

Prior to submitting your Committee of Adjustment application, a pre-consultation meeting (consent) or pre-application circulation (minor variance) will be arranged to discuss the general intent of your application. Applicants will be provided with applicable fees and submission requirements at this time.

The hearing date for your application will be confirmed once the Secretary-Treasurer is satisfied that all necessary documentation has been submitted to support the application. This may require a review by municipal staff. This schedule is intended as a **guideline only**. Once an application is deemed complete, the hearing date will be scheduled.

Hearing dates have been established to permit the Secretary-Treasurer adequate time to comply with the Provincial Notice Requirements. **Failure to submit complete applications will result in the hearing being delayed until the following month.** Further, hearing dates may depend on the number of applications already received and scheduled for that particular date, and when your application is deemed to be complete by Town of Pelham municipal staff.

Complete applications will include all required forms, fees, and applicable sketches as well as additional information as may be determined by the Secretary-Treasurer in accordance with provisions under the *Planning Act*, R.S.O. 1990, c.P.13, as amended.

**This schedule is intended as a guideline only.
This schedule is subject to change without notice.**

Applicants will receive confirmation advising of their hearing date once a complete application has been received.

2024 Hearing Dates		
January 8, 2024	February 4, 2024	March 4, 2024
April 2, 2024	May 6, 2024	June 3, 2024
July 2, 2024	August 6, 2024	September 3, 2024
October 7, 2024	November 4, 2024	December 2, 2024