

**Pelham Active Transportation Committee  
Minutes**

Tuesday, October 20, 2015, 6:00 p.m.

Location: Town of Pelham Council Chambers

- 1. Attendance:** Bea Clark (Chair), Joe Marchant (Vice Chair), Bob Fish, David Swan, John Swart, Councillor Catherine King, Councillor Brian Baty, Andrea Clemencio (staff), Lisa Gallant (Recorder)

**Regrets:** Bill Gibson

**2. Call to Order and Declaration of Quorum**

Declaring that a quorum was present, Chair Clark called the meeting to order.

**3. Adoption of Agenda**

New agenda item:

- Active Transportation Niagara Network update (8.3)

**Moved by: Councillor Baty**

**Seconded by: Councillor King**

**THAT the agenda for the October 20, 2015 meeting be adopted with additions.**

**Carried**

**4. Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest noted by any of the members present.

**5. Minutes Approval – September 15, 2015**

**Moved by: J. Marchant**

**Seconded by: B. Fish**

**THAT the Minutes of the PATC meeting of September 20, 2015 be approved.**

**Carried**

**6. Business Arising from Minutes – September 20, 2015**

**6.1 Budget request 2016**

Submission made and acknowledged.

**Action:**

- For 2016, Andrea advises that budget items will be entered separately so a running tally will be available
- A. Clemencio will provide the status of this PATC's budget by email

**6.2 AT Master Plan update**

Three bids were submitted. Town staff are checking references.

**Action:**

- A. Clemencio will check if the RFP included time to invite public input into the TMP

**6.3 *Crosswalks on Pelham St. update***

New signs are in place indicating the need for drivers to yield to pedestrians. Members noticed the increased use of the crossing areas, particularly the Church Hill Street crossing.

Timing of the light change still seems to be an issue; would prefer to see the same standard for timing as the crossing used in front of the library. The Region was approached about this issue and strongly recommended against reducing the six second delay as it could increase pedestrian risk.

Regional staff are pricing out Toronto style PXOs e.g., arm with flashing ambers and audible signals. Town staff are exploring the cost of a fully signalized light and seeking a stencil to indicate the need to watch for pedestrians.

**Action:**

- A. Clemencio to ask Region for the delay time at the crossing by the library

**6.4 *Status of Ontario Cycling Strategy Funding***

The Town was not invited by MTO to submit a full submission

**6.5 *Bike Friendly map update***

Further work on hold until TMP consultant on board to provide further input and direction. Town staff provided detailed map for data transfer.

**Action:**

- Councillor Baty will prepare map for review at next meeting
- A. Clemencio will look into regulations regarding use of fire signs/posts and hydro polls at main landmarks for small directional symbols
- A. Clemencio to send map of sidewalks to Councillor Baty

**6.6 *Wayfinding report prepared by L. Willard***

The report was submitted by a volunteer as part of course work. It contains information about the Steve Bauer trail.

**Action:**

- PATC will provide the report to the selected TMP consultant.

**6.7 *PATC Planning 2015-2018***

Members discussed the draft of committee priorities.

**Action:**

- Councillor King to check if there are any changes to make based on Council's strategic plan

**Moved by: Councillor Baty**

**Seconded by: D. Swan**

**THAT the priorities be adopted by PATC with slight modifications as discussed.**

**Carried**

**6.8 Correspondence to S. Fairbairn**

B. Clark has responded to S. Fairbairn as agreed at last meeting

**6.9 Port Robinson Ferry update**

Meeting postponed. No news to report

**7. Committee Events and Reports**

**7.1 Summerfest Committee**

Deferred

**7.2 Senior's Advisory Committee**

Deferred

**7.3 G.A. Green School Travel Planning Committee**

School will try to engage more parents on the committee. Walk to school days continue.

Heart and Stroke Foundation is holding one of four provincial events in Niagara this January to feature school travel planning successes across Niagara region. Six schools across Niagara are implementing the program.

**7.4 Neighbourhood Traffic Management Plan**

There are no records of membership or actions on file as this work was not done through a committee of council; this was designed as an informal group to address issues that arise in the community.

There is a possibility of opening a proposed road needs study to consider active transportation as a criterion.

**Action:**

- R. Cook will continue to explore what actions were taken and if the situation has been improved

**8. New Business**

### **8.1 Fonthill Spur Line**

The Greater Niagara Circle Route (GNCR) committee is looking at prioritizing completion of the Fonthill Spur Line. PATC members were asked to consider the role they would consider taking on to help advance this work.

PATC has met with Thorold Active Transportation Advisory Committee (TATAC) previously about this issue. Funding for building and maintaining trails is the biggest challenge. Thorold's current priority is infrastructure from St. David's Road to Brock.

Other infrastructure discussed included connections to Welland, connecting Fenwick to Fonthill and continuation of bike lanes on Port Robinson through Thorold to the GNCR.

#### **Action:**

- PATC will be prepared to discuss the Fonthill Spur and other trail opportunities that connect our villages as part of the TMP
- B. Clark to ask TATAC where the Fonthill Spur is on their list of priorities and if they would be willing to advance it

### **8.2 Grant Opportunities**

Members reviewed information about modest grant opportunities the Town is eligible to apply for from Trillium Foundation and Niagara Community Foundation. It was noted that depending on the nature of the application support may be required from Public Works or Parks and Recreation staff.

Funding ideas members mentioned included access to pedestrian and cycling videos and signage to mark trails as part of the mapping exercise.

#### **Action:**

- Members to consider what we might want to apply for to advance our priorities

### **8.3 Active Transportation Niagara Network update**

Members were asked about their interest in attending professional development sessions 1-2 times a year with the Active Transportation Niagara Network. Members expressed interest in meeting together for the purpose of networking and learning from each other.

#### **Action:**

B. Clark will report this interest to the Active Transportation Niagara Network

## **9. Adjournment**

Prior to adjournment, members were invited to note any additional items of interest. The following items were discussed:

### **20 year capital forecast**

Members were invited to identify active transportation capital projects (larger than \$3,000) suggestions to be included in the 20 year capital forecast e.g. multiuse trail, paving trails, lighting and signage.

Members suggested items on the previous top 10 list, a bike lane on Effingham and any projects that increase connectivity e.g., easement off of Canboro Road to provide access to E.L. Crossley and easement off Canboro road to provide access to the plaza where Mossimos is located.

#### **Action:**

- Members to email A. Clemencio by Thursday, October 22 with any additional concepts to include in the 20 year capital forecast

### **Engineering design standards**

A consulting group was contracted to create engineering design standards for the Town. The standards will include items such as lighting, street furniture, traffic calming, and cross sections for walkways, sidewalks and trails.

#### **Action:**

- PATC members will provide input on the next draft when it is available (A. Clemencio to send by email)

### **March meeting date**

The scheduled March meeting falls during the March Break.

#### **Action:**

- A.Clemencio to determine if a room is available on March 22 to accommodate a change in the March meeting date

**Moved by: B. Fish**

**Seconded by: Councillor King**

**THAT the meeting of PATC Committee be adjourned until the next regular meeting.**

**Carried**

The meeting was adjourned at 7:56 p.m.

Next meeting date: Tuesday, November 17, 2015