

**Pelham Active Transportation Committee
Minutes**

Tuesday, June 21, 2016, 6:00 p.m.

Location: Town of Pelham Council Chambers

1. **Attendance:** Bea Clark (Chair), Joe Marchant (Vice Chair), Bob Fish, Bill Gibson, David Swan, Andrea Clemencio (staff), Councillor Catherine King, Lisa Gallant (Recorder)

Regrets: Jacob Paul, John Swart, Councillor Brian Baty, Xenia Pasiecznik (staff)

2. **Call to Order and Declaration of Quorum**

Declaring that a quorum was present, Chair Clark called the meeting to order.

3. **Adoption of Agenda**

Add Niagara Region Transportation Master Plan, review of map (agenda item 8.2)

Moved by: C. King

Seconded by: B. Fish

THAT the agenda for the June 21, 2016 meeting be adopted as amended.

Carried

4. **Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest noted by members.

5. **Minutes Approval – May 17, 2016**

Moved by: D. Swan

Seconded by: B. Gibson

THAT the minutes of the PATC meeting of May 17, 2016 be approved.

Carried

6. **Business Arising from Minutes – May 17, 2016**

6.1 ***Active Transportation Master Plan update***

Awaiting draft for review. The draft will be sent to PATC members for review and comment.

6.2 ***Bike Friendly map update***

A few additional measures have been taken to improve the final draft of the map.

6.3 ***Highlights of 20-year forecast***

Andrea provided an overview of items included in short term and long term planning documents. She noted the following are included in the five-year plan: rail trail furnishings, signage, park upgrades for ball and soccer, rail trail connection to Church being considered for 2019, trail redevelopment, N Pelham

park, wayfinding upgrades, picnic pavilion, splash pad at Woodstream park. Traffic calming \$20K/year, sidewalk ploughs for more consistent clearing, accessibility upgrades, Pelham Street and Hurricane road reconstruction, Peace Park lighting, bus shelters in 2018, trail maintenance truck, Station Street (2019 and 2020), Merritt Road (2018) reconstruction (may need to delay to align with Regional reassessment).

6.4 Review of survey/plan for route to E. L Crossley

Estimates for the proposed sidewalk came in at a higher price than anticipated (\$250K). Region suggested looking at multiuse path but the area may be too narrow. Waiting for another quote before going to Council.

6.5 Overnight parking in municipal lots

John Swart provided information to Venture Niagara for inclusion on Cycling Niagara website, Pelham page.

6.6 Unopened road allowances

PATC has not received information regarding unopened road allowances. Andrea indicated that these will be included in AT Master Plan. For now, these properties will not be made available for public purchase.

Action: Andrea to forward map of unopened road allowances to PATC members

6.7 Haist Street Traffic Calming Measures

A temporary solution was used last fall, and TOP will be putting in permanent solution. TOP is developing a consistent process to be used whenever traffic calming is considered for an area.

6.8 Cross Walk at Church Hill and Pelham Street

PATC members continue to be concerned about this pedestrian crosswalk. A number of examples were cited to illustrate how it remains a danger to pedestrians. Staff will know by August if there are available funds to hire a consultant to review options. If funds are available, staff will bring forward a request to Council.

7. Committee Events and Reports

7.1 Summerfest Committee -- PATC exhibits/activities

Overall Pelham Summerfest plans are coming along well with an increased number of vendors. YTV and Cogeco will attend. Sunday activities have been increased with the addition of the car show.

7.1.1 PATC booth and activities

Bike purchased from local bike shop along with other items. The PATC and Active Zone will remain in front of Meridian Credit Union and next to Lafarge.

Dark silhouettes prepared to illustrate safety message of wearing something light at night. Stands created to promote “share the road” and safe passing law.

Action:

- Bea to work with Bill on messaging

7.1.2 Skate board instructors

Town has hired skateboard instructors

Action: Bea will check if Town’s new skateboard instructors are available to be involved at Summerfest

7.1.3 Historical walk

Trial run done for Mayor’s walk. Route will start from existing bandshell to location of historical bandshell with additional descriptions added from “Glimpse of the Glory Years” resource.

Action:

- Councillor King will seek a tour guide as she is not available on Sunday.
- Bea to look into a microphone for the tour guide

7.2 Senior’s Advisory Committee

A forum was held with home builders. Approximately 35 people attended and suggestions were made about senior’s housing needs. Senior’s Advisory Committee planning monthly drop in/informal discussion series at Sobey’s in the fall.

7.2.1 Church Hill rest chairs

Bill will build prototype this summer.

7.3 G.A. Green School Travel Planning Committee

A successful bike rodeo was held on June 14th with approximately 100 students participating. Senior students, the principal and teachers helped out. Dave Hunt led the in-class safety discussions while Dave Swan assisted students on the bike rodeo circuit. Next walk to school event and meeting is Thursday, June 23; Mayor Dave plans to attend.

7.4 MTO 2016 Road Safety Challenge

Completed requirements: Kiosk at market and Fenwick Lions carnival, ads in both local papers and myPelham.com, young cyclist’s guides and other safety literature delivered to St. Ann’s and E. W. Farr schools in Fenwick and bike rodeo held at G. A. Green. Safety reflectors given away at all events. Will look into using remaining funds for additional PATC promotional items.

Action:

- Andrea may be able to contribute to purchase of PATC shirts.

7.5 Canada Day Parade

PATC was accepted in the parade.

Action:

- Bea will look into temporary tattoos and other possible items to be handed out during the parade.

8. New Business

8.1 Review of Strategic Priorities

Members suggested completed activities for the priorities summary. Bea will update the draft for approval at September meeting.

8.2 Niagara Region's TMP -- Map

Members looked at the map of Niagara's current cycling network. Lisa provided information about tomorrow's PIC in Welland.

9. Adjournment

Moved by: B. Fish

Seconded by: D. Swan

THAT the meeting of PATC Committee be adjourned until the next regular meeting.

Carried

The meeting was adjourned at 7:55 p.m.

Fall Meeting Schedule:

- September 20, 2016
- October 18, 2016
- November 15, 2016
- December 20, 2016