

**Pelham Active Transportation Committee
Minutes**

Tuesday, April 19, 2016, 6:00 p.m.

Location: Town of Pelham Council Chambers

1. **Attendance:** Bea Clark (Chair), Joe Marchant (Vice Chair), Bob Fish, Jacob Paul, David Swan, John Swart, Councilor Brian Baty, Councilor Catherine King, Andrea Clemencio (Staff), Xenia Pasiecznik (Staff & Recorder)

Regrets: Lisa Gallant, Bill Gibson

2. **Call to Order and Declaration of Quorum**

Declaring that a quorum was present, Chair Bea Clark called the meeting to order.

3. **Adoption of Agenda**

Moved by: D. Swan

Seconded by: J. Paul

THAT the agenda for the April 19, 2016 meeting be adopted.

Carried

4. **Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest noted by members.

5. **Minutes Approval – March 22, 2016**

Moved by: B. Fish

Seconded by: J. Marchant

THAT the minutes of the PATC meeting of March 22, 2016 be approved.

Carried

6. **Business Arising from Minutes – March 22, 2016**

- 6.1 ***Active Transportation Master Plan Update – Review of maps and proposed facility types***

Members reviewed the maps and proposed facility types and were asked to provide feedback on facility types. MMM to attend the Home Show on April 22, 2016.

Action:

- Xenia/Andrea to provide maps of facility types for PATC members to review and comment
- MMM to make minor revisions/changes to the display boards – including stronger reference to pedestrians
- MMM to develop a map showing existing sidewalks and highlighting the key gaps along the proposed AT routes as well as other roads and a provide a “how to” guide for PATC members to use as a demonstration
- Volunteers for the Home Show were discussed and determined as followed:
 - Friday, April 22, 2016 from 2pm – 9pm: Claire from MMM Group
 - Friday, April 22, 2016 from 2pm – 6pm: David Swan
 - Saturday, April 23, 2016 from 10am – 12pm: Bob Fish
 - Saturday, April 23, 2016 from 12pm – 3pm: Councilor Brian Baty
 - Saturday, April 23, 2016 from 3pm – 5pm: Councilor Catherine King
 - Sunday, April 24, 2016 from 11am – 1:30pm: Joe Marchant
 - Sunday, April 24, 2016 from 1:30pm – 4pm: John Swart
- B. Fish suggested that PATC members attend on Friday night, if possible, while Claire from MMM is there.

6.2 Crosswalks on Pelham St. update

Engineering funds for the crosswalk had to be re-allocated to emergency work on Sulphur Spring Road. Therefore, there is no update until funds can be re-assigned to the crosswalks on Pelham Street.

Action:

- Item to be removed from agenda for now until funds become available – Andrea to advise.

6.3 Bike Friendly Map update

The map is now more refined as five people have reviewed it. Some sections were flagged such as Welland Road between Haist St and Pelham St and also between Pelham St to Line Ave. The map has been given to MMM Group to review and consider. The sloping for Highway 20 and Church Hill must still be completed.

Action:

- MMM to drop the map back off Friday, April 22, 2016 during Home Show. Xenia/Andrea to make necessary copies as required.

6.4 Fonthill Spur Line update

Significant funding is available but relevant information such as deadlines are not being communicated. Brian has requested an update with more detailed information on funding and windows of opportunity be available.

Action:

- Item to be removed from agenda for now.

6.5 Budget Update – 20 year forecast

Andrea has advised the 20 year budget forecast is quite extensive and requested input on how to present relevant information. Bea suggested that works that involve the roads, sidewalks, trails or anything AT related would be of interest. The PATC members also agreed that the knowledge on upcoming projects would assist to answer any questions/concerns received from the public.

Action:

- Andrea to summarize the streets to be urbanized as well as sidewalk segments to be completed and provide that at the next PATC meeting.

6.6 Review of survey/plan for route to E.L. Crossley

The Region has now received the survey data and are creating the design. Some concerns with restrictions and narrowness of the area have arisen. There is some talk about re-aligning the lane/curb to make it work best. There is no budget for curbs as this project is piggy-backing onto the Region's works.

Action:

- Andrea to provide another update at next PATC meeting.

6.7 Overnight Parking in Municipal Lots

Niagara Cycling Tourism is seeking to highlight and advertise overnight parking areas for cycling tourists. Councilor Catherine King has mentioned that Andrea, Nancy and Craig have been involved with this and it has been confirmed there is no by-law which says vehicles cannot be parked overnight in a municipal lot. There was some uncertainty as to whether this should be promoted and Andrea advised this may be a decision for Council. Andrea and the committee agreed that only designated locations should be suggested/promoted.

Action:

- Andrea is to speak to Darren (CAO) to find out who's decision this is.

6.8 MTO 2016 Road Safety Challenge Update

Funding of \$1500.00 has been received for Pedestrian Safety and Cyclist Safety themes. The road safety week in Pelham is from May 25, 2016 to June 1, 2016. Promotional give-away lights have been ordered. The original and approved proposal to host the walk in Fenwick is no longer possible. An alternate will be planned. The PATC will host the kiosk (4pm to 8pm) and Community Walk (6pm) on Thursday, May 26th at the Fonthill Farmer's Market. A walk route still needs to be determined.

Action:

- David Swan to contact the Fenwick Lions to find out if PATC is able to have a presence with signs and lights to hand out on Friday, May 27, 2016.

6.9 Update re Community Centre

PATC advised the indoor walking track was important based off the feedback received. A meeting for the Community Centre is being held on Monday, April 25, 2016 at 6:30pm at Old Pelham Town Hall. Speakers need to register. It was noted that there are plenty of opportunities to provide input and feedback and there is also additional information online.

Action:

- No action required.

6.10 East Fonthill "Town Square Woonerf" design and draft plan

Have received the most updated design from the designing group and now in the process of ensuring it is within compliance with the new accessibility standards. It is designed with large multi-use paths, trees in the boulevard, etc.

Action:

- No action required. PATC members welcome to stop by Town Hall to view plans.

6.11 Effingham and Haist Street upgrades

Xenia provided maps of proposed new access to Lathrop off Haist St. This is an existing path north of Davis Heights development that always had signs to not enter/use. Funding is being allocated to create this trail by the Nature Conservancy.

Action:

- No action required at this time. If further information/updates become available, TOP staff to advise.

7. Committee Events and Reports:

7.1 Summerfest Committee – PATC exhibits/activities

Lafarge to be on-site with truck/bike safety demonstrations again. Senior's Advisory Committee will be handling the bike valet on Saturday. Tai Chi will be attending again and the request for the Trail Mix prep demo is in. Lucchetta Homes will sponsor the Sunday Fun Walk. Tai Chi would like to be located on Pelham St this year instead of Peace Park. The black-out booth and 1m safety bike demonstrations are supported and encouraged.

Action:

Bea to check with Sally about Zumba for kids. Bea to speak to Mary regarding getting history information for the Fun Walk. Bea to check with Vicki about the donation of Nordic poles for the draw.

7.2 Senior's Advisory Committee (Church Hill Rest Chairs)

Currently building mock-up of rest chair and should be completed in a couple weeks.

Action:

Bill to provide update at next PATC meeting.

7.3 G.A. Green School Travel Planning Committee

April 28, 2016 is the next walk to school day. There will be a Port Robinson and Pelham Street meeting that day. Bike rodeo being planned in June. CAA once again supporting this event.

Action:

David Swan to provide update at next PATC meeting.

8. New Business:

8.1 Update on access to Lathrop

Information already provided and updated under item 6.11.

8.2 Catherine provided update on survey that CAA is completing for the worst roads in Niagara. Public are able to go to the website and also note the worst trails.

8.3 Andrea requested input on unopen road allowances and what else the Town can do. It will be in the ATMP, even if it is preliminary. Feedback from PATC advised it would be good to review the maps and areas identifying the unopen road allowances. The cost to develop them currently is not included. TOP staff will provide maps to PATC for review and comment.

9. Adjournment

Moved by: B. Fish

Seconded by: J. Swart

THAT the meeting of the PATC Committee be adjourned until the next regular meeting.

Carried

The meeting was adjourned at 7:50 p.m.

Next meeting date: Tuesday, May 17, 2016