to Order and Declaration of Quorum

Declaring that a quorum was present, Chair Clark called the meeting to order.

2. **Adoption of Agenda**

Moved by: B. Fish

Seconded by: B. Baty

THAT the agenda for the Feb 23, 2021 meeting be adopted.

Carried

3. **Disclosure of Pecuniary Interest and General Nature Thereof**

Bea is assisting the Town with a number of proposals.

4. **Approval of the Minutes**

The draft minutes were amended to note agenda item 2.0 was moved by D. Nicholson rather than D. Huson as she is an ex-officio member, and the word "utility" was removed from item 6.11.

Moved by: R. Evans

Seconded by: B. Rybiak

THAT the minutes from Jan 19, 2021 meeting be approved as amended.

Carried

6. **Business Arising from Minutes – Jan 19, 2021**

- 6.1 **Review of Trails and Trail Development Document**

Deferred.

- 6.2 **Update addition of trails to All Trails**

Staff are working on this item.

6.3 Approved PATC Budget 2021

Total amount to be confirmed by staff.

6.4 Funding Opportunities Update

Healthy Communities Fund – Town is working on a proposal to fully fence and to make accessibility upgrades to Peace Park

6.5 MTO – Road Safety Community Partnership program working group update

Working group met twice to commence the Pelham Road Safety and Education Campaign project. A request for quotes for graphic design work was issued to four vendors, two quotes were received and Natalie Stickles, 5x5 Design Studio, was selected to design print and social media graphics as part of this campaign. Marc MacDonald, the Town of Pelham’s Communication and Public Relations Specialist, will handle the social media in April and May. Print ads will appear in the Voice of Pelham each week during April and May. Members are asked to consider four areas in Town that they would like to have photographed to illustrate positive road safety messages as part of the campaign.

6.6 Timing of pedestrian signals update

There is still concern regarding the lengthy delay between when a pedestrian pushes the button to when drivers receive an amber signal at the Church Hill Street and Pelham Street intersection. It would be helpful to know what technical document or standard is informing the decision regarding the timing of this signal.

Action: Bea will email Carolyn and copy Councillor Huson

6.7 Venture Niagara Cycling Map update

Staff is meeting with Venture Niagara this week.

6.8 Bicycle Friendly Community Renewal application

Share the Road staff expressed an interest in streamlining the application process for BFC designation renewals. Bea, Lisa and several others from BFC communities were invited to a meeting with Share the Road to discuss this.

6.9 Concerns re Steve Bauer Trail nomenclature

J. Marr will be meeting with staff to discuss these issues.

6.10 Response to Notice re Environmental and Detailed Transportation Assessment for Reg. Road 37 (Merritt Rd.) and Reg. Road 54 (Rice Rd.)

No additional information has been received about proposed public consultations. The PATC was invited to provide written comments. The scope of the assessment does not include Pelham, but rather stops at the boundary.

Committee comments include a recommendation that the potential impact of the proposed route into Pelham be considered. The route should facilitate active

transportation to existing routes in Pelham such as to the Steve Bauer Trail and address projected growth in Pelham developments (East/West corridor). Pedestrian and cycling infrastructure should be included in the planned route. A traffic light may be warranted at Rice Road and Merritt Road. This would benefit connectivity. All of these considerations will support health and health equity of Pelham residents.

Action: Bea will submit these comments to the Region’s consultant on behalf of PATC and copy Jason Marr.

6.11 PATC Debrief regarding Steve Bauer Trail

The discussion from the last meeting was continued. The PATC is pleased that its opinion is being sought, as it was by Planning Department at this meeting. It is suggested that maps or drawings be sent with the agenda, in advance of the PATC meeting as was done today. This practice should be continued. The PATC will ask presenters to identify the nature of the feedback requested from the PATC. Following presentations of this nature, the PATC will summarize its feedback and share it with the presenter and include the feedback in the minutes. The PATC may consider adding additional meetings or longer meetings to accommodate these important presentations while being mindful of staff time. It is recommended that staff share the Pelham Active Transportation Master Plan with developers as a good first step for communicating the Town’s and the PATC’s focus on active transportation.

The Town may wish to host meetings with the developers and the PATC to build relationships and to emphasize the benefits of including active transportation features in development plans.

7 Committee Events and Reports

7.1 Summerfest

No update.

7.2 Senior’s Advisory Committee

Idea for a “buddy bench” that would feature a sign that committees are available to discuss issues of interest e.g., PATC could have a designated time to host a “buddy bench”.

7.3 Active School Travel

St. Ann School – The Parent Council is considering submitting a letter to Public Works requesting a speed study, improvements to school crossing and traffic calming in follow-up to needs identified during walkabout.

7.4 Active School Travel walkabouts

No update

8 New Business

8.1. Presentation re Park Place North and Park Place South – Planning Department (drawings attached)

The Senior Planner, Shannon Larocque, provided a review of the draft plan drawings and sought input on the active transportation aspects of the proposed developments. Comments from committee members are noted below:

The PATC indicated support for:

- Pedestrian bridge
- Pathway to park
- Pathway connection to Sobey's, next to planned retirement building
- Secure inside bike parking in multi-residence buildings, as supported by the official plan and secondary plan
- Cycling infrastructure on Klager and McCaw

The PATC requests that the Town:

- Ensure active transportation facilities move forward as identified in the Active Transportation Master Plan, particularly map 10, and that the ATMP be shared with the developers
- Ensure safe crossing at the roundabout at Klager, particularly as traffic increases
- If fencing along lane / pathway, consider visibility
- Ensure lighting that meets accessibility needs (across bridge, on pathways)

Ideally, the PATC would like to see:

- Winter snow removal (heated trails/sidewalks)
- A trail on both sides of the waterway

Action: After this list is refined by PATC, Bea will send the comments directly to Planning department staff for their reference.

8.2. Requirement for AT Database

Dave emailed a document to Jason which includes a list of suggestions related to use of GIS to facilitate active transportation recommendations e.g., Bluesky.net, that features a short video about GIS.

8.3. Signed Bicycle Routes

Brian indicated an interest to begin planning for a future budget request to support this work which would include three signed cycling routes (River route, Villages route and Rural route) including software that would facilitate this e.g., how many signs.

8.4 Input for AT 5 year Strategic Plan

Barb and Bea provided responses to Niagara Region Public Health. Brian added his thoughts about a Trails Master Plan across the region. Bea will raise that suggestions with Niagara Region's Active Transportation Sub Committee.

8.5 Kunda Park access to Steve Bauer Trail – Dave (drawing attached)

The request for access to the Steve Bauer Trail from John Street seems to be provided by a walkway identified in the drawing that was provided dated January 29, 2019.

9.0 Adjournment

Moved by: R. Evans

Seconded by: D. Nicholson

THAT the meeting of PATC Committee be adjourned until the next meeting.

Carried

The meeting was adjourned at 8:00 p.m.

Upcoming Meetings, 2021

March 16

April 20

May 18

June 15