

Minutes

Pelham Active Transportation Committee
 November 19, 2013 6:00-8:00 p.m.
 Town Hall, Council Chambers

Present: Citizen Members Bea Clark, Bill Gibson, Bob Fish, Lisa Gallant, Joe Marchant, Don Nelson, Dave Swan , MYAC reps: Abby Loewen and Jessica Pulfer, Regional Councillor Brian Baty, Staff: Vickie VanRavenswaay Regrets: Jessica Ruddell, Councillor Catherine King

Guests: Noushy Tavassoli, Director of Planning

Chair – Bea Clark, Recorder – Lisa Gallant

| Agenda Item | Discussion | Goal /Action Required |
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| 1. Welcome and Approval of Agenda | Welcome – Bea welcomed all to the meeting. Correction to agenda – Recorder is Lisa Gallant Reordered agenda items to accommodate early departures 2 returning MYAC representatives joined the committee | Approval of agenda with changes - Motion by Bob Fish, Seconded by Dave Swan. Carried. |
| 2. Approval of minutes of Oct 22, 2013 meeting | Minutes of October 22, 2013 reviewed by the committee. | Minutes of the Oct 22 meeting were accepted as circulated. Motion by Bob Fish, 2 nd by Brian Baty, Carried. |
| 3. Business Arising – Oct 22 2013 Meeting | <ul style="list-style-type: none"> • Meeting with other BFC communities, November 28 -3-4:30, Pelham Town Hall. Eight people are registered, representing all four BFC communities. • Pelham Street pedestrian crossings: delayed by the Region, no further information • Port Robinson Road reconstruction update: to be completed in the next 2 weeks. • Walk Friendly Ontario application: Request to proceed approved by Council. Based on successful process for Bicycle Friendly application, small working group to draft the application. | Bea, Bill and Dave agreed to work with staff. |

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| | <ul style="list-style-type: none"> • MTO grant application update – Bea <p>MTO approved a grant of \$2299 to promote visibility campaign directed at pedestrians, cyclists and boarders, “Be seen in Pelham”. Will participate in 2 events – skate park opening on Dec 2nd and 1-2 family events at the arena. Will have a kiosk to hand out promotional material including battery operated reflectors. Will place ads to promote these events. The project closes Dec 15th. Bea will submit the final report then.</p> <p>Other possible activities: Dec 14th Christmas Parade in Fenwick, walking clubs, Christmas market, G. A Green School walk to school activity</p> <ul style="list-style-type: none"> • Walk My Community signage -Joe and Bea <p>Joe reported they used Google Earth to determine the 12 signage placements which focus mostly on walking. Tried to ensure every area was represented and focused on generic areas that will work year round.</p> <p>Vickie noted that the Town is ready to print “Walk your community” signs. Waiting for content for QR codes. Bea noted the content would be a bit of information about the destination e.g., what you will find, hours of operation, upcoming activities. This can be updated as needed.</p> <ul style="list-style-type: none"> • Budget update-Jessica/Vickie <p>Vickie noted that the budget meeting is on Monday November 25th at night. The AT Master plan is part of this discussion.</p> | <p>Volunteers on Monday Dec 2nd at 3:00 to hand out materials -- Bea, Bill, Dave, Bob, Joe</p> <p>Need volunteers at the arena on Friday to hand out materials – Bea will email date</p> <p>Abby and Jessica will discuss at MYAC for additional promotional ideas.</p> <p>Members invited to contact their council</p> |
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| | <ul style="list-style-type: none"> • Mapping update – Brian <p>Brian has topographical and black and white maps. Will proceed with next steps in January.</p> | <p>members if they wish to discuss budget items</p> |
| <p>4. Committee Events and Reports</p> | <ul style="list-style-type: none"> • GAG School Travel Planning Committee – Dave Meeting on Thursday. Will plan a school-wide walk when the sidewalk is complete. • Pelham Summerfest – Bea Dates for 2014 event: July 17-21. • Seniors Advisory Committee – Dave Just formed. First meeting to take place in December. • Neighbourhood Traffic Management Plan – Bill No news to report. | |
| <p>5. New Business</p> | <ul style="list-style-type: none"> • Discussion with new Director of Planning, Noushy Tavassoli <p>Bea welcomed Noushy to our meeting and encouraged ongoing communication with the Planning department. Noushy noted that PATC is doing work to bring new initiatives to the Town regarding transportation and walkability. From her side, she looks at “right of way” and the part that belongs to the city including amenities, landscaping etc that can play a role in how we can bring people outside of their houses and have the a part of our community, moving around and communicating with each other in a walkable environment. Noushy asked what is on our agenda for short and long-term plans.</p> <p>On the planning development side a lot of projects and policies and by-laws are happening. We can work together to get the information from our committee to apply to new policies or to update existing policies. Would like to be copied in our email correspondence and attend meetings as needed.</p> | <p>Bea agreed to send Noushy PATC’s list of priorities for the year and include Noushy in PATC emails. Noushy will follow-up about PATC being on the circulation list for input into Town plans so PATC can be part of the planning process rather than reacting to completed projects.</p> |

Bea agreed to send list of priorities for the year which focuses on education, advocacy, and infrastructure. High on the PATC list are the plans for the new East Fonthill development with a Complete Street focus, sidewalk improvements, and educational activities such as bike rodeos. PATC prides itself on getting community input e.g., the need for the Pelham Street sidewalk.

See a need for an AT Master Plan and have formally requested this 2014 budget item.

Joe noted our input to the East Fonthill Secondary Plan. Noted need for zoning bylaws to support AT accommodations for this plan and for plaza's such as one behind the new Mossimo's.

Noushy noted that the Town is working on the East Fonthill plan with property owners and investors. Have accomplished connection/linkage to downtown Fonthill. The road system will be connected to downtown Fonthill and will include pedestrian facilities. Council is making this connection a requirement of the plans. A greenway will enhance walkability and bikeability – using an easement on Town owned lands. This will require constant support from PATC members.

Brian noted that the Region has funds for bike lanes on Hwy 20 from Haist to Lookout.

Brian also noted a potential partnership with EL Crosley to build ramps to increase accessibility.

Brian is interested in an inventory of easements and rights of way for potential trail development e.g., Fonthill spur to link to Steve Bauer Trail and link from Port Robinson Road to GNCR through Thorold.

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| | <p>Noushy noted the Town has discussed how to connect bike lanes through East Fonthill via Port Robinson Road to Thorold (GNCR) with perhaps funding from the Region.</p> <p>Noushy noted that new buildings have to meet accessibility standards. She is interested to learn more about possible problems with the plaza behind Mossimo's.</p> <p>Interested in streetscaping to contribute to AT. The site plan controls part of the planning and is not very strong. Noushy is trying to strengthen this including accessibility.</p> <p>Would like to involve us in the site plan development including smaller developments. Will send documents for comments to the Accessibility Committee.</p> <p>PATC would like to be part of the process, to be part of the solution. An AT master plan and up to date bylaws would help outline the framework to support this rather than having to respond to issues as they emerge.</p> <p>The new OP supports our work and the zoning bylaw which we are working on now will address many issues as well in a way that can be enforceable.</p> <p>Met with area planners last Friday. Discussed bicycle parking. Have passed this information on to the consultant working on the East Fonthill plans</p> <p>Vickie noted the Town is getting ready for sidewalk snow removal , including information to remind residents not to block sidewalks e.g., flyers on windshields. Looking for assistance from PATC members.</p> <p>The Town is having a soft opening of the skate park on Monday Dec 2nd at 4:00. The grand opening will be in April.</p> | |
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| | <ul style="list-style-type: none"> • Church Hill Street and Pelham Street intersection – Bill Major traffic problem are arising from drivers avoiding the hill on HWY 20 during construction. Once construction is done this should improve. Will monitor after construction to determine traffic volume/concerns. • Temporary pathways – Dave Wonder if we could consider these for rural areas e.g., Canboro Road. Concern for pedestrians using roadways rather than sidewalks. Not sure why they are not using the sidewalks. • Bike Friendly Business District presentation-Lisa The presentation provided at a PBA meeting was made to PATC. Brian noted signage linking with Thorold to the GRCR and future Fonthill spur links would be advantageous. Members noted need for signage guidelines from the Region to ensure consistency across municipalities. • Review of Top 10 list Deferred. Will prioritize at next meeting. Members asked to consider items to include in the top 10 list. | <p>This could be addressed by the AT Master Plan</p> |
| <p>6. Any Other Business</p> | <ul style="list-style-type: none"> • None | |
| <p>7. Next meeting- January 21, 2014</p> | <p>December meeting cancelled. PATC members will focus on attending events to promote “Be seen in Pelham” campaign. Meeting adjourned: Bob Fish motion, Dave Swan 2nd, Carried.</p> | |