

Minutes
Pelham Active Transportation Committee
October 22, 2013 6:00-8:00 p.m.
Town Hall, Council Chambers

Present: Citizen Members Bea Clark, Bill Gibson, Bob Fish, Joe Marchant , Dave Swan Don Nelson
Councillor Catherine King, Councillor Brian Baty, Staff: Jessica Ruddell Recreation, Culture & Wellness Coordinator
Regrets: Lisa Gallant

Chair – Bea Clark, Recorder – Jessica Ruddell

| Agenda Item | Discussion | Goal /Action Required |
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| 1. Welcome and Approval of Agenda | Welcome – Bea welcomed all to the meeting. Under new business the following were added: <ul style="list-style-type: none"> - Neighbourhood Traffic Management Group - Volunteer Recognition - Get Active for Life program | Approval of agenda with changes - Motion by Bob Fish, Seconded by Brian Baty. Carried. |
| 2. Approval of minutes of Sept 17 , 2013 meeting | Minutes of September 17, 2013 reviewed by the committee. | Minutes of the Sept 17 meeting were accepted as circulated. Motion by Bill Gibson, 2 nd by Catherine King, Carried. |
| 3. Business Arising – Sept 17 2013 Meeting | <ul style="list-style-type: none"> • Meeting with other Communities - Bea and staff have contacted other BF municipalities. Meeting will focus on leveraging the BFC award. Response has been positive so far. • Pelham Street Pedestrian Crossings – design still being finalized by the Region. Tender to follow shortly after. A 2013 completion is hopeful. | Meeting will be held on Thursday November 28. Locations of crosswalks will be sent to PATC once complete. |

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| | <ul style="list-style-type: none"> • Port Robinson Road reconstruction update – Storm sewer, water main and curbs have been completed. Sidewalks are currently underway and then boulevard restoration and paving will be completed. Activity is weather dependent but completion is hopeful by the end of November. • Walk Friendly Ontario designation – PATC to send Council a request to apply for the designation • MTO Grant Request – Proposal was initiated to “Be Seen in Pelham.” This educational campaign, if approved, will encourage all ages, but youth in particular, to wear some type of reflective gear to “Be Seen in Pelham”. Displays, gear giveaways, etc. are proposed at community events between November 1 and Dec 15, 2013. • Resident’s concern re: Pelham Street and Quaker Road(to be confirmed) – Resident did not wish to attend meeting, but indicated support for new sidewalk on Pelham Street and the continuation of this sidewalk to Quaker Road. • Suggestions re Walk my Community Signage – all signage should include QR codes for smartphones , times and distances will be tested and averaged out, signs should be in 5 minute increments as | <p>Bea to send request to Town Council</p> <p>Motion by Don Nelson, 2nd by Dave Swan to pursue grant through the MTO.</p> <p>Joe and Bea to meet to plot out locations, get comments from the group, and then submit to the CAO.</p> |
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well as be throughout the community, North Pelham, Fenwick, Fonthill, Ridgeville, Effingham, etc.

-10 minute bike ride to the Comfort Maple, North Pelham

- 10 minute walk to Centennial Park, Canboro and Baxter Lane

- 15 minute bike ride to Fenwick, Haist and Welland Rd

- 10 minute walk to the Maple Acres Library, Memorial and Balfour

- 10 minute bike ride to Fenwick in Ridgeville – Canboro and Effingham

- 10 minute bike ride to Effingham in Fonthill – Haist and Canboro

- 10 minute bike ride to Ridgeville in Fenwick –

- 10 minute bike ride to Fonthill in Ridgeville

- Port Robinson/Pelham Street to Bandshell

- Haist & Highway #20

- Area's to highlight include the Arena, MSSP/Skatepark, Libraries, HB Park, Farmer's Market, Steve Bauer Trail

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| | <ul style="list-style-type: none"> • Suggestions for budget – list of items were reviewed by the group. Many different ideas were discussed however the overarching theme is that the Town still requires an Active Transportation Master Plan. This plan must be Pelham specific and focus on planning, engineering and connecting municipalities. This document would serve as a framework for the Town and for the PATC and would guide much of the work that is currently pursued separately. Two priorities identified include the AT Master Plan (#'s 7,8,9,10) including development cost and infrastructure - bike racks (incentive for businesses to install bike racks), benches & education (#'s 1, 3, 5) | <p>Motion by Brian Baty, 2nd by Joe Marchant to submit PATC budget items as outlined, carried.</p> |
| <p>4. Committee Events and Reports</p> | <ul style="list-style-type: none"> • GAG School Travel Planning committee update – Dave – Committee met with new principal and would like to continue work on the walk to school program. It was a productive meeting. The committee will continue without the facilitator post December 2013. Ideas for this school year include a grand parade to open the new sidewalk on Pelham Street, Walking bus program for young students in the Spring. The principal would like to a permanent speed monitor in front of the school. A new sidewalk would be ideal from Merritt Road from Kunda Park to Line Avenue. | <p>Staff to inquire into sidewalk.</p> <p>Dave to continue his work with GAG.</p> |

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| | <p>November</p> <ul style="list-style-type: none"> • Neighbourhood Traffic Management Plan – looking for a rep from PATC for this Committee, Bill Gibson volunteered. • Volunteer Recognition event – Hope everyone can attend on Wed Oct 30 at 7pm, Lookout Point Golf Club • Get Active for Life – program overview for PATC. | <p>Bea to send name to Al Mannell. Thanks Bill!</p> |
| 6. Any Other Business | <ul style="list-style-type: none"> • None | |
| 7. Next meeting- November 19, 2013 | <p>Meeting adjourned: Bob Gibson motion, Dave Swan 2nd, Carried.</p> | |