

**Pelham Active Transportation Committee**

**Minutes**

Tuesday September 19, 2017, 6:00 p.m.

Location: Town Hall

1. **Attendance:** Bea Clark (Chair), Joe Marchant (Vice Chair), Lisa Gallant (recorder), Bob Fish, Bill Gibson, David Swan, John Swart, Councillor Catherine King, Councillor Brian Baty. Staff: Matt Sferrazza.
2. **Call to Order and Declaration of Quorum**  
Declaring that a quorum was present, Chair Clark called the meeting to order
3. **Adoption of Agenda**  
No new agenda items

**Moved by: B. Fish**

**Seconded by: Councillor Baty**

**THAT the agenda for the September 19, 2017 meeting be adopted.**

**Carried**

4. **Disclosure of Pecuniary Interest and General Nature Thereof**  
Bea noted that she is assisting Town staff with the preparation of several grant proposals.
5. **Minutes Approval – June 20, 2017**

**Moved by: B. Gibson**

**Seconded by: Councillor King**

**THAT the Minutes of the PATC meeting of June 20, 2017 be approved.**

**Carried**

**6. Business Arising from Minutes – June 20, 2017**

**6.1 Bike Friendly map update**

Aiming to finalize for next spring (2018). Draft master copy in place. Will have copies for PATC input at next meeting.

**6.2 Update regarding route to E. L Crossley**

Project is complete. Students and older people are using the new path on Highway 20 leading to E.L. Crossley secondary school. A thank you to the Town of Pelham was posted on the school's sign during the first week of school. The committee members expressed thanks and appreciation to the Public Works staff and to Council for pursuing and completing this important project.

**6.3 Opening of Gerry Berkhout Trail**

Staff working on signage for trail. Still awaiting work to be tendered and hope to complete in 2017.

#### **6.4 Welland AT Committee follow-up**

Meeting at 6pm on September 27 with members of Welland AT Committee at Pelham Town Hall. Will bring maps of municipalities to discuss possible AT connections. The agenda will include discussion of adjoining trails (e.g., Berkout, Steve Bauer) and other items (e.g., Port Robinson Ferry, funding applications.)

#### **6.5 PATC Volunteer opportunities**

Will report at next meeting.

#### **6.6 ATMP follow-up**

Site plan developments are under review and refer back to ATMP. It is also being used for budget forecasting.

Action:

- Request for Town staff to report on budget for 2018 at October meeting
- Request for ongoing input from PATC e.g. roundabout, crossing at Port Robinson and Station Street, lumber yard site design, road reconstruction projects
- Request to make ATMP an official part of the Town's Official Plan via an amendment

#### **6.7 Bruce Trail Club follow-up**

No news to report.

Action:

- Request update from Town staff about concern raised at last meeting regarding improper "filling" by resident.

#### **6.8 Meeting with Communications staff**

No news to report.

#### **6.9 Port Robinson Ferry update**

Using a sign illustrating Bridge-it and the GNCR, Councillor Baty will promote Bridge-it at the Farmer's Market on September 21st. Members discussed the benefits of supporting and promoting Bridge-it and the two proposed loops within the Greater Niagara Circle Route. These provide options for local cyclists, as well as for cyclists visiting and touring the region. The ridership on the seasonal GoTrain/Bike Train to Niagara has increased substantially this year; this is further evidence of the increasing economic impact of cycling tourism in Niagara. City of Thorold staff may approach TOP staff regarding the placement of directional signs for Bridge-it on Port Robinson Road.

**Moved by: Councillor Baty**

**Seconded by: J. Swart**

**THAT Town Council support in principle a motion to support Bridge-it and the two loops within the established Greater Niagara Circle Route, given the strong benefits this can have to economic development in the area.**

**Carried**

#### **6.10 Bicycle Friendly Community –review of feedback**

Members reviewed comments and a worksheet provided by J. Swart and a suggestion to manage ongoing discussion at each meeting. Members thanked John for his work and agreed this would be a good tool to advance work on the ATMP and AT in general.

Action:

- Bea to format as a work plan
- Bea will review feedback from walk friendly application and try to create a companion document
- Matt to advise Tolga that PATC suggests internal AT staff group consider using work plan to support their work as well

#### **6.11 ON Commuter Cycling program funding application**

Funding application prepared, approved by Council and submitted for consideration.

Action:

- Tolga asked to provide application details to PATC

#### **6.12 Update re Crosswalk downtown Fonthill**

Report provided to Council regarding full signalization. Council suggested exploring a three-way stop or other alternative. TOP staff reviewed further and will likely still recommend full signalization to Council.

#### **6.13 Volunteer Recognition Event**

The Town of Pelham is hosting its annual Volunteer Recognition event on October 25. Invitations have been sent.

#### **6.14 Pelham Arena Site Development**

Comments have been submitted. A follow-up public session was held last week.

### **7. Committee Events and Reports**

#### **7.1 Summerfest Committee**

Bill reported that this year's event attracted ~ 43,000 attendees. The SF committee will be meeting in October to debrief and begin planning for next year's event.

##### **7.1.1 Active Zone debrief**

PATC members completed a feedback sheet and discussed the various components of the Active Zone. Overall, members were pleased with the location and the increased interest in the Active Zone.

#### **7.2 Senior's Advisory Committee**

The Conversation Cafés will continue at various locations in Pelham. Senior's Fair will be enhanced with more exhibitors. Niagara has received \$150k in federal funding to research and better understand seniors and seniors' issues.

##### **7.2.1 Church Hill rest chairs**

No news to report.

### **7.3 School Travel Planning**

#### **7.3.1 Glynn A. Green**

No news to report.

#### **7.3.2 AK Wigg**

School planning to offer regular walk to school events and other activities to encourage walking to school.

### **7.4 Pelham Slow Roll debrief**

Members reviewed report provided by J. Swart. The Town of Pelham staff indicated interest in continuing the rides in 2018. Discussion will continue at the next meeting.

### **7.5 MTO Road Safety Challenge report**

Copy of report circulated.

## **8. New Business**

### **8.1 East Fenwick Secondary Plan development**

Information about upcoming meetings circulated.

### **8.2 Traffic Calming issues**

Traffic calming issues have been reported in local newspapers, including concerns raised by residents on Hurricane Road. Bea will send members information about traffic calming.

### **8.3 Communication of New Road Rules**

The School Crossing Programs, including the Town of Pelham and other communities, published information about rules of the road in local newspapers. The full-page ads highlighted that motorists and cyclists must yield the whole roadway at school crossings where there is a crossing guard and at all pedestrian crossovers when pedestrians are crossing.

## **9. Adjournment**

**Moved by: J. Marchant**

**Seconded by: D. Swan**

**THAT the meeting of PATC Committee be adjourned until the next meeting.**

**Carried**

The meeting was adjourned at 8:10 p.m.

Meeting schedule:

- September 27, 2017- special meeting with Welland AT Committee
- October 17, 2017
- November 21, 2017