

**Pelham Active Transportation Committee
Minutes**

Tuesday October 18, 2016, 6:00 p.m.

Location: Town Hall Meeting Room

1. **Attendance:** Bea Clark (Chair), Joe Marchant (Vice Chair and recorder), Bob Fish, Bill Gibson, John Swart, David Swan Councillor Catherine King, Councillor Brian Baty
Staff, Town of Pelham: Andrea Clemencio, Xenia Pasiecznik, Tolga Aydin, Ana McKnight
Regrets: Lisa Gallant

2 Call to Order and Declaration of Quorum

Declaring that a quorum was present, Chair Clark called the meeting to order

3 Adoption of Agenda

New agenda items:

- 8.3 Thorold - Fonthill Spur – Brian
- 8.4 Community Centre Oversight committee – Bill
- 8.5 Request for Letter of Support from Share the Road - Bea

Moved by: Councillor Baty

Seconded by: Bill Gibson

THAT the agenda for the October 18, 2016 meeting be adopted as amended.

Carried

4 Disclosure of Pecuniary Interest and General Nature Thereof

John Swart is a correspondent with the Voice of Pelham.

There were no other disclosures of pecuniary interest noted by members present.

5 Minutes Approval – September 20, 2016

Moved by: Bob Fish

Seconded by: Dave Swan

THAT the Minutes of the PATC meeting of September 20, 2016 be approved.

Carried

6 Business Arising from Minutes – September 20, 2016

6.1 AT Master Plan update and discussion

Members are urged to relay any comments regarding the presentation, Executive Summary or one-page summary to Andrea by Wednesday, October 19. Since the MMM

Consultant and several PATC members are not available on November 7th, the presentation to Council will likely be scheduled on November 21.

PATC members recommended that TOP staff include recommendations from the draft AT Master Plan in the Capital Budget request currently being prepared. In addition, the PATC will forward a request for funds related to promotion and education.

Actions:

- **Andrea to confirm date of presentation to Council**
- **Bea to submit budget request for promotion and education**

6.2 Bike Friendly map update

TOP staff are currently reviewing the draft map and will produce 15 copies. A spring 2017 publication is still planned.

Actions:

- **Need to determine if sponsorship can be sought to cover printing expenses**

6.3 Update regarding route to E. L Crossley

Based on presentations from E.L. Crossley students (including former PATC member Abby Loewen) and staff, as well as a written submission from the PATC, Council approved the proposed sidewalk to E. L. Crossley. Councillors did identify concerns with pedestrian safety and the speed of traffic on Highway 20 and have asked to explore safety recommendations with Niagara Region.

Moved by: Brian Baty

Seconded by: Dave Swan

THAT PATC supports the investigation of additional safety measures along this route, such as a reduction in the speed limit, establishment of a school safety zone and/or permanent speed monitors among possible considerations.

Carried

6.4 Update-Cross Walk Pilot on Pelham Street

TOP staff reported that the pilot is now operational and will be monitored. PATC members are invited to provide feedback regarding the pilot. Members did ask about the metrics for the pilot, in other words, what measures will be used to assess the outcomes of this pilot? How will the success/failure or impact of the pilot be assessed?

Actions:

- Determine how pilot will be assessed. Andrea
- Provide feedback. PATC

6.5 Selection of PATC representative for Senior's Advisory Committee

John Swart agreed to replace Bill Gibson as the PATC representative.

6.6 Bike Friendly Community application and working group

TOP will provide the necessary data and support to prepare the application. PATC members will form a working group and begin the process in early December.

Actions:

- **TOP to identify staff lead.**
- **Bea to confirm application requirements and deadline.**
- **Bea to schedule first working group meeting in early December**

7 Committee Events and Reports

7.1 Summerfest Committee

Committee has prepared a proposal to address the concerns of downtown businesses.

7.2 Senior's Advisory Committee

- Committee did not meet in October.

7.2.1 Church Hill rest chairs

Chair is built and ready to be installed. Bill is awaiting direction from TOP staff.

7.3 G.A. Green School Travel Planning Committee

School will continue to hold monthly walk to school event. Dave will attend Parent Council meeting.

8 New Business

8.1 TOP Communication tools, suggestions for PATC

Ana McKnight and PATC members discussed the communication needs of the committee and the various methods and tools available, including press releases, print materials, the TOP website, newspaper listings and ads and direct mailing.

Actions:

- Ana will provide instructions regarding the process for website updates, press releases and activity listings for newspapers.

- PATC must identify specific requirements, intended audiences.

8.2 Accessibility and Active Transportation

Members discussed the concern that some facilities and businesses are not accessible, particularly for older residents and those using mobility devices. TOP staff provided several possible sources of information and Dave will investigate this issue further.

8.3 Thorold - Fonthill Spur/Trail

Brian provided an update on discussions at the Region which may result in funds being made available for development of trails which connect communities.

8.4 Community Centre Oversight Committee

Bill provided an update on committee membership.

8.5 Ontario Cycling Infrastructure

The PATC has received a request from the Share the Road Cycling Coalition to provide a letter of support to encourage the Ontario government to proceed with its commitment to fund cycling infrastructure. Bea will forward the request to PATC members. Ideally, this letter would be sent by the Mayor and Council

Action:

- Bea will send request to members. John will clarify request, if necessary.

9 Adjournment

Moved by: Councillor King

Seconded by: Bill Gibson

THAT the meeting of PATC Committee be adjourned until the next regular meeting.

Carried

The meeting was adjourned at 7:43 p.m.

Fall Meeting Schedule:

- November 15, 2016
- December 20, 2016-cancelled. Working group meeting to be scheduled in December.