

**Pelham Active Transportation Committee
Minutes**

Tuesday September 20, 2016, 6:00 p.m.

Location: Town Hall Meeting Room

1. **Attendance:** Bea Clark (Chair), Joe Marchant (Vice Chair), Bob Fish, Lisa Gallant (Recorder), Bill Gibson, John Swart, David Swan Councillor Catherine King, Councillor Brian Baty
Staff, Town of Pelham: Andrea Clemencio, Xenia Pasiecznik
Regrets: N/A

2 Call to Order and Declaration of Quorum

Declaring that a quorum was present, Chair Clark called the meeting to order

3 Adoption of Agenda

New agenda items:

- 8.5 Newsletter

Moved by: Councillor Baty

Seconded by: John Swart

THAT the agenda for the Sept 20, 2016 meeting be adopted as amended.

Carried

4 Disclosure of Pecuniary Interest and General Nature Thereof

John Swart indicated that he is now a correspondent with the Voice of Pelham. Though his role on the committee is that of a citizen representative, committee members noted that there may be discussions that will be a conflict of interest.

There were no other disclosures of pecuniary interest noted by members present.

5 Minutes Approval – June 21, 2016

Moved by: Bob Fish

Seconded by: Dave Swan

THAT the Minutes of the PATC meeting of June 21, 2016 be approved.

Carried

6 Business Arising from Minutes – June 21, 2016

6.1 AT Master Plan update and discussion

Members received access to the draft AT Master Plan via Drop Box. Staff noted that they are reviewing the revised version. The report will first be presented to the Policy

and Priorities Committee of Council, in October or November. Members are encouraged to attend the meeting to support the plan.

It was suggested that a focused, higher level summary is still needed to identify benefits and overall recommendations of the AT Master Plan. PATC members would still like to see a maximum of 3-4 priorities and a restatement of the current ongoing investments in active transportation infrastructure, which are considerable, and the flexibility of future investments.

Some of the text has yet to be changed in the report vs. the table. A technical item has not yet been addressed i.e., a multi-use trail from Peace Park to East Fonthill.

Actions:

- **Staff will make a final review to ensure the technical elements are included**
- **Staff will determine a better way to state the current and planned budget allocations already identified (~\$13M), the expected contribution from the Region and additional funding required, which could include securing sponsorship and grants.**
- **Staff to ask MMM to rework the executive summary to reduce the priorities from 13 to only 3 or 4 themes with the all of the priorities categorized and identified within these themes**

6.2 Bike Friendly map update

It would be ideal to complete, print and launch the map in spring 2017.

Actions:

- **Xenia to retrieve the original map from storage**
- **Andrea to determine if staff can produce 15 copies for cyclists to review and provide additional feedback**
- **Need to determine if sponsorship can be sought to cover printing expenses**

6.3 Update regarding route to E. L Crossley

At their meeting on September 19th, Council considered the proposed sidewalk to E. L. Crossley. With the Region making improvements on Highway 20, it is an ideal time to construct the sidewalk, though the costs for this is higher than forecast. Council questioned the number of pedestrians that would use the route and if the route was in the AT Master Plan. Staff was asked to review if the Pelham Transit Bus could accommodate students.

The Region will begin paving soon and not much time remains to add the sidewalk, if approved.

PATC will seek communication from other groups to the Mayor and Council to support the need for the sidewalk to go forward.

Moved by: Bob Fish
Seconded by: Joe Marchant

THAT PATC send letter to Mayor and members of Council to express their support for investments to be made to proceed with the proposed sidewalk.

Carried

6.4 Unopened Road Allowances Map

Clarification to be made on route along Canboro Road.

6.5 Update-- Haist Street Traffic Calming Measures

Project has been tendered and awarded

6.6 Update-- Cross Walk at Church Hill and Pelham Street

Plans to pilot temporary change are proceeding this fall.

6.7 Review and approval of Strategic Priorities

All comments from PATC members have been incorporated. The document is ready to go to Council.

Moved by: Councilor Baty
Seconded by: Bill Gibson

THAT PATC's Strategic Priorities 2015-2018: Mid-Term Report, September 2016 be shared with Council for information. The Mid-Term Report may also be shared with Niagara Region's ATSC, other citizen groups and the Region's TMP.

Carried

7 Committee Events and Reports

7.1 Summerfest Committee

Committee met with downtown merchants to address their concerns – security, reduced participation cost for local merchants, layout to ensure access to merchants, location of the band and congestion issues for Saturday night activities.

7.1.1 Debrief of PATC activities

- The historical walk could be lengthened or expanded to include a nature walk (e.g. Lathrop property). Timing on Sunday is challenging. May want to change the timing.
- Displays on visibility and 1M passing were good

- Hula hoops well received. Need more small ones
- Good interaction with public
- Maps continue to be popular

7.2 Senior's Advisory Committee

- Committee has started their Conversation Café hosted at Sobeys.
- Will apply for senior friendly designation
- Will plan a couple of seminars
- Bill can no longer continue to serve as the PATC's representative on this committee. PATC members were asked to consider this role and identify their interest by the next meeting. The group meets 1st Wednesday of every month from 4-6 p.m. at council chambers

Action: Identify PATC rep for Senior's Advisory Committee at October meeting

7.2.1 Church Hill rest chairs

Chair is built. Andrea and Bill will identify location for the first chair.

7.3 G.A. Green School Travel Planning Committee

School will continue to hold walk to school event monthly on the last Thursday of the month. The next walk will be Thursday Sept 29 followed by a meeting

7.4 MTO 2016 Road Safety Challenge Report

A copy of the final report was circulated.

8 New Business

8.1 Traffic Calming Measures – Pelham Street, G. A. Green school

The pilot seems to be working by slowing traffic and making it safer for students who are crossing at this intersection.

8.2 Oversight Committee, New Community Centre

Bill is chairing this committee. The intent is to assist the Town and cut down on risk of potential liabilities. Will review reports to Council to track technical elements and consider ongoing communication to the public.

8.3 Bike Friendly Community application working group

The application must be renewed and submitted to Share the Road every five years. The PATC recommends submitting the application by the spring 2017 deadline.

Actions:

- **Andrea will speak with the Director, Recreation and Culture about the electronic copy of the past submission and determine which TOP staff will lead the submission.**
- **PATC members will form a working group to assist with the preparation of the application**

Moved by: John Swart

Seconded by: Councillor Baty

THAT PATC recommends that the Town of Pelham proceed with the application/renewal of the Bike Friendly Community award.

Carried

8.4 Chair and Vice-Chair positions

Members asked Bea and Joe to continue in their positions of Chair and Vice Chair.

8.5 Newsletter (New item)

John offered to approach the Voice of Pelham about publicizing PATC material such as the strategic priorities and newsletter through the Voice of Pelham.

Members discussed other promotional venues as well and will invite TOP staff Ana McKnight to attend the next meeting to discuss use of the town's website and other communication tools.

Action: Andrea to invite Ana to attend next PATC meeting.

9 Adjournment

Moved by: Bill Gibson

Seconded by: Councillor King

THAT the meeting of PATC Committee be adjourned until the next regular meeting.

Carried

The meeting was adjourned at 8:09 p.m.

Fall Meeting Schedule:

- October 18, 2016
- November 15, 2016
- December 20, 2016