

TERMS OF REFERENCE

PELHAM PUBLIC ART ADVISORY COMMITTEE

MEMBERSHIP

Membership will consist of 7 residents/ representatives:

- Who reside in or own a business in the Town of Pelham
- Who have an interest/skill in
 - Visual arts,
 - Urban design,
 - Architecture/ Landscape Architecture,
 - Curatorial practice,
 - Arts education,
 - Art criticism/writing,
 - Heritage
- Town of Pelham staff (ex officio)
- Town of Pelham Councillor (ex officio)

All members are considered voting members with the exception of ex-officio members.

Membership will continue through the terms of Council. Interested residents/ representatives of Pelham will be invited to submit a standard application form identifying the skills they have that will assist in the fulfillment of the mandate of the Pelham Public Art Advisory Committee. Applications will be reviewed by Town Council in accordance with the Town's Public Appointment policy. Resigning members will be replaced by appointment of Council. Members are eligible for reappointment.

PURPOSE

The Pelham Public Art Advisory Committee provides advice to Council on all matters related to public art, as per the Pelham Public Art Master Plan.

This includes advising staff and Council on the art selection methods, processes and viability of art projects and will make recommendations on the composition of the art selection panels as well as acquisitions and donations proposals. One or two of these members may be asked to represent the Town by serving on Art Selection Panels.

OBJECTIVES

- Promote awareness and understanding of the importance of high quality public art
- Develop calls for artist proposals, the appointment of selection panels and the process to select and recommend artworks
- Communication and outreach strategies regarding the Public Art Program to achieve cultural partnerships and build awareness of the program throughout the community;

- Provide opportunities for community engagement, education, and enjoyment of public art
- Evaluate proposed gifts, donations, and loans of artworks to the Town's Collection as well as deaccessions;
- Encourage development of private sector public art and public/private partnerships for public art;
- Consider issues, new trends and future needs related to the delivery of the public art program in Pelham
- To monitor funding opportunities for arts initiatives and programs and encourage the Town or other eligible agencies to apply for funding and provide input on funding applications.
- Continue to review and develop Pelham's Public Art Master Plan, competition guidelines for permanent and temporary projects

MEETINGS

Frequency

The Committee will meet monthly and/or at the call of the chair. All meetings are to be open to the public and the date and time of meetings will be posted on the Town's website calendar.

Quorum

Quorum for the meetings of the committee shall be determined according to the Town's Procedural By-law and declared by the chair. Approval of any motion shall require 50% plus one of the voting members in attendance at the meeting.

Minutes

Minutes shall be kept and copies forwarded to Town Council for information after committee approval. Recommendations for Council shall be forwarded in resolution form under the signature of the Chair.

Sub-Committees

Sub-committees and/or task groups will be formed as necessary and will determine their own meeting times and dates.

REPORTING STRUCTURE

The Pelham Public Art Committee reports directly to Town Council via minutes of its meetings, presentations as requested and/or deemed necessary and provides an annual report to Town Council.